



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1

Regional Office 1

Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE OF AWARD

June 18, 2024

RODELIZA J. MERCADO
Authorized Representative
New Well Being Spa City Corp.
E. Aguinaldo St. Redwood Villas
Clark Freeport Zone, Pampanga



Dear Ms. Mercado:

We are pleased to inform you that your quotation amounting to **Two Hundred Sixty One Thousand Six Hundred Pesos Only (Php261,600.00)** for the **Procurement of Meals and Accommodations for the Conduct of Training on the Formulation of Workforce Development Plan (WDP) and Local Investments and Incentives Code (LIIC)** to be held on **June 24-26, 2024 at New Well Being Spa City Corp. E. Aguinaldo St. Redwood Villas Clark Freeport, Pampanga** has been determined to be the **Single Calculated and Responsive Bid (SCRB)**.

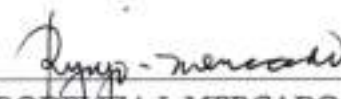
You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director, DILG 1 and
Head of Procuring Entity 

CONFORME:


RODELIZA J. MERCADO
Authorized Representative
New Well Being Spa City Corp.
E. Aguinaldo St. Redwood Villas
Clark Freeport Zone, Pampanga



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DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1

Regional Office 1
Aguila Rd., Sevilla, San Fernando City, La Union
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NOTICE TO PROCEED

June 20, 2024

RODELIZA J. MERCADO
Authorized Representative
New Well Being Spa City Corp.
E. Aguinaldo St. Redwood Villas
Clark Freeport Zone, Pampanga



Dear Ms. Mercado:

With the attached **CONTRACT OF SERVICES** having been approved, you are hereby notified to provide **Meals and Accommodations** for the **Conduct of Training on the Formulation of Workforce Development Plan (WDP) and Local Investments and Incentives Code (LIIC)** on **June 24-26, 2024** at **New Well Being Spa City Corp. E. Aguinaldo St. Redwood Villas Clark Freeport, Pampanga.**

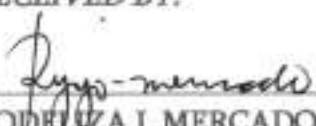
Likewise, you are responsible for performing the required services under the terms and conditions of the Contract of Services, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director, DILG 1 and
Head of Procuring Entity 

RECEIVED BY:


RODELIZA J. MERCADO
Authorized Representative
New Well Being Spa City Corp.
E. Aguinaldo St. Redwood Villas
Clark Freeport Zone, Pampanga

REPUBLIC OF THE PHILIPPINES)
CITY OF SAN FERNANDO) S.S.

CONTRACT OF SERVICES

KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT OF SERVICE** is made and entered into this **19th day of June 2024** in the City of San Fernando, La Union, Philippines, by and between

The **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1**, represented herein by **JONATHAN PAUL M. LEUSEN, JR., CESO III - Regional Director**, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, La Union 2500, herein referred to as the **First Party**

- and -

The **NEW WELL BEING SPA CITY CORP.** represented herein by **RODELIZA J. MERCADO** with office address at E. Aguinaldo St. Redwood Villas, Clark Freeport Zone, Pampanga, herein referred to as the **Second Party**.

WITNESSETH:

WHEREAS, the **FIRST PARTY** will conduct a **three (3) days** activity entitled "**Conduct of Training on the Formulation of Workforce Development Plan (WDP) and Local Investments and Incentives Code (LIIC)**" on **June 24-26, 2024** at **New Well Being Spa City Corp., E. Aguinaldo St. Redwood Villas, Clark Freeport Zone, Pampanga;**

WHEREAS, the **SECOND PARTY** has the capability of providing food and accommodation for the conduct of the above-mentioned activity at reasonable cost;

NOW, THEREFORE, for and inconsideration of the foregoing premises the parties hereto agree on the contents of this Contract to wit:

1. **THAT** the **SECOND PARTY** agrees and binds itself to the **FIRST PARTY** to provide food and accommodation for the participants who will attend the "**Conduct of Training on the Formulation of Workforce Development Plan (WDP) and Local Investments and Incentives Code (LIIC)**" to be held on **June 24-26, 2024** at **New Well Being Spa City Corp., E. Aguinaldo St. Redwood Villas, Clark Freeport Zone, Pampanga**, with the contract package of **TWO HUNDRED SIXTY ONE THOUSAND SIX HUNDRED PESOS ONLY (Php261,600.00)** as indicated in the approved activity design subject to the qualification that only the actual cost/billing of the **SECOND PARTY** shall be paid by the **FIRST PARTY** as appearing in the Statement of Account;
2. **THAT** this Contract of Services shall be guaranteed for a minimum of 75% of the total number of participants. If attendance is above minimum, the **SECOND PARTY** shall provide food and accommodation at the same rate for the additional participants;










Proposed Schedule	Activity	No. of Days	No. of Participants	Amount
June 24-26, 2024	Conduct of Training on the Formulation of Workforce Development Plan (WDP) and Local Investments and Incentives Code (LIC)	3	Day 0 - 33 pax (Accom)	Php 42,900.00
			33 pax (Dinner)	16,500.00
			Day 1 - 39 pax (Accom)	50,700.00
			39 pax (Breakfast, AM Snack, Lunch, PM Snack & Dinner)	64,350.00
			Day 2 - 24 pax (Accom)	31,200.00
			39pax (Breakfast, am snack & lunch)	39,000.00
			33 pax (Pm snack)	4,950.00
24 pax (dinner)	12,000.00			
	TOTAL			Php 261,500.00

3. In case of the unforeseen incidental expenses incurred by the **FIRST PARTY**, the **FIRST PARTY** shall pay the **SECOND PARTY** the amount corresponding to it;
4. **THAT** if the total number of participants exceed the foregoing guaranteed minimum number of participants, the **FIRST PARTY** shall pay the **SECOND PARTY** additional charges which shall be based on the actual number of participants at the indicated rate per person as indicated in Item #2 of this contract;
5. **THAT** the payment of the amount due and payable under this contract and the conduct of this activity is based on the approved and signed program/activity design subject to the usual government accounting and auditing rules and regulations;
6. **THAT** the **SECOND PARTY** guarantees to provide safe and clean food for the said activity to be conducted by the **FIRST PARTY**, and the latter reserves the right to question any action of, or institute any appropriate action in a proper proceeding against the former for any injury the **FIRST PARTY** may sustain resulting from any harmful or contaminated food served by the **SECOND PARTY**;
7. **THAT** in case the **SECOND PARTY** failed to effect deliveries of what is stipulated herein, without any fault on the part of the **FIRST PARTY**, or was not due to fortuitous event, the contract will be automatically rescinded without going to court and the **FIRST PARTY** shall be freed from any liability to the **SECOND PARTY**;
8. **THAT** this contract shall be binding and may be cancelled/terminated at the option of either party upon prior written notice at least five (5) days before the commencement of the activity;
9. **THAT** this Contract shall take effect upon signing of both parties concerned.

IN WITNESS WHEREOF, the parties hereto and do hereby sign this document at **CITY OF SAN FERNANDO** Philippines this _____ day of JUN 19 2024 2024.

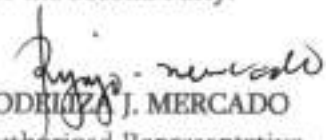
For the First Party:


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director
DEPARTMENT OF THE INTERIOR AND
LOCAL GOVERNMENT- REGION I

Witness:


PEDRO D. GUMATAOG

For the Second Party:


RODELIZA J. MERCADO
Authorized Representative
NEW WELL BEING SPA CITY CORP.

Witness:


429 Elaine Consuelo

CERTIFIED FUNDS AVAILABLE:


CHRISTINE JOY F. CASUGA
Acct. III / Regional Accountant

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF SAN FERNANDO)S.S.

BEFORE ME, a Notary Public for and in **CITY OF SAN FERNANDO**, this JUN 19 2024, personally appeared

JONATHAN PAUL M. LEUSEN, JR., CESO III

TIN: _____

RODELIZA J. MERCADO

TIN: 917-839-144

known to me as the same persons who executed the foregoing instrument and they further acknowledged to me that the same is their free and voluntary act and deed as well as that of the entities they respectively represent herein.

This agreement consisting of **three (3)** pages including this page where this acknowledgement is written, signed by said officials and their instrumental witnesses on each and every page thereof, refers to as **CONTRACT** for the purpose herein set forth.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

Doc. No. 73
Page No. 14
Book No. 149
Series of 2024


ATTY. QUEROLICE B. DAAC
Notary Public
Until December 31, 2025
PTR No. 5275711-01/03/2024 Pamp
IBP No. 301451-01/02/2024 Pamp
Roll No. 45208
MCLE Compliance No. VII-0029215
Issued on April 20, 2023 Pasig City
Commission No. 16-24



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BIDS AND AWARDS COMMITTEE

Regional Office I
 Aguila Road, Sevilla, City of San Fernando, La Union
www.region1.dilg.gov.ph

BIDS AND AWARDS COMMITTEE (BAC)
 Resolution No. 2024-31

DECLARING THE SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING THE SAME TO THE HOPE TO AWARD THE CONTRACT FOR THE LEASE OF VENUE AND HOTEL ACCOMMODATION INCLUSIVE OF MEALS AND SNACKS FOR THE CONDUCT OF TRAINING ON THE FORMULATION OF WORKFORCE DEVELOPMENT PLAN (WDP) AND LOCAL INVESTMENTS AND INCENTIVES CODE (LIIC)

WHEREAS, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity intends to Lease a Venue and Hotel Accommodation inclusive of Meals and Snacks for the conduct of **TRAINING ON THE FORMULATION OF WORKFORCE DEVELOPMENT PLAN (WDP) AND LOCAL INVESTMENTS AND INCENTIVES CODE (LIIC) on June 24-26, 2024**, with an Approved Budget for the Contract (ABC) of **Two Hundred Sixty-Five Thousand Five Hundred Pesos (Php 265,500.00)**;

WHEREAS, the BAC implemented the procedures prescribed for the Negotiated Procurement - Lease of Real Property and Venue for the aforesaid activity under Section 53.10 of the Revised Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, the BAC scheduled the opening of bids on June 14, 2024, 02:01 PM, with four (4) prospective Service Providers, namely: 1) Hann Philippines Inc., 2) Midori Clark Hotel & Casino, 3) Quest Plus Conference Center, and 4) New Well Being Spa City Corporation- Lohas Hotel. However, only New Well Being Spa City Corporation - Lohas Hotel has submitted complete eligibility requirements with a total bid proposal of Two Hundred Sixty-One Thousand Six Hundred Pesos (Php 261,600.00);

WHEREAS, after a thorough review and evaluation of the BAC assisted by the Technical Working Group, NEW WELL BEING SPA CITY CORPORATION - LOHAS HOTEL was determined to be responsive to the technical requirements having obtained an overall rating of 97.65% which is above the DILG R1 prescribed passing rate of 85% for the lease of venue;

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

- a) To declare **New Well Being Spa City Corporation - Lohas Hotel** as the **Single Calculated and Responsive Bidder (SCRB)** with a bid amount of **Two Hundred Sixty-One Thousand Six Hundred Pesos (Php 261,600.00)**;
- b) To recommend to the HOPE the approval of this recommendation and to **award the Contract for Lease of Venue to the SCRBS**.

RESOLVED, further that the **Local Government and Capability Development Division** as End-User, be furnished a copy of this Resolution for its reference and appropriate action.

ADOPTED: DILG Regional Office 1, June 14, 2024, Hybrid Conferencos.

Certified Correct by:

JULIE ANN B. QUILATES
 Head, BAC Secretariat

Attested by:

RHODORA G. SORIANO
 BAC Member

LILY ANN Z. VICTORIO
 BAC Member

ATTY. CHESTER B. CAYABAS-DIWIAS
 BAC Member

LESLIE CAROL L. ISIP
 BAC Member

KRISHNA JANE C. BANG-OA
 End-User

BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson

PEDRO D. GONZALES
 BAC Chairperson

APPROVED/DISAPPROVED:

JONATHAN PAUL M. LEUSEN, JR., CESO III
 Regional Director/ HoPE

Appendix C
TABLE OF RATING FACTORS FOR LEASE OF VENUE

NAME OF SERVICE PROVIDER: NEW WELL BEING SPA CITY CORPORATION - LCHAS HOTEL

ADDRESS: E. AGUINALDO ST., REDWOOD VILLAS CLARK FREEPORT ZONE

	RATING FACTORS	WEIGHT (%)	RATING	REMARKS/ COMMENTS
I.	Availability	100	100	
II.	Location and Site Condition			
	1. Accessibility	(50)	45	
	2. Parking Space	(50)	50	
		100	95	
III.	Neighborhood Data			
	1. Sanitation and health condition	(25)	25	
	2. Police and fire station	(25)	25	
	3. Restaurant/Grocery Stores	(25)	25	
	4. Banking and Postal	(25)	25	
		100	100	
IV.	Venue			
	1. Structural condition	(20)	18	
	2. Functionality			
	a. Conference Rooms	(10)	10	
	b. Room Arrangement (e.g. single, double, etc.)	(5)	5	
	c. Light, ventilation, and air conditioning	(5)	5	
	d. Space requirements	(5)	5	
	3. Facilities			
	a. Water supply and toilet	(4)	4	
	b. Lighting system	(5)	5	
	c. Elevators (3rd Floor & above)/ Staircase (Compliant to Accessibility Law)	(4)	4	
	d. Fire escapes	(4)	4	
	e. Fire fighting equipment	(4)	4	
	f. Internet and Telecommunications	(4)	4	
	g. Audio visual equipment	(5)	5	
	4. Other requirements			
	a. Maintenance	(5)	5	
	b. Attractiveness	(5)	4	
	c. Security	(5)	5	
	5. Catering Services	(5)	4	
	6. Client's satisfactory rating	(5)	3.7	
		100	94.7	

SUMMARY:

	RATING FACTORS	WEIGHT	RATING
I.	Availability	x (.5)	50
II.	Location and Site Condition	x (.1)	9.5
III.	Neighborhood Data	x (.05)	5
IV.	Venue	x (.35)	33.145
	FACTOR VALUE		97.645

Certified Correct:



JULIE B. DILATES
Head, BAC Secretariat

Attested by:


ATTY. CHESTER CAYABAS DINIAS
BAC Member


RHODORA G. SORIANO
BAC Member


LESLIE CAROL L. ISP
BAC Member


LILY ANNIZ VICTORIO
BAC Member


KRISHA JANE C. BANG-OA
End-user


BENEDICTA M. BARNACHEA
BAC Vice-Chairperson


PEDRO D. GONZALES
BAC Chairperson

Approved / Disapproved


JONATHAN PAUL W. EUSEM, JR., CESO II
Regional Director / HCPE



Republic of the Philippines
 DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 REGIONAL OFFICE 1
 Aquino Hall, Romulo Building, City of San Francisco del Monte

RFQ NO. 2024-06-140
 ABC Pnp 265,500.00

ABSTRACT OF QUOTATION/S

Mode of Procurement:
 Negotiated Procurement - Small Value Procurement

AOQ No. 2024-021
 Date: June 14, 2024
 Time: 2:01 PM

Item	Item/Description	ABC	Qty.	Unit	Quest Plus Conference Center		Midori Clark Hotel and Casino		Henn Philippines / Marriott Hotel		Lobus Hotel	
					Total Cost	Total Cost	Total Cost	Total Cost				
1	Lease of Venue and Hotel Accommodation inclusive of Meals and Snacks for the Training on the Formulation of Workforce Development Plan (WDFP) and Local Investments and Incentives Code (LIDC)	Pnp 265,500.00			Received RFQ only no attachments		Received RFQ only no attachments		Received RFQ only no attachments		261,500.00	
	PR No. _____ Date Received: _____ PIR: _____											
	ELIGIBILITY REQUIREMENTS *In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements.											
	Valid Business/ Mayor's Permit				X		X		X			Authority to Operate CDC 2021-541 issued on Oct 27, 2021 - Oct 26, 2024
	Latest Income/Business Tax Return/Tax Clearance Certificate				X		X		X			TCC Mar 19, 2024 - Mar 19, 2025
	PhilGeps Reg. Number				X		X		X			Platinum Apr 6, 2024 - Apr 6, 2025
	Www											97.6%

REMARKS:

Award is hereby recommended to be given to New Well Being Spa City Corporation - Lobus Hotel which is the SINGLE calculated and responsive bid.

OTHERS:

RHODORA C. SIRIANO
 BAC Member

LILY S. ALZ. VITORRO
 BAC Member

ATTY. CHRISTENS CATALANO DOWAL
 BAC Member

LESLIE M. L. HIP
 BAC Member

KRISTINA JANE C. SANG-UA
 BAC Member

APPROVED BY:

 JONATHAN PAUL M. POSEN, JR., CESO III
 Regional Director / SOPE

PEDRO B. GONZALES
 BAC Chairperson