



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BIDS AND AWARDS COMMITTEE
Regional Office I
Aguila Road, Sevilla, City of San Fernando, La Union
www.region1.dilg.gov.ph

BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 2024-15

DECLARING THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB) AND RECOMMENDING SAME TO THE HOPE TO AWARD THE CONTRACT FOR THE LEASE OF VENUE AND HOTEL ACCOMMODATION INCLUSIVE OF MEALS AND SNACKS FOR THE CONDUCT OF THE ORIENTATION, PROJECT ENCODING, AND DATA UPLOADING ON THE SGLG-IF WEB APPLICATION

WHEREAS, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity intends to Lease a Venue and Hotel Accommodation inclusive of Meals and Snacks for the conduct of the **Orientation, Project Encoding, and Data Uploading on the SGLG-IF Web Application** with an Approved Budget for the Contract (ABC) of **Fifty-Eight Thousand Nine Hundred Pesos (Php 58,900.00)**;

WHEREAS, the BAC implemented the procedures prescribed for the Negotiated Procurement - Lease of Real Property and Venue for the aforesaid activity under Section 53.10 of the Revised Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, the BAC scheduled the opening of bids on April 19, 2024, 03:01 PM, with three (3) prospective Service Providers, namely: 1) Ynad's Place Hotel and Resort, 2) Puerto De San Juan Beach Resort Hotel, and 3) Villas Buenavista Hotel and Restaurant. Only Ynad's Place Hotel and Resort, and Puerto De San Juan Beach Resort Hotel have submitted their bid proposals with complete eligibility requirements;

WHEREAS, below is the result of the opening and evaluation of bids:

Service Provider	Bid Amount	Remarks
Ynad's Place Hotel and Resort	Php 51,600.00	With Complete Eligibility Requirements.
Puerto De San Juan Beach Resort Hotel	Php 63,727.25	With Complete Eligibility Requirements.
Villas Buenavista Hotel and Restaurant	-	No Eligibility Requirements submitted.

WHEREAS, after a thorough review and evaluation of the BAC assisted by the Technical Working Group, **YNAD'S PLACE HOTEL AND RESTAURANT** was determined to be responsive to the technical requirements having obtained an overall rating of 99.5 % which is above the DILG R1- prescribed passing rate of 85% for the lease of venue;

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

- a) To declare **Ynad's Place Hotel and Resort** as the **Lowest Calculated and Responsive Bidder (LCRB)** with a bid amount of **Fifty-One Thousand Six Hundred Pesos (Php 51,600.00)**;
- b) To recommend to the HOPE the approval of this recommendation and to **award the Contract for Lease of Venue to the LCRB.**

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RESOLVED, further that the **Project Development and Management Unit (PDMU)** as End-User, be furnished a copy of this Resolution for its reference and appropriate action.

ADOPTED: DILG Regional Office 1. April 19, 2024, at the DILG R1 Training Hall.

Certified Correct by:

JULIE ANN B. QUILATES
Head, BAC Secretariat

Attested by:

RHODORA G. SORIANO
BAC Member

-on leave-
LESLIE CAROL L. ISIP
BAC Member

LILY-ANN Z. VICTORIO
BAC Member

ATTY. CHESTER S. CAYABAS-DIWAS
BAC Member

ENGR. ART ANTHONY UMEI
End-User

BENEDICTA M. BARNACHEA
BAC Vice-Chairperson

PEDRO D. GONZALES
BAC Chairperson

APPROVED:

JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director/ HoPE



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1

Regional Office I

Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE OF AWARD

April 19, 2024

REYNALYN BALANON-ALMOJUELA

Authorized Representative
Ynad's Place Hotel and Resort Inc.
By-Pass Road Barangay Namtutan,
City of San Fernando, La Union

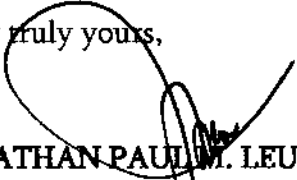
Dear Ms. Almojuela:

We are pleased to inform you that your quotation amounting to **Fifty Thousand Six Hundred Pesos Only (Php 51,600.00)** for the **Procurement of Meals and Accommodations for the Conduct of Orientation, Project Encoding and Data Uploading on the SGLGIF Web Application** to be held on **April 29-30, 2024 at Ynad's Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union** has been determined to be the **Lowest Calculated and Responsive Bid (LCRB)**.

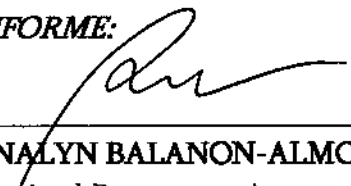
You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,


JONATHAN PAUL W. LEUSEN, JR., CESO III
Regional Director, DILG 1 and
Head of Procuring Entity

CONFORME:


REYNALYN BALANON-ALMOJUELA
Authorized Representative
Ynad's Place Hotel and Resort Inc.
By-Pass Road Barangay Namtutan,
City of San Fernando, La Union



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DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1

Regional Office 1
Aguila Rd., Sevilla, San Fernando City, La Union
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NOTICE TO PROCEED

April 23, 2024

REYNALYN BALANON-ALMOJUELA

Authorized Representative
Ynad's Place Hotel and Resort Inc.
By-Pass Road Barangay Namtutan,
City of San Fernando, La Union

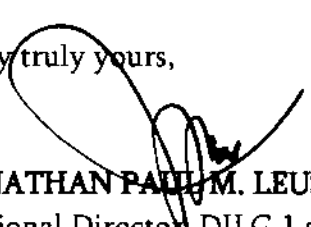
Dear Ms. Almojuela:

With the attached **CONTRACT OF SERVICES** having been approved, you are hereby notified to provide **Meals and Accommodations for the Conduct of Orientation, Project Encoding and Data Uploading on the SGLGIF Web Application on April 29-30, 2024** at **Ynad's Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union.**

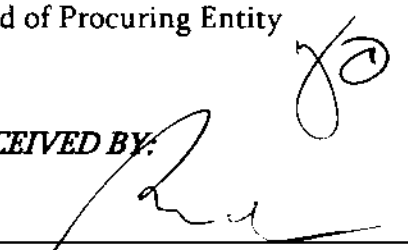
Likewise, you are responsible for performing the required services under the terms and conditions of the Contract of Services, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director DILG 1 and
Head of Procuring Entity

RECEIVED BY:


REYNALYN BALANON-ALMOJUELA
Authorized Representative
Ynad's Place Hotel and Resort Inc.
By-Pass Road Barangay Namtutan,
City of San Fernando, La Union

REPUBLIC OF THE PHILIPPINES)
 PROVINCE OF LA UNION
 SAN FERNANDO CITY) S.S.

CONTRACT OF SERVICES

KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT OF SERVICE** is made and entered into this 22nd day of April 2024 in the City of San Fernando, La Union, Philippines, by and between

The **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1**, represented herein by **JONATHAN PAUL M. LEUSEN, JR., CESO III - Regional Director**, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, La Union 2500, herein referred to as the **First Party**

- and -

The **YNAD'S PLACE HOTEL AND RESORT, INC.**, represented herein by **REYNALYN BALANON-ALMOJUELA** with office address at By-Pass Road Barangay Namtutan, City of San Fernando, La Union, herein referred to as the **Second Party**.

WITNESSETH:

WHEREAS, the **FIRST PARTY** will conduct a **two (2) days** activity entitled **"Conduct of Orientation, Project Encoding and Data Uploading on the SGLGIF Web Application on April 29-30, 2024** at **Ynad's Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union;**

WHEREAS, the **SECOND PARTY** has the capability of providing food and accommodation for the conduct of the above-mentioned activity at reasonable cost;

NOW, THEREFORE, for and inconsideration of the foregoing premises the parties hereto agree on the contents of this Contract to wit:

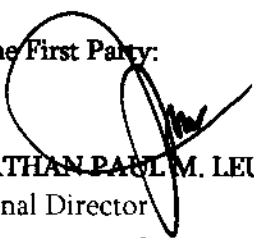
1. **THAT** the **SECOND PARTY** agrees and binds itself to the **FIRST PARTY** to provide food and accommodation for the participants who will attend the **"Conduct of Orientation, Project Encoding and Data Uploading on the SGLGIF Web Application"** to be held on **April 29-30, 2024** at **Ynad's Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union**, with the contract package of **FIFTY ONE THOUSAND SIX HUNDRED PESOS ONLY (Php 51,600.00)** as indicated in the approved activity design subject to the qualification that only the actual cost/billing of the **SECOND PARTY** shall be paid by the **FIRST PARTY** as appearing in the Statement of Account;
2. **THAT** this Contract of Services shall be guaranteed for a minimum of 75% of the total number of participants. If attendance is above minimum, the **SECOND PARTY** shall provide food and accommodation at the same rate for the additional participants;

Proposed Schedule	Activity	No. of Days	No. of Participants	Amount
April 29-30, 2024	Conduct of Orientation, Project Encoding and Data Uploading on the SGLGIF Web Application	2	Day 1 - 11 pax (Accom)	Php 11,000.00
			11 pax (Dinner)	4,950.00
			Day 2 - 23 pax (Breakfast, AM Snack, Lunch, PM Snack & Dinner)	36,650.00
			TOTAL	51,600.00

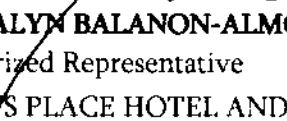
3. In case of the unforeseen incidental expenses incurred by the **FIRST PARTY**, the **FIRST PARTY** shall pay the **SECOND PARTY** the amount corresponding to it;
4. **THAT** if the total number of participants exceed the foregoing guaranteed minimum number of participants, the **FIRST PARTY** shall pay the **SECOND PARTY** additional charges which shall be based on the actual number of participants at the indicated rate per person as indicated in Item #2 of this contract;
5. **THAT** the payment of the amount due and payable under this contract and the conduct of this activity is based on the approved and signed program/activity design subject to the usual government accounting and auditing rules and regulations;
6. **THAT** the **SECOND PARTY** guarantees to provide safe and clean food for the said activity to be conducted by the **FIRST PARTY**, and the latter reserves the right to question any action of, or institute any appropriate action in a proper proceeding against the former for any injury the **FIRST PARTY** may sustain resulting from any harmful or contaminated food served by the **SECOND PARTY**;
7. **THAT** in case the **SECOND PARTY** failed to effect deliveries of what is stipulated herein, without any fault on the part of the **FIRST PARTY**, or was not due to fortuitous event, the contract will be automatically rescinded without going to court and the **FIRST PARTY** shall be freed from any liability to the **SECOND PARTY**;
8. **THAT** this contract shall be binding and may be cancelled/terminated at the option of either party upon prior written notice at least five (5) days before the commencement of the activity;
9. **THAT** this Contract shall take effect upon signing of both parties concerned.

IN WITNESS WHEREOF, the parties hereto and do hereby sign this document at _____, Philippines this _____ day of _____ 2024.


For the First Party:


JONATHAN PAUL M. LEUSEN, JR., CESO III
 Regional Director
 DEPARTMENT OF THE INTERIOR AND
 LOCAL GOVERNMENT- REGION I


For the Second Party:


REYNALYN BALANON-ALMOJUELA
 Authorized Representative
 YNAD'S PLACE HOTEL AND RESORT INC.

Witness:


 JUSTINA

Witness:


 MANILYN OCAÑO

CERTIFIED FUNDS AVAILABLE:


CHRISTINE JOY F. CASUGA
 Acct. III / Regional Accountant

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LA UNION
SAN FERNANDO CITY

BEFORE ME, a Notary Public for and in PROVINCE OF LA UNION, this
24 APR 2024, personally appeared SAN FERNANDO CITY

JONATHAN PAUL M. LEUSEN, JR., CESO III

TIN: _____

REYNALYN BALANON-ALMOJUELA

TIN: 444-839-785-000

known to me as the same persons who executed the foregoing instrument and they further acknowledged to me that the same is their free and voluntary act and deed as well as that of the entities they respectively represent herein.

This agreement consisting of three (3) pages including this page where this acknowledgement is written, signed by said officials and their instrumental witnesses on each and every page thereof, refers to as CONTRACT for the purpose herein set forth.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

Doc. No. 403
Page No. 81
Book No. VI
Series of 2024

ATTY. JEMMILYN E. PADILLA, RMT
Notary Public for City of San Fernando, La Union
ANC No. 113-2023 valid until December 31, 2024
Roll of Attorney's No. 84224
IBP O.R. No. 303905, 12-15-2023 LA UNION CHAPTER
PTR No. 2497883; 01-02-2024; San Fernando City, La Union
MCLF Compliance No. V-11 - S-001570
(63) 0927-308-9926 padilla.jemmilyn@gmail.com