



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1

Regional Office I
Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE OF AWARD

June 11, 2024

REYNALYN BALANON-ALMOJUELA

Authorized Representative
Ynad's Place Hotel and Resort Inc.
By-Pass Road Barangay Namtutan,
City of San Fernando, La Union

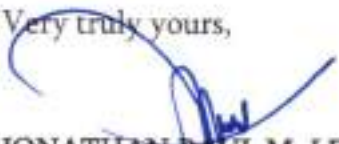
Dear Ms. Almojuela:

We are pleased to inform you that your quotation amounting to **One Hundred Sixty Four Thousand Five Hundred Pesos Only (Php164,500.00)** for the **Procurement of Meals and Accommodations for the Conduct of Peace and Order Council Performance Audit for CY 2023 Post Evaluation and Orientation on EODB eLGU System, SGLG Regional Calibration** to be held on **June 12-13, 2024** at **Ynad's Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union** has been determined to be the **Single Calculated and Responsive Bid (SCRB)**.


You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director, DILG 1 and
Head of Procuring Entity

CONFORME:


REYNALYN BALANON-ALMOJUELA
Authorized Representative
Ynad's Place Hotel and Resort Inc.
By-Pass Road Barangay Namtutan,
City of San Fernando, La Union

REPUBLIC OF THE PHILIPPINES)

_____) S.S.

SAN FERNANDO CITY

CONTRACT OF SERVICES

KNOW ALL MEN BY THESE PRESENTS:

This CONTRACT OF SERVICE is made and entered into this 11th day of June 2024 in the City of San Fernando, La Union, Philippines, by and between

The DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1, represented herein by JONATHAN PAUL M. LEUSEN, JR., CESO III - Regional Director, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, La Union 2500, herein referred to as the **First Party**

- and -

The YNAD'S PLACE HOTEL AND RESORT, INC., represented herein by REYNALYN BALANON-ALMOJUELA with office address at By-Pass Road Barangay Namtutan, City of San Fernando, La Union, herein referred to as the **Second Party**.

WITNESSETH:

WHEREAS, the FIRST PARTY will conduct a two (2) days activity entitled "Conduct of Peace and Order Council Performance Audit for CY 2023 Post Evaluation and Orientation on EODB eLGU System, SGLG Regional Calibration" on June 12-13, 2024 at Ynad's Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union;

WHEREAS, the SECOND PARTY has the capability of providing food and accommodation for the conduct of the above-mentioned activity at reasonable cost;

NOW, THEREFORE, for and inconsideration of the foregoing premises the parties hereto agree on the contents of this Contract to wit:

1. THAT the SECOND PARTY agrees and binds itself to the FIRST PARTY to provide food and accommodation for the participants who will attend the "Conduct of Peace and Order Council Performance Audit for CY 2023 Post Evaluation and Orientation on EODB eLGU System, SGLG Regional Calibration" to be held on June 12-13, 2024 at Ynad's Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union, with the contract package of ONE HUNDRED SIXTY FOUR THOUSAND FIVE HUNDRED PESOS ONLY (Php 164,500.00) as indicated in the approved activity design subject to the qualification that only the actual cost/billing of the SECOND PARTY shall be paid by the FIRST PARTY as appearing in the Statement of Account;
2. THAT this Contract of Services shall be guaranteed for a minimum of 75% of the total number of participants. If attendance is above minimum, the SECOND PARTY shall provide food and accommodation at the same rate for the additional participants;





Proposed Schedule	Activity	No. of Days	No. of Participants	Amount
June 12-13, 2024	Conduct of Peace and Order Council Performance Audit for CY 2023 Post Evaluation and Orientation on EODB eLGU System, SGLG Regional Calibration	2	Day 0 - 26 pax (Accom) 26 pax (Dinner) Day 1 - 46 pax (Breakfast, am snacks, lunch, pm snacks, & dinner)	Php 28,600.00 11,700.00 124,200.00
			TOTAL	Php 164,500.00

3. In case of the unforeseen incidental expenses incurred by the **FIRST PARTY**, the **FIRST PARTY** shall pay the **SECOND PARTY** the amount corresponding to it;
4. **THAT** if the total number of participants exceed the foregoing guaranteed minimum number of participants, the **FIRST PARTY** shall pay the **SECOND PARTY** additional charges which shall be based on the actual number of participants at the indicated rate per person as indicated in Item #2 of this contract;
5. **THAT** the payment of the amount due and payable under this contract and the conduct of this activity is based on the approved and signed program/activity design subject to the usual government accounting and auditing rules and regulations;
6. **THAT** the **SECOND PARTY** guarantees to provide safe and clean food for the said activity to be conducted by the **FIRST PARTY**, and the latter reserves the right to question any action of, or institute any appropriate action in a proper proceeding against the former for any injury the **FIRST PARTY** may sustain resulting from any harmful or contaminated food served by the **SECOND PARTY**;
7. **THAT** in case the **SECOND PARTY** failed to effect deliveries of what is stipulated herein, without any fault on the part of the **FIRST PARTY**, or was not due to fortuitous event, the contract will be automatically rescinded without going to court and the **FIRST PARTY** shall be freed from any liability to the **SECOND PARTY**;
8. **THAT** this contract shall be binding and may be cancelled/terminated at the option of either party upon prior written notice at least five (5) days before the commencement of the activity;
9. **THAT** this Contract shall take effect upon signing of both parties concerned.

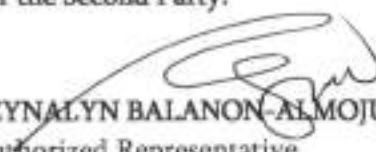
IN WITNESS WHEREOF, the parties hereto and do hereby sign this document at
 PROVINCE OF LA OROQUIVA
 SANTI SPIRITUS CITY Philippines this 11th day of JUNE 2024.

For the First Party:


 JONATHAN PAUL M. LEUSEN, JR., CESO III
 Regional Director
 DEPARTMENT OF THE INTERIOR AND
 LOCAL GOVERNMENT- REGION I 

Witness:

For the Second Party:


 REYNALYN BALANON ALMOJUELA
 Authorized Representative
 YNAD'S PLACE HOTEL AND RESORT INC.

Witness:

CERTIFIED FUNDS AVAILABLE:

Handwritten signature

CHRISTINE JOY F. CASUGA
Acct. III / Regional Accountant

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES
PROVINCE OF LA UNION
SAN FERNANDO CITY
S.S.

BEFORE ME, a Notary Public for and in *PROVINCE OF LA UNION*
SAN FERNANDO CITY, this
_____, personally appeared

JONATHAN PAUL M. LEUSEN, JR., CESO III

TIN: _____

REYNALYN BALANON-ALMOJUELA

TIN: 444-839-785-0000

known to me as the same persons who executed the foregoing instrument and they further acknowledged to me that the same is their free and voluntary act and deed as well as that of the entities they respectively represent herein.

This agreement consisting of three (3) pages including this page where this acknowledgement is written, signed by said officials and their instrumental witnesses on each and every page thereof, refers to as CONTRACT for the purpose herein set forth.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

Doc. No. 21
Page No. 06
Book No. VIII
Series of 2024

Handwritten signature
ATTY. REYNALYN BALANON-ALMOJUELA, RMT
Notary Public for City of San Fernando, La Union
ANC No. 113-2023 valid until December 31, 2024
Roll of Assessee's No. 84224
IBP O.R. No. 328825, 12-15-2023 LA UNION CHAPTER
TR No. 240683, 06-02-2024, San Fernando City, La Union
MCLE Compliance No. VIII - 54051420
(63) 9927-306-9520 reynalynalmojuela@gmail.com



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1

Regional Office 1
Agula Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE TO PROCEED

June 11, 2024

REYNALYN BALANON-ALMOJUELA

Authorized Representative
Ynad's Place Hotel and Resort Inc.
By-Pass Road Barangay Namtutan,
City of San Fernando, La Union

Dear Ms. Almojuela:

With the attached **CONTRACT OF SERVICES** having been approved, you are hereby notified to provide **Meals and Accommodations for the Conduct of Peace and Order Council Performance Audit for CY 2023 Post Evaluation and Orientation on EODB eLGU System, SGLG Regional Calibration on June 12-13, 2024 at Ynad's Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union.**


Likewise, you are responsible for performing the required services under the terms and conditions of the Contract of Services, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director, DILG 1 and
Head of Procuring Entity

RECEIVED BY:


REYNALYN BALANON-ALMOJUELA
Authorized Representative
Ynad's Place Hotel and Resort Inc.
By-Pass Road Barangay Namtutan,
City of San Fernando, La Union



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BIDS AND AWARDS COMMITTEE
Regional Office I

Aguila Road, Sevilla, City of San Fernando, La Union
www.region1.dilg.gov.ph

BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 2024-28

DECLARING THE SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING THE SAME TO THE HOPE TO AWARD THE CONTRACT FOR THE LEASE OF VENUE AND HOTEL ACCOMMODATION INCLUSIVE OF MEALS AND SNACKS FOR THE CONDUCT OF PEACE AND ORDER COUNCIL PERFORMANCE AUDIT FOR CY 2023 POST EVALUATION ON EODB e-LGU SYSTEM, SGLG REGIONAL CALIBRATION

WHEREAS, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity intends to Lease a Venue and Hotel Accommodation inclusive of Meals and Snacks for the conduct of **PEACE AND ORDER COUNCIL PERFORMANCE AUDIT FOR CY 2023 POST EVALUATION ON EODB e-LGU SYSTEM, SGLG REGIONAL CALIBRATION on June 12-13, 2024** with an Approved Budget of the Contract (ABC) of **One Hundred Eighty-Four Thousand, Eight Hundred Pesos (Php 184,800.00)**;

WHEREAS, the BAC implemented the procedures prescribed for the Negotiated Procurement - Lease of Real Property and Venue for the aforesaid activity under Section 53.10 of the Revised Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, the BAC scheduled the opening of bids on June 10, 2024, 02:01 PM, with four (4) prospective Service Providers, namely: 1) Ynad's Place Hotel and Restaurant, 2) Puerto de San Juan Beach Residences and Resort Hotel, 3) EM Royale and Beach Resort and, 4) Marand Resort & Spa. However, only Ynad's Place Hotel and Restaurant has submitted complete eligibility requirements with a total bid proposal of **One Hundred Sixty-Four Thousand, Five Hundred Pesos (Php 164,500.00)**;

WHEREAS, after a thorough review and evaluation of the BAC assisted by the Technical Working Group, **YNAD'S PLACE HOTEL AND RESTAURANT** was determined to be responsive to the technical requirements having obtained an overall rating of 99.5% which is above the DILG R1- the prescribed passing rate of 85% for the lease of venue;

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

- To declare Ynad's Place Hotel and Restaurant as the Single Calculated and Responsive Bidder (SCRB) with a bid amount of One Hundred Sixty-Four Thousand, Five Hundred Pesos (Php 164,500.00);
- To recommend to the HOPE the approval of this recommendation and to award the Contract for Lease of Venue to the SCRB.

RESOLVED, further that the **Local Government Monitoring and Evaluation Division** as End-User, be furnished a copy of this Resolution for its reference and appropriate action.

ADOPTED: DILG Regional Office 1, June 10, 2024, at the DILG R1 Annex Building.

Certified Correct by:

JULIE ANN B. QUILATES
 Head, BAC Secretariat

Attested by:

RHODORA G. SORIANO
 BAC Member

LILY ANN Z. VICTORIO
 BAC Member

ATTY. CHESTER S. CAYABAS-DIWAS
 BAC Member

BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson

PEDRO D. GONZALES
 BAC Chairperson

LESLIE CAROL L. ISIP
 BAC Member

DEMIELIZ N. NERIDA
 End-User

APPROVED (AS APPROVED):

JONATHAN PAUL M. LEBEN, JR., CESO III
 Regional Director HoPE

Appendix C

TABLE OF RATING FACTORS FOR LEASE OF VENUE

NAME OF SERVICE PROVIDER: YNADS PLACE

ADDRESS: BRGY NAMTUTAN, CITY OF SAN FERNANDO, LA UNION

	RATING FACTORS	WEIGHT (%)	RATING	REMARKS/ COMMENTS
I.	Availability	100	100	
II.	Location and Site Condition			
	1. Accessibility	(50)	45	
	2. Parking Space	(50)	50	
		100	95	
III.	Neighborhood Data			
	1. Sanitation and health condition	(25)	25	
	2. Police and fire station	(25)	25	
	3. Restaurant/Grocery Stores	(25)	25	
	4. Banking and Postal	(25)	25	
		100	100	
IV.	Venue			
	1. Structural condition	(20)	20	
	2. Functionality			
	a. Conference Rooms	(10)	10	
	b. Room Arrangement (a.g. single, double, etc.)	(5)	5	
	c. Light, ventilation, and air conditioning	(5)	5	
	d. Space requirements	(5)	5	
	3. Facilities			
	a. Water supply and toilet	(4)	4	
	b. Lighting system	(5)	5	
	c. Elevators (3rd Floor & above)/ Staircase (Compliant to Accessibility Law)	(4)	4	
	d. Fire escapes	(4)	4	
	e. Fire fighting equipment	(4)	4	
	f. Internet and Telecommunications	(4)	4	
	g. Audio visual equipment	(5)	5	
	4. Other requirements			
	a. Maintenance	(5)	5	
	b. Attractiveness	(5)	5	
	c. Security	(5)	5	
	5. Catering Services	(5)	5	
	6. Client's satisfactory rating	(5)	5	
		100	100	

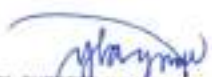
SUMMARY:


	RATING FACTORS	WEIGHT	RATING
I.	Availability	x (5)	50
II.	Location and Site Condition	x (1)	9.5
III.	Neighborhood Data	x (.05)	5
IV.	Venue	x (.35)	35
	FACTOR VALUE		99.5

Certified Correct:



 JULIE ANN B. QUILATES
 Head, BAC Secretariat


Attested by:


 ATTY. CHESTER CAYABAS DIWAS
 BAC Member



 RHODORA G. SORIANO
 BAC Member


 LESLIE CAROL L. ISIP
 BAC Member


 LILY ANN Z. VICTORIO
 BAC Member


 DENIEL N. NERIDA
 End-user


 BENEICTA M. BARNACHEA
 BAC Vice-Chairperson


 PEDRO D. GONZALES
 BAC Chairperson

Approved / Disapproved:


 JONATHAN PAUL M. DELUSEN, JR., CESO III
 Regional Director / HOPE



RFQ NO. 2024-06-145
 ABC: Php 184,800.00

ABSTRACT OF QUOTATION/S

Mode of Procurement:
 Lease of Venue

AOQ No. 2024-018
 Date: June 10, 2024
 Time: 2:01 PM

Item	Item/Description	ABC	Qty	Unit	Ynad's Place Hotel and Resort	Puerto de San Juan	EM Royale	Marand
					TOTAL COST	TOTAL COST	TOTAL COST	TOTAL COST
1	Lease of Venue and Hotel Accommodation inclusive of Meals and Snacks for the Peace and Order Council Performance Audit for CY 2021 Post Evaluation, Orientation on EODB e-LGI System and SGLG Regional Calibration on June 12-13, 2024	184,800.00			164,500.00	Not Available	Not Available	Not Available
	PR No. _____ Date Received: _____ PLR: _____							
	ELIGIBILITY REQUIREMENTS							
	*In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements.							
	Valid Business/ Mayor's Permit				Jan 12, 2024 - Dec 31, 2024	X	X	X
	Latest Income/Business Tax Return/Tax Clearance Certificate				AITR FY 2023 Stamped Received by RDO 003 APRIL 13, 2024	X	X	X
	PhilGaps Reg. Number				Platinum May 16, 2024 - May 16, 2025	X	X	X
	Menu				/	X	X	X
	Table of Rating Factors for Lease of Venue (passing rate of 85%)				99.5			X

Award is hereby recommended to be given to **Ynad's Place Hotel and Resort** which is the SINGLE calculated and responsive bid.

OTHERS: _____

RICHARDA C. SORIANO
 SAC Member

 BERNICETA M. BARNACHEA
 SAC Vice-Chairperson

LILY-ANGEL VICTORIO
 SAC Member

ATTY CHRISTOPHER S. CAPARAN-DIWAS
 SAC Member

 PEDRO B. GONZALES
 SAC Chairperson

LESLIE CAROL I. ISIP
 SAC Member

DELENA N. BERIDA
 SAC Member

APPROVED BY

 JONATHAN PAUL M. LARSEN, JR., CESO III
 Regional Director / HOPE