



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1
Regional Office I

Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE TO PROCEED

January 6, 2025

JOSEPH P. PADAYAO

Sole Proprietor
Paoay Lake JLP Resort
#15 Suba, Paoay, Ilocos Norte

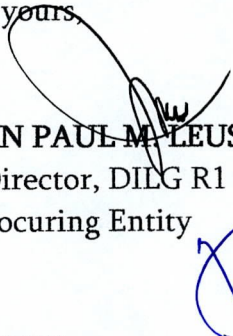
Dear Mr. Padayao:

With the attached **APPROVED CONTRACT** having been approved, you are hereby notified to provide **MEALS AND ACCOMMODATIONS FOR THE CONDUCT OF CY 2025 UGNAYAN: STRENGTHEN IN UNITY CUM PARANGAL: JEWELS OF THE NORTH AWARDING CEREMONY on November 6-7, 2025** to DILG Regional Office 1, Sevilla, City of San Fernando, La Union.

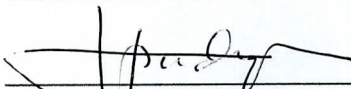
Likewise, you are responsible for performing the required services under the terms and conditions of the Purchase Order, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director, DILG R1 and
Head of Procuring Entity

RECEIVED BY:


JOSEPH P. PADAYAO
Sole Proprietor
Paoay Lake JLP Resort

"Matino, Mahusay at Maaasahan"

Tel. Nos. (072) 888 2108 • 888 2289 • 888 2294 • 888 3106
888 7695 • 607 1245 • 607 1531 • 607 4467 to 70

REPUBLIC OF THE PHILIPPINES)
 _____) S.S.

CONTRACT OF SERVICES

KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT OF SERVICE** is made and entered into this 3rd day of January, 2025 in the City of San Fernando, La Union, Philippines, by and between.

The **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1**, represented herein by **JONATHAN PAUL M. LEUSEN, JR., CESO III, Regional Director**, with office and postal address at Aguilá Road, Sevilla Norte, City of San Fernando, La Union 2500, herein referred to as the **First Party**.

- and-

That **PAOAY LAKE JLP RESORT** represented herein by **JOSEPH P. PADAYAO** with office address at # 15 Suba, Paoay, Ilocos Norte, herein referred to as the **Second Party**.

WITNESSETH:

WHEREAS, The **FIRST PARTY** will conduct a **two (2) days** activity entitled “ **CONDUCT OF CY 2025 UGNAYAN: STRENGTHEN IN UNITY CUM PARANGAL: JEWELS OF THE NORTH AWARディング CEREMONY** on **November 6-7, 2025** at the **Paoay Lake JLP Resort, at #15 Suba, Paoay, Ilocos Norte**.

WHEREAS, the **SECOND PARTY** has the capability of providing food and accommodation for the conduct of the above-mentioned activity at reasonable cost;

NOW, THEREFORE, for and inconsideration of the foregoing premises the parties hereto agree the contents of this Contract to wit:


1. **THAT**, the **SECOND PARTY** agrees and binds itself to the **FIRST PARTY** to provide food and accommodation for the participants who will attend the “**CONDUCT OF CY 2025 UGNAYAN: STRENGTHEN IN UNITY CUM PARANGAL: JEWELS OF THE NORTH AWARディング CEREMONY** on **November 6-7, 2025** with the contract package of **EIGHT HUNDRED FORTY THOUSAND PESOS (Php840,000.00) ONLY** as indicated in the approved activity design subject to the qualification that only the actual cost/billing of the **SECOND PARTY** shall be paid by the **FIRST PARTY** appearing in the Statement of Account;
2. **THAT** this Contract of Services shall be guaranteed for a minimum of 75% of the total number of participants. If attendance is above minimum, the **SECOND PARTY** shall provide food at the same rate for the additional participants;

Proposed Schedule	Activity	No. of Day	No. of Participants	Amount
Nov. 6-7, 2025	CONDUCT OF CY 2025 UGNAYAN: STRENGTHEN IN UNITY CUM PARANGAL: JEWELS OF THE NORTH AWARディング CEREMONY	2	Day 1- 300 pax (Accom.)	330,000.00
			-300 pax (Lunch, PM Snacks, and Dinner)	345,000.00
			Day 2 300 pax (Breakfast, am snacks & Lunch)	165,000.00
			TOTAL	Php840,000.00

3. In case of the unforeseen incidental expenses incurred by the **FIRST PARTY**, the **FIRST PARTY** shall pay the **SECOND PARTY** the amount corresponding to it.
4. In case of the unforeseen incidental expenses incurred by the **FIRST PARTY**, the **FIRST PARTY** shall pay the **SECOND PARTY** the amount corresponding to it.
5. THAT, if the total number of participants exceed the foregoing guaranteed minimum number of participants, the **FIRST PARTY** shall pay the **SECOND PARTY** additional charges which shall be based on the actual number of participants at the indicated rate per person as indicated in Item #1 of this contract.
6. THAT the payment of the amount due and payable under this contract and the conduct of this activity is based on the approved and signed program/activity design subject to the usual government accounting and auditing rules and regulations;
7. THAT, the **SECOND PARTY** guarantees to provide safe and clean food for the said activity to be conducted by the **FIRST PARTY**, and the latter reserves the right to question any action of, or institute any appropriate action in a proper proceeding against the former for any injury the **FIRST PARTY** may sustain resulting from any harmful or contaminated food served by the **SECOND PARTY**;
8. THAT, in case the **SECOND PARTY** failed to effect deliveries of what is stipulated herein, without any fault on the part of the **FIRST PARTY**, or was not due to fortuitous event, the contract will be automatically rescinded without going to court and the **FIRST PARTY** shall be freed from any liability to the **SECOND PARTY**;
9. THAT, this contract shall be binding and may be cancelled/terminated at the option of either party upon prior written notice at least five (5) days before the commencement of the activity.
10. THAT this Contract shall take effect upon signing of both parties concerned.

IN WITNESS WHEREOF, the parties hereto and do hereby sign this document at Laoag City, Ilocos Norte, Philippines this 03 day of JAN 2025

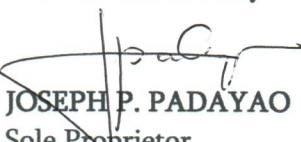
For the First Party


JONATHAN PAUL M. LEUSEN, JR., CESO III
 Regional Director
 DEPARTMENT OF THE INTERIOR AND
 LOCAL GOVERNMENT- REGION 1

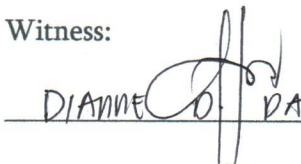
Witness:



For the Second Party


JOSEPH P. PADAYAO
 Sole Proprietor
 PAOAY LAKE JLP RESORT

Witness:


 DIANNE CO. DABA-LOI

CERTIFIED FUNDS AVAILABLE:



CHRISTINE JOY F. CASUGA
 Acct. III / Regional Accountant

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
Laoag City, Ilocos Norte)S.S.

BEFORE ME, a Notary Public for and in Laoag City, Ilocos Norte, this
03 JAN 2025, personally appeared

JONATHAN PAUL M. LEUSEN, JR., CESO III

TIN: 123-933-075-000

JOSEPH P. PADAYAO

TIN: 127-974-731-000

known to me as the same persons who executed the foregoing instrument and they further acknowledged to me that the same is their free and voluntary act and deed as well as that of the entities they respectively represent herein.

This agreement consisting of **three (3)** pages including this page where this acknowledgement is written, signed by said officials and their instrumental witnesses on each and every page thereof, refers to as **CONTRACT** for the purpose herein set forth.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

Doc. No. 332
 Page No. 68
 Book No. III
 Series of 2025

JUSTIN P. PASION
 NOTARY PUBLIC
 Province of Ilocos Norte and Laoag City
 Commission No. 2023-37 until Dec. 31, 2025
 Roll of Attorneys No. 78760 – May 5, 2022
 IBP No. 483445 – Dec. 14, 2024
 PTR No. 2848421 – January 2, 2025
 MCLE Compliance No. VIII – 8673 – May 10, 2024
 TIN 475-787-172-000



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LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1
Regional Office I
Aguila Rd., Sevilla, San Fernando City, La Union
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NOTICE OF AWARD

January 2, 2025

JOSEPH P. PADAYAO

Sole Proprietor
Paoay Lake JLP Resort
#15 Suba, Paoay, Ilocos Norte

Dear Mr. Padayao:

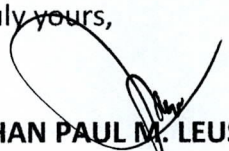
We are pleased to inform you that your quotation amounting to **EIGHT HUNDRED FORTY THOUSAND PESOS (Php840,000.00)** only for the **PROCUREMENT OF MEALS AND ACCOMMODATIONS FOR THE CONDUCT OF CY 2025 UGNAYAN: STRENGTHEN IN UNITY CUM PARANGAL: JEWELS OF THE NORTH AWARDING CEREMONY** on **November 6-7, 2025** as been determined to be the Single Calculated and Responsive Bid (SCRB).

You are hereby required to formally enter into contract with us upon receipt of this Notice.

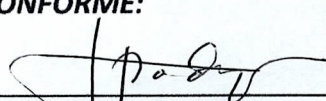
We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Failure to enter into the said contract or provide the Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director, DILG R1 and
Head of Procuring Entity

CONFORME:


JOSEPH P. PADAYAO
Sole Proprietor
Paoay Lake JLP Resort

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Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BIDS AND AWARDS COMMITTEE
Regional Office I

Aguila Road, Sevilla, City of San Fernando, La Union
www.region1.dilg.gov.ph

BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 2024-94

DECLARING THE SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING THE SAME TO THE HOPE TO AWARD THE CONTRACT UPON APPROVAL OF THE CY 2025 GENERAL APPROPRIATION ACT (GAA) FOR THE LEASE OF VENUE AND HOTEL ACCOMMODATION INCLUSIVE OF MEALS AND SNACKS FOR THE CONDUCT OF THE OF THE CY 2025 UGNAYAN: STRENGTHEN IN UNITY CUM PARANGAL: JEWELS OF THE NORTH AWARDING CEREMONY

WHEREAS, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity intends to Lease a Venue and Hotel Accommodation inclusive of Meals and Snacks for the conduct of the **CY 2025 UGNAYAN: STRENGTHEN IN UNITY CUM PARANGAL: JEWELS OF THE NORTH AWARDING CEREMONY** on **November 6-7, 2025** with an Approved Budget for the Contract (ABC) of **Nine Hundred Thousand Pesos (Php 900,000.00)**;

WHEREAS, the BAC implemented the procedures prescribed for the Negotiated Procurement - Lease of Real Property and Venue for the aforesaid activity under Section 53.10 of the Revised Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, the opening of bids on November 20, 2024, 2:01 PM was rescheduled to November 21, 2024, 2:00 PM due to lack of quorum;

WHEREAS, three (3) prospective Service Providers, namely: 1) Puerto De San Juan Beach Resort Hotel, 2) J&V Hotel and 3) EM Royale Hotel and Beach Resort submitted their quotations;

WHEREAS, the BAC Members assisted by the Technical Working Group, conducted careful deliberation of the quotations received;

WHEREAS, below is the result of the opening and evaluation of bids:

Rank	Service Provider	Bid Amount	Remarks
1	Paoay Lake JLP Resort	Php 840,000.00	Complete Eligibility Requirements
n/a	Laoag Sola Hotel	-	No Eligibility Requirements Submitted; With remarks Can't Accommodate
n/a	Java Hotel	-	No Eligibility Requirements Submitted

WHEREAS, after a thorough review and evaluation of the BAC, assisted by the Technical Working Group, PAOAY LAKE JLP RESORT was determined to be responsive to the technical requirements having obtained an overall rating of 98.3 % which is above the DILG R1- prescribed passing rate of 85% for the lease of venue;

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

- a) To declare **Paoay Lake JLP Resort** as the **Single Calculated and Responsive Bidder (SCRB)** with a bid amount of **Eight Hundred Forty Thousand Pesos (Php 840,000.00)**;
- b) To recommend to the HOPE the award of contract to the SCRБ upon approval of the CY 2025 General Appropriation Act.



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DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BIDS AND AWARDS COMMITTEE
Regional Office I

Aguila Road, Sevilla, City of San Fernando, La Union
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BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 2024-94

DECLARING THE SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING THE SAME TO THE HOPE TO AWARD THE CONTRACT UPON APPROVAL OF THE CY 2025 GENERAL APPROPRIATION ACT (GAA) FOR THE LEASE OF VENUE AND HOTEL ACCOMMODATION INCLUSIVE OF MEALS AND SNACKS FOR THE CONDUCT OF THE OF THE CY 2025 UGNAYAN: STRENGTHEN IN UNITY CUM PARANGAL: JEWELS OF THE NORTH AWARDING CEREMONY

RESOLVED, further that the **Finance and Administrative Division (FAD)** as End-User, be furnished a copy of this Resolution for its reference and appropriate action.

ADOPTED: DILG Regional Office 1. November 21, 2024 via Hybrid Conference.

Certified Correct by:



JULIE ANN B. QUILATES
 Head, BAC Secretariat

Attested by:


RHODORA G. SORIANO
 BAC Member

On Official Travel
LESLIE CAROL L. ISIP
 BAC Member


LILY-ANN Z. VICTORIO
 BAC Member


ATTY. LEOVIGILDO B. BUNGBUNG, JR.
 Alternate BAC Member


ENGR. SHARWYN M. SANGEL
 End-User

BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson


PEDRO D. GONZALES
 BAC Chairperson

APPROVED/DISAPPROVED:


JONATHAN PAUL M. LEUSEN, JR., CESO III
 Regional Director/ HoPE



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 REGIONAL OFFICE 1

Aguila Rd., Barangay Sevilla, City of San Fernando, La Union

RFQ NO. 2024-11-320
ABC: Php 900,000.00

ABSTRACT OF QUOTATION/S

MODE OF PROCUREMENT:
 Lease of venue

AOQ No. 2024-11-060
Date : November 21, 2024
Time: 2:00PM

Item	Item/Description	Qty.	Unit	TOTAL ABC	Laoag Sola Hotel	Java hotel	Paoay Lake JLP Resort
					TOTAL OFFER	TOTAL OFFER	TOTAL OFFER
1	Lease of Venue and Hotel Accommodation inclusive of Meals and Snacks	300	pax	900,000.00	RFQ Only; with Remarks Can't Accommodate	RFQ Only	840,000.00
	PR No. 2024-11-509 Date Received: 11-12-2024 PUR: for the conduct of the of the CY 2025 Ugnayan: Strengthen in Unity cum Parangal: Jewels of the Noth Awarding Ceremony						
	ELIGIBILITY REQUIREMENTS						
	*In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements.						
	Valid Business/ Mayor's Permit				x	x	Issued on Jan. 18, 2024 valid until Dec. 31, 2024 at Paoay, IN
	Latest Income/Business Tax Return/Tax Clearance Certificate				x	x	Tax Clearance Cert issued on Sept. 18, 2024 valid until Sept. 18, 2025
	PhilGeps Reg. Number				x	x	Platinum: issued on Nov. 11, 2023 valid until Nov. 12, 2024
	Menu				x	x	/
	Table of Rating Factor						98.30%

REMARKS:
 Award is hereby recommended to be given to Paoay Lake JLP Resort which is the SINGLE calculated and responsive bid.


OTHERS: _____


RHODORA G. SORIANO
 BAC Member


LILY-ANN E. VICTORIO
 BAC Member


ATTY. LEOVIGILDO B. BUNGUBUNG, JR.
 Alternate BAC Member

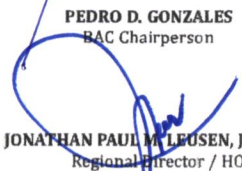
on official travel
LESLIE CAROL I. ISIP
 BAC Member


ENGR. SHARWYN M. SANGEL
 End-user

BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson

PEDRO D. GONZALES
 BAC Chairperson

Approved by:


JONATHAN PAUL M. LEUSEN, JR., CESO III
 Regional Director / HOPE