



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1
Regional Office I
Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE OF AWARD

July 17, 2024

ARTHUR G. ANDRADE

Authorized Representative

Arlen Specialized Goods Trading

Sampaguita St., Poro

City of San Fernando, La Union

Dear Mr. Andrade:

We are pleased to inform you that your quotation amounting to **Eighty Thousand Seven Hundred Thirty Pesos Only (P80,730.00)** for the **Procurement of Supplies for the Training on Local Road Maintenance and Management for LGUs Batch 1** has been determined to be the Lowest Calculated and Responsive Bidder (LCRB).

You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,

JONATHAN PAUL M. LEUSEN JR., CESO III

Regional Director, DILG R1 and

Head of Procuring Entity

CONFORME:

ARTHUR G. ANDRADE

Authorized Representative

Arlen Specialized Goods Trading

"Matino, Mahusay at Maaasahan"

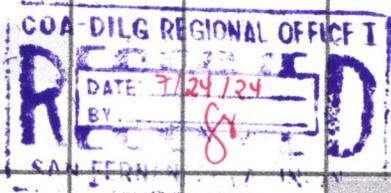
Tel. Nos. (072) 888 2108 • 888 2289 • 888 2294 • 888 3106
888 7695 • 607 1245 • 607 1531 • 607 4467 to 70

PURCHASE ORDER
DILG REGION 1

SUPPLIER: ARLEN SPECIALIZE GOODS TRADING Address: SAN FERNANDO CITY, LA UNION TIN: 165931245	Purchase Order No. 2024-07-267 Date: JULY 18, 2024 Mode of Procurement: NP-SVP
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DILG REGION 1 Date of Delivery: 15 WORKING DAYS AFTER RECEIPT OF APPROVED P.O.	Delivery Term: COMPLETE DELIVERY Payment Term: AS BILLED
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pack	Colored Page Marker (assorted color with sign here text)	50	120.00	6,000.00
	box	Staple Wire #35 (5000 pcs per box)	20	75.00	1,500.00
	pcs	Retractable Nametag Holder w/ plastic clip	60	120.00	7,200.00
	box	Whiteboard Marker (Blue, 10pcs/box)	10	120.00	1,200.00
	box	Binder Clips 1 3/4 inches (10 set per box)	10	45.00	450.00
	pack	Morocco Folder (A4 size, transparent front cover, 25 pcs per pack)	5	390.00	1,950.00
	pack	Morocco Folder (Long size, transparent front cover, 25 pcs per pack)	5	390.00	1,950.00
	box	Sign Pen 0.7 (color: black)	10	1,090.00	10,900.00
	box	Sign Pen 0.7 (color: blue)	10	1,090.00	10,900.00
	box	Metal Fastener (50 sets/box)	50	90.00	4,500.00
	box	Binder Clip 1 1/2"	3	100.00	300.00
	roll	Packaging Tape 2"	5	35.00	175.00
	roll	Duct Tape 2" (super adhesive)	5	95.00	475.00
	pcs	Certificate Holder (A4 size)	16	75.00	1,200.00
	pack	Photopaper (220 gsm, glossy, printable, A4 size, 20 pcs/ pack)	15	215.00	3,225.00
	pcs	Notebook (Spiral, glossy cover finish, 50 leaves)	77	50.00	3,850.00
	pack	Tissue (2 ply, 12 pcs/ pack)	5	105.00	525.00
	set	Epson ink 003 (C,M,Y,Bk, authentic)	10	1,745.00	17,450.00
	set	Epson ink T664 (C,M,Y,Bk, authentic)	4	1,745.00	6,980.00
<i>*For Official Use : COA & Conference Office Materials</i>					
					
TOTAL					80,730.00

(Total Amount in Words) EIGHTY THOUSAND SEVEN HUNDRED THIRTY PESOS ONLY

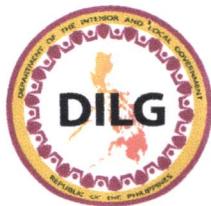
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____
 Signature over Printed Name of Supplier
ARLEN G. MADRANO
 7-19-24
 Date

Very truly yours,

JONATHAN PAUL M. LEUSEN JR., CESO III
 Signature over Printed Name of Authorized Official
 Regional Director
 Designation

Fund Cluster: <u>01</u> Funds Available: <u>80,730.00</u> CHRISTINE JOY F. CASUGA Signature over Printed Name of Chief Accounting Officer	ORS/BURS No.: _____ Date of the ORS/BURS: _____ Amount: _____
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DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1

Regional Office I
Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE TO PROCEED

July 19, 2024

ARTHUR G. ANDRADE

Authorized Representative
Arlen Specialized Goods Trading
Sampaguita St., Poro
City of San Fernando, La Union

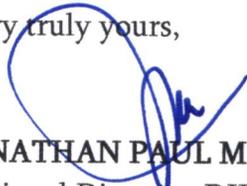
Dear Mr. Andrade :

With the attached **PURCHASE ORDER** having been approved, you are hereby notified to provide **Supplies for the Training on Local Road Maintenance and Management for LGUs Batch 1** has to DILG Regional Office 1, Sevilla, City of San Fernando, La Union.

Likewise, you are responsible for performing the required services under the terms and conditions of the Purchase Order, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,


JONATHAN PAUL M. LEUSEN JR., CESO III
Regional Director, DILG R1 and
Head of Procuring Entity

RECEIVED BY:


ARTHUR G. ANDRADE
Authorized Representative
Arlen Specialized Goods Trading



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BIDS AND AWARDS COMMITTEE
Regional Office I
Aguila Road, Sevilla, City of San Fernando, La Union
www.region1.dilg.gov.ph

BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 2024- 49

DECLARING THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB) AND RECOMMENDING SAME TO THE HOPE TO AWARD THE CONTRACT FOR THE PROCUREMENT OF TRAINING SUPPLIES AND MATERIALS TO BE USED DURING THE CONDUCT OF THE TRAINING ON LOCAL ROAD MAINTENANCE AND MANAGEMENT FOR LGUs BATCH 1

WHEREAS, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness as mandated under RA 9184 otherwise known as “Government Procurement Reform Act” and its Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity intends to procure training supplies during the conduct of **the Training on Local Road Maintenance and Management for LGUs BATCH 1** with an Approved Budget for the Contract (ABC) of **Eighty-One Thousand Two Hundred Thirty-Five Pesos (Php 81,235.00)**;

WHEREAS, the BAC implemented the procedures prescribed for the Negotiated Procurement – Small Value Procurement for the aforesaid activity under Section 53.10 of the Revised Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, the BAC scheduled the opening of bids on July 16, 2024, 02:01 PM, with five (5) prospective Service Providers, namely: 1) MSN Goods Trading, 2) GDP Trading, 3) Emverly Enterprises, 4) Arlen Specialized Goods Trading and 5) Mimbo Bytes General Merchandize. All service providers have submitted their bid proposals with eligibility requirements.

WHEREAS, below is the result of the opening and evaluation of bids:

Rank	Service Provider	Bid Amount	Remarks
1	Arlen Specialized Goods Trading	80,730.00	Complete eligibility requirements
2	Emverly Enterprises	81,225.00	Complete eligibility requirements
-	Mimbo Bytes	-	The offered notebook exceeds the required price/amount stated in the RFQ
-	MSN Goods Trading	-	The offered notebook exceeds the required price/amount stated in the RFQ
-	GDP Trading	-	The offered notebook exceeds the required price/amount stated in the RFQ

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

- a) To declare **Arlen Specialized Goods Trading** as the **Lowest Calculated and Responsive Bidder (LCRB)** with a bid amount of **Eighty Thousand Seven Hundred Thirty Pesos (Php 80,730.00)**;
- b) To recommend to the HOPE the approval of this recommendation and to **award the Contract to the LCRB.**

RESOLVED, further that the **Project Development and Management Unit (PDMU)** as End-User, be furnished a copy of this Resolution for its reference and appropriate action.

 
Page 1 of 2



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DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BIDS AND AWARDS COMMITTEE
Regional Office I
 Aguila Road, Sevilla, City of San Fernando, La Union
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BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 2024-49

DECLARING THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB) AND RECOMMENDING SAME TO THE HOPE TO AWARD THE CONTRACT FOR THE PROCUREMENT OF TRAINING SUPPLIES AND MATERIALS TO BE USED DURING THE CONDUCT OF THE TRAINING ON LOCAL ROAD MAINTENANCE AND MANAGEMENT FOR LGUs BATCH 1

ADOPTED: DILG Regional Office 1. July 16, 2024, at the DILG R1 Training Hall.

Certified Correct by:

sub

SETY ZORAYDA S. PEREZ
 BAC Secretariat

Attested by:

f
RHODORA G. SORIANO
 BAC Member

-ON OFFICIAL BUSINESS-
LESLIE CAROL L. ISIP
 BAC Member

Ann
LILY-ANN Z. VICTORIO
 BAC Member

Sharon
ATTY. CHESTER S. CAYABAS-DIWAS
 BAC Member

JMSantos
JOYSE M. DELOS SANTOS
 End-User

Barnachea
BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson

Pedro
PEDRO D. GONZALES
 BAC Chairperson

APPROVED/DISAPPROVED:

Jonathan Paul M. Leusen, Jr.
JONATHAN PAUL M. LEUSEN, JR., CESO III
 Regional Director/ HoPE

M



RFQ NO. 2024-07-195
 ABC: Php 81,235.00

ABSTRACT OF QUOTATION/S

MODE OF PROCUREMENT:

AOQ No. 2024-029
 Date : July 16, 2024, 2:00 PM
 Time: 2:01PM

Item	Item/Description	ABC	Qty.	Unit	MSN Consumer Goods Trading	GDP Trading	Emverly Enterprises	Arlen Specialized Goods Trading	Mimbobytes Gen. Mdse.
					total cost	total cost	total cost	total cost	total cost
1	Training Supplies and Materials for the Conduct of Local Road Maintenance Management for Local Government Units Batch 1 on July 22-26, 2024	81,235.00			69,280.00	70,051.00	81,225.00	80,730.00	69,170.00
	PR No. _____ Date Received: _____ PUR:				The offered notebook exceeds the required price/amount stated in the RFQ	The offered notebook exceeds the required price/amount stated in the RFQ			The offered notebook exceeds the required price/amount stated in the RFQ
	ELIGIBILITY REQUIREMENTS *In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements.								
	Valid Business/ Mayor's Permit				Issued by City Government of San Fernando, La Union January 5, 2024 to December 31, 2024	Issued by Municipal Government of Basco, Batanes (Valid until December 31, 2024)	Issued by City Government of San Fernando, La Union January 5, 2024 to December 31, 2024	Issued by City Government of San Fernando, La Union January 5, 2024 to December 31, 2024	Issued by City Government of San Fernando, La Union Feb 15, 2024 to December 31, 2024
	PhilGeps Reg. Number				Platinum Membership (validity: Oct. 13, 2023 to Oct. 13, 2024)	Platinum Membership (Validity: Jan 30, 2024 to Mar 03, 2025)	Platinum Membership (validity: Aug 07, 2023 to Aug 19, 2024)	Platinum Membership (validity: Jul 06, 2023 to Jul. 23, 2024)	Platinum Membership (validity: Dec 27, 2023 to Dec 27, 2024)

REMARKS:
 Award is hereby recommended to be given to **Arlen Specialized Goods Trading** which is the lowest calculated and responsive bid.

OTHERS: _____

O.B
 RHODORA G. SORIANO
 BAC Member

Lily Ann
 LILY-ANN Z. VICTORIO
 BAC Member

Chester
 ATTY. CHESTER S. CAYABAS-DIWAS
 BAC Member

Leslie
 LESLIE CAROL I. ISIP
 BAC Member

Joyce
 JOYCE M. DELOS SANTOS
 End-user

Benedicta
 BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson

Pedro
 PEDRO D. GONZALES
 BAC Chairperson

APPROVED BY:

 JONATHAN PAUL M. LEUSEN, JR., CESO III
 Regional Director / HOPE