



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1

Regional Office I

Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE TO PROCEED

January 6, 2025

CLYD KONSTANTIN P. MOSUELA

President/General Manager
Ridam Security Services, Corporation
GF Prime Place Estate, Div. Rd., Panicsican
San Juan, La Union

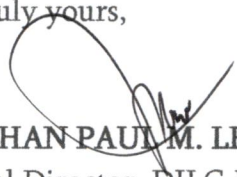
Dear Mr. Mosuela:

With the attached **APPROVED CONTRACT** having been approved, you are hereby notified to provide **SECURITY GUARD SERVICES FOR THE PERIOD JANUARY 1, 2025 TO DECEMBER 31, 2025** to DILG Regional Office 1, Sevilla, City of San Fernando, La Union.

Likewise, you are responsible for performing the required services under the terms and conditions of the Purchase Order, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director, DILG R1 and
Head of Procuring Entity

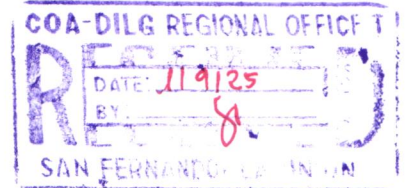
RECEIVED BY:



J CLYD KONSTANTIN P. MOSUELA
President/General Manager
Ridam Security Services, Corporation

"Matino, Mahusay at Maaasahan"

Tel. Nos. (072) 888 2108 • 888 2289 • 888 2294 • 888 3106
888 7695 • 607 1245 • 607 1531 • 607 4467 to 70

CONTRACT OF GUARD SERVICES**KNOW ALL MEN BY THESE PRESENTS:**

This contract made and entered into by and between:

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT, ROI, with office at Aguilla Road, Sevilla, San Fernando City, La Union, represented in these presents by **DIR. JONATHAN PAUL M. LEUSEN, JR., CESO III**, Regional Director, hereinafter referred to as "**CLIENT**";

-and-

RIDAM SECURITY SERVICES CORPORATION duly licensed and bonded security agency existing under the laws of the Philippines with Head Office address located at GF Prime Estate Building, Barangay Panicsican, San Juan, La Union, represented in this act by its President/General Manager, **MR. CLYD KONSTANTIN P. MOSUELA**, hereinafter referred to as the "**SECURITY AGENCY**".

WITNESSETH THAT

WHEREAS, the **CLIENT** in its desire to protect its personnel, properties and premises from theft, pilferage, robbery, arson, loss or damage and all other unlawful acts by third persons and/or any person therein, and to maintain peace and order within the premises at all times requires the services of reliable and competent security agency.

WHEREAS, the **SECURITY AGENCY** which is dully licensed as a security agency has offered its services to protect and safeguard the aforementioned properties from theft, pilferage, robbery, arson, loss or damage and all other unlawful acts by third persons and/or any person therein, and to maintain peace and order within the premises at all times;

NOW THEREFORE, for and in consideration of the premises and of the covenants and stipulations herein set forth, the parties hereto have agreed and do hereby agree, the one with the other, as follows:

1. The **SECURITY AGENCY** shall provide the **CLIENT** with three (3) Security Guards to render guarding duties required by the **CLIENT** through a prepared Guarding Schedule. The three (3) Security Guards shall be licensed, **UNIFORMED**, bonded and with the following qualifications:
 - a. Filipino Citizen
 - b. Not less than 21 years old or more than 50 years old;
 - c. Good moral character;
 - d. Passed neuro-psychiatric and drug test;
2. The **SECURITY AGENCY** shall provide firearms, ammunitions and other support equipment to the guard/s assigned to the **CLIENT**;
3. Administration and operations of the security guard shall conform to the implementing rules and regulations of RA 5487 otherwise known as the "**SECURITY AGENCY LAW**", rules and regulations of the **CLIENT** and other applicable government rules and regulations;

4. It is expressly understood and agreed that all employees and staff of the **SECURITY AGENCY** are not in any way connected with the **CLIENT** and there exist **NO EMPLOYER-EMPLOYEE RELATIONSHIP** between the **CLIENT** and the **SECURITY AGENCY**;
5. The **SECURITY AGENCY** further binds itself to protect the **CLIENT** from any suit or liability resulting from claims of any nature, whether of injuries, damage or death that may be suffered by the guards in their line of duty; the **SECURITY AGENCY** shall at all times stand solely liable and/ or responsible for said eventualities and shall hold the **CLIENT** free from all liabilities in respect thereto or arising therefrom;
6. To insure the guarding post is always manned during the required time, the **SECURITY AGENCY** shall maintain available relievers when the need arises in case of absences; but in case of a shortage of relievers, the **SECURITY AGENCY** shall have the option to extend the working hours of any guard or guards present at the premises to a maximum of four (4) hours only to cover the post of the absentee. Moreover, assigned guard shall not leave the office unless his responsibilities are properly turned over to the next guard or to the guard or to the head or to the head of the office of her duly authorized staff;
7. The **SECURITY AGENCY** shall assume full responsibility for any loss or damage due to theft, pilferage, robbery, arson and trespass which the **CLIENT** may suffer during the watch hour of the former's assigned security guards provided that it shall be established beyond reasonable doubt after due investigation, that said loss or damage was principally due to the negligence of the security guards of the **SECURITY AGENCY** and after it has also been established with the same degree of proof, that the property or article allegedly lost was present inside **CLIENT'S EXEMPTION**: The Agency does not assume responsibility where such loss or damage is due to force majeure, or fortuitous events or to any of the following conditions:
 - a. Where loss or damage occurred inside a closed and/or locked compartment, warehouse, office, room, building wherein under normal conditions the guard/s had no access except where it is has been proven that the door or any part of the building has been forcibly opened and that loss is reported to the guard/**SECURITY AGENCY** immediately upon discovery;
 - b. Where loss or damage is not included in the inventory list of the **CLIENT'S** properties;
 - c. Where such loss was a result of any or all of the following; robbery in band, violence, war, insurrection or revolution, demonstration and/ or rallies;
 - d. Where the items reported lost were small and pocketable and where the **CLIENT** had not expressly required and authorized the searching of all personnel who enter and leave the establishment;
 - e. Where the loss or damage occurred or was discovered within twenty four (24) hours after departure of visitors of **CLIENT** whose personal vehicle and/or luggage of any kind were not authorized by client to be searched.
8. The **CLIENT** obliges itself to report in writing to the **SECURITY AGENCY** the occurrence of any compensable loss or damage to **CLIENT'S** properties within 24 hours after discovery; otherwise, it is considered waived;

Handwritten signatures and initials at the bottom right of the page. There are two distinct marks: one appears to be a signature with a horizontal line through it, and the other is a stylized signature or set of initials.

9. The personal properties/effects of individual employees left by them anywhere inside the **CLIENT'S** premises are excluded from the coverage of this Agreement;


10. For and in consideration of the services to be performed by the **SECURITY AGENCY** under this Contract, the **CLIENT** shall pay unto the **SECURITY AGENCY** the amount of **SEVEN HUNDRED THIRTY FOUR THOUSAND SIXTY FIVE PESOS AND TWENTY CENTAVOS (Php734,065.20)**; only which shall be subjected to adjustment in accordance to any **Wage Order of the Regional Tripartite Wages and Productivity Board (RTWPB)** may promulgate during the lifetime of the contract, that is from the effectivity to its expiration. Provided the **CLIENT** shall be duly notified hereof;


That overtime may be rendered and shall be upon request and approval of the **DILG Region I** which payment shall be made separately at the rate be computed in accordance by the **NATIONAL AGENCY**;

11. This Contract shall be valid be for a period of One (1) year, and shall end on December 31, 2025. Provided that both parties have the right to rescind or terminate this Contract in case the other party fails its obligations herein, upon written notice to the other party;

12. Any dispute arising from the Contract that cannot be resolved amicably between the parties, suit shall only be filed in court after exhaustion of all administrative remedies.

IN WITNESS WHEREOF, the parties have hereunto signed this Contract at San Fernando City, La Union, Philippines.


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director
DILG – Regional Office 1



CLYD KONSTANTIN P. MOSUELA,
CSMS, CSP, CST
President/General Manager
Ridam Security Services Corp.

WITNESS:

ENGR. SHARWYN M. SANGEL, EnP.
Chief, Administrative Officer


JOY MICAH L. ORPIA, CSP
Admin./Operations Staff

CERTIFIED FUNDS AVAILABLE:


CHRISTINE JOY F. CASUGA
Acct. III/ Regional Accountant

REPUBLIC OF THE PHILIPPINES)
BACNOTAN (LA UNION) S.C.

X-----X

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in Bacnotan, La Union, personally appeared the above-named parties whom I have identified through competent evidence of identity and who represented to me that the signatures on the foregoing instrument on each page were voluntarily affixed by them for the purposes stated in the instrument and who declared that they have executed the foregoing instrument as their free and voluntary act and deed. This instrument consist of ___ page/s including where this Acknowledgment is written.

WITNESS MY HAND AND SEAL this _____ at Bacnotan, La Union, Philippines.

Doc. No. 360 ;
Page No. 73 ;
Book No. 170 ;
Series of m25 .


PAOLO GONZALO TUZON GARCINEZ
ANC No. 14 - 2024
Until December 31, 2026
Bacnotan, La Union
Roll: 62213, 04-26-2013
PTR for 2625, OR 9751757; 12-18-2024
IBP Lifetime 1020131, 1-6-2016 (LPN 014538)
MCLE No. VII-0004219 valid until 04/14/2025



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NOTICE OF AWARD

January 2, 2025

CLYD KONSTANTIN P. MOSUELA

President/General Manager
Ridam Security Services, Corporation
GF Prime Place Estate, Div. Rd., Panicsican
San Juan, La Union

Dear Mr. Mosuela:

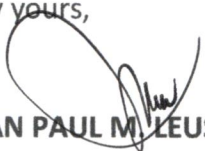
We are pleased to inform you that your quotation amounting to **SEVEN HUNDRED THIRTY FOUR THOUSAND SIXTY FIVE PESOS AND TWENTY CENTAVOS (Php734,065.20)** only for the **PROCUREMENT OF SECURITY GUARD SERVICES FOR THE PERIOD JANUARY 1, 2025 TO DECEMBER 31, 2025** as been determined to be the Single Calculated and Responsive Bid (SCRB).

You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Failure to enter into the said contract or provide the Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director, DILG R1 and
Head of Procuring Entity

CONFORME:


CLYD KONSTANTIN P. MOSUELA
President/General Manager
Ridam Security Services, Corporation

"Matino, Mahusay at Maaasahan"

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BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 2024 - 85

DECLARING THE SINGLE CALCULATED AND RESPONSIVE BIDDER (SCRB) FOR THE PROCUREMENT OF SECURITY GUARD SERVICES FOR THE PERIOD JANUARY 1, 2025 TO DECEMBER 31, 2025

WHEREAS, as mandated under RA 9184 otherwise known as “Government Procurement Reform Act” and its Revised Implementing Rules and Regulations, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness governing this Act;

WHEREAS, the Procuring Entity intends to procure **Security Guard Services for the Period January 1, 2025 to December 31, 2025** under Negotiated Procurement – Small Value Procurement with an Approved Budget for the Contract (ABC) of **Seven Hundred Fifty Thousand Pesos (Php 750,000.00)**;

WHEREAS, the procurement was posted at PhilGEPS portal, DILG R1 website and conspicuous place on November 6-11, 2024;

WHEREAS, the BAC scheduled the opening of bids on November 11, 2024;

WHEREAS, Four (4) Suppliers provided Requests for Quotation/ submitted intention to participate in the procurement activity, namely Ridam Security Services, Inc, Bannuar Security Agency, Inc., Ranniag Security Services, Inc. and Methal Security Agency;

WHEREAS, after thorough review and evaluation by the BAC assisted by the Technical Working Group, only Ridam Security Services, Corp. submitted complete eligibility requirements and quotation;

WHEREAS, below is the result of the opening and evaluation of bids:

Eligibility Documents	Ridam Security Services, Inc.	Bannuar Security Agency, Inc.	Ranniag Security Services, Inc.	Methal Security Agency
Valid Business/ Mayor's Permit	/	/	/	/
Latest Income/Business Tax Return/Tax Clearance Certificate	/	/	/	/
PhilGeps Reg. Number	/	/	/	/
PADPAO Membership Certificate	/	/	/	/
With paid Remittances - SSS	/	X	X	/
With paid Remittances - PhilHealth	/	X	X	/
With paid Remittances – Pag-Ibig	/	X	X	/
Omnibus Sworn Statement (OSS)	/	/	/	X
Annex A – List of Equipment	/	X	X	X
Annex B – List of Personnel	/	/	/	X
Annex C – Proposed Security Plan and Quotation	/	/	/	Quotation only
BID Amount	P734,065.20	Incomplete Eligibility Docs	Incomplete Eligibility Docs	Incomplete Eligibility Docs

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

1. To declare Ridam Security Services, Inc. as the Single Calculated and Responsive Bidder (SCRB) with a quotation of **Seven Hundred Thirty-Four Thousand Sixty-Five Pesos and Twenty Centavos (Php 734,065.20)**; and
2. To recommend to the HOPE the award of contract to the SCRB upon approval of the CY 2025 General Appropriation Act.



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BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 2024 - 85

DECLARING THE SINGLE CALCULATED AND RESPONSIVE BIDDER (SCRB) FOR THE PROCUREMENT OF SECURITY GUARD SERVICES FOR THE PERIOD JANUARY 1, 2025 TO DECEMBER 31, 2025

RESOLVED, to furnish the **Finance and Administrative Division** a copy of this Resolution for its reference and appropriate action.

ADOPTED: DILG Regional Office 1 Conference Room, November 11, 2024.

Certified Correct:


JULIE ANN B. QUILATES
 Head, BAC Secretariat

Attested by:


RHODORA G. SORIANO
 BAC Member


LESLIE CAROL L. ISIP
 BAC Member


LILY-ANN Z. VICTORIO
 BAC Member


ATTY. CHESTER S. CAYABAS-DIWIAS
 BAC Member


ENGR. SHARWYN M. SANGEL
 End-User

On Official Business
BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson


PEDRO D. GONZALES
 BAC Chairperson

APPROVED/DISAPPROVED:


JONATHAN PAUL M. LEUSEN, JR., CESO III
 Regional Director/ HoPE



RFQ NO. 2024-10-300
 ABC: Php 750,000.00

ABSTRACT OF QUOTATION/S


MODE OF PROCUREMENT:
 Negotiated - Small Value Procurement
 AOQ No. 2024-11-050
 Date : November 11, 2024
 Time: 2:01PM


Item	Item/Description	Qty.	Unit	ABC per item	TOTAL ABC	Methal Security Agency	Bannuar Security Agency, Inc.	Ranniag Security Services, Inc.	Ridam Security Services, Inc.
						TOTAL OFFER	TOTAL OFFER	TOTAL OFFER	TOTAL OFFER
	Security Guard Services for CY 2025					INCOMPLETE ELIGIBILITY REQUIREMENTS	INCOMPLETE ELIGIBILITY REQUIREMENTS	INCOMPLETE ELIGIBILITY REQUIREMENTS	734,265.20
	REMARKS								
	PR No. 2024-10-479 Date Received: 10-29-2024 PUR: Procurement of Security Guard Services for CY 2025								
	ELIGIBILITY REQUIREMENTS *In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements.								
	Valid Business/ Mayor's Permit					CSF - MAR 4, 2024 - DEC 31, 2024	JAN 3, 2024 - DEC 31, 2024	JAN 3, 2024 - DEC 31, 2024	JAN 3, 2024 - DEC 31, 2024
	Latest Income/Business Tax Return/Tax Clearance Certificate					TCC AUG 1, 2024 - AUG 1, 2025	TCC SEP 6, 2024 - SEP 6, 2025	TCC SEP 10, 2024 - SEP 10, 2024	TCC SEP 10, 2024 - SEP 10, 2025
	PhilGeps Reg. Number					PLATINUM AUG 29, 2024 - AUG 29, 2025	PLATINUM JUL 4, 2024 - JUL 7, 2025	PLATINUM NOV 9, 2023 - DEC 17, 2024	PLATINUM OCT 9, 2024 - NOV 9, 2024
	PADPAO Membership Certificate					Mar 5, 2024	Oct 8, 2024	Oct 8, 2024	Oct 8, 2024
	With paid Remittances - SSS					Oct 7, 2024	x	x	Oct 15, 2024
	With paid Remittances - PhilHealth					Mar 1, 2024	x	x	CY NOV 2019 - MAY 2024 ISSUED ON JUL 2, 2024
	With paid Remittances - Pag-Ibig					Mar 4, 2024	x	x	JUL, 2024
	Omnibus Sworn Statement (OSS)					x	OSS SUBSCRIBED AND SWORN ON NOV 11, 2024	OSS SUBSCRIBED AND SWORN ON NOV 11, 2024	OSS SUBSCRIBED AND SWORN ON NOV 11, 2024
	ANNEX A (List of Equipment)					X	X	X	/
	ANNEX B (List of Personnel)					X	/	/	/
	ANNEX C (Proposed Security Plan and Quotation)					*COST BREAKDOWN ONLY	/	/	/

REMARKS:

Award is hereby recommended to be given to **Ridam Security Services, Inc.** which is the SINGLE calculated and responsive bid.


OTHERS: _____


 RHODORA G. SORIANO
 BAC Member



 LILY ANN Z. VICTORIO
 BAC Member

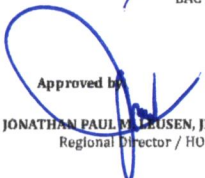

 ATTY. CHESTER S. CAYABAS-DIWAS
 BAC Member


 LESLIE CAROLI ISIP
 BAC Member


 ENGR. SHARWYN M. SANGEL
 End-user

on official travel
 BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson


 PEDRO D. GONZALES
 BAC Chairperson

Approved by

 JONATHAN PAUL M. REUSEN, JR., CESO III
 Regional Director / HOPE