# For the month of DECEMBER 2015

Department	: Department of the Interior and Local Government
Agency	: Department of the Interior and Local Government
Operating Unit	: Region I
Organization Code (UACS)	: 140010300001
Funding Source Code (as cl	ustered): 01101101

		CURRENT YE	EAR BUDGET		1	PF	NOR YEAR'S BUDGE	ET			GRAND TOTAL				
PARTICULARS				1	PRIOR	PRIOR YEAR'S AP CURRENT YEAR'S AP		SUB-TOTAL	50				Remark		
	PS	MOOE	co	TOTAL	MOOE	Sub-Total	MOOE	Sub-Total	TATOT		PS	MOOE	co	TOTAL	
í	2	3	5	6= (2+ 3+4+5)	ε	11= (7+ 8+9+10)	13	16= (12+ 13+14+15)	17=(11+16)	18=(8+17)	23	24	26	27=(23+24+25+28)	28
otics of Cash Allocation (NCA) MDS Checks Issued Advice to Babk Account Ioning Fund (NCA Issued to BTr) at Ramiltanos Advices Issued (TRA) ash Disbursement Ceiling (CDC) on-Cash Availment Authority (NCAA) there (CDT, BTr Doos Stemp, etc.)	24,735,979,90 1.914,800.24	153,442,298,16 365,758,67		178,178.278.05 2.281,558,91	5,799,538.53	5,799,838,53	5,924,637.45	6,924,637,45	12,724,475.98	190,902,754 04 2,281,558,91	24,735,979.90 1,914,800,24	166,165,774,14 365,758,67	-	190,902,754.04 2,281,558.91	
TOTAL	26,650,780.14	153.809,056,83		180,459,836,97	5,799,838.53	5,799,838.53	6,924,637.45	5,924,637.45	12,724,475.98	193,184,312,95	26,650,780.14	166,533,532.81	-	193,184,312.95	5

	Previous Report	This month	As of Date				
Total Disbursement Authorities Received				Total Disbursements Program		nth( net of Lapsed ECAs)	As of Date
1 OANTA	779,685,023.15	125,867,365.00	905.552.388.15	Less: * Actual Disbursements	794,287,769.83	128,148,923,91	\$22,433,6\$3,74
Working Fund TRA				(Over)/Under spending	569,599,058.28	190,902,754.04	760.501,812.32
050	14,602,745.68	2,281,558,91	16,884,305.59		224,688,711.55	(62,753,830.13)	151,534,881,32
				LAPSED NCA/NTA	14,602,746.68	2,281,558.91	16,854,505.59
1-OAR				Cash Book Balance	502,702.74		802,702.74
Others (ODT ETr Doos Stamp, etc.) Loss: House of Transfer Allopstions (NTA)* issued				Sear Book Belance	209,483,262.13	(65,035,389.04)	144,447,873.38
Total Dieburgsments Authorities Available	20/ 005 300 00					(00,000,000.03)	
Less Larres NCA	794,287,769.83 602.702.74	128,148,923.91	922,436,693.74				ł
Disputiemente *	559,559,058,28		602,702.74				1
Beichoa of Disburosmanta Authorities as of to date	224 086 008 81	190,902,754.04	760,501,812.32				
		(62,753,830.13)	161,332,178.68				
Collist The use of NTA is discouraged	1						
' Amounts should taily							
	les les						
	Certifie Correct				1		
	SETY ZORAYDA S. PEREZ			Approved Fy:	~ /		

FAR No. 4

## MONTHLY REPORT OF DISBURSEMENTS For the month of NOVEMBER 2015

	: Department of the Interior and Local Government
Department	Department of the Interior and Local Government
Agency Operating Unit	: Region I
Organization Code (UACS)	: 140010300001
Funding Source Code (as cl	ustered): 01101101

												GRAND	TOTAL		
		CURRENT YE	AR BUDGET			P	RIOR YEAR'S BUDGE			SUE-TOTAL				1	Remarks
PARTICULARS				l	PRIOR	YEAR'S AP	CUPPENT TE	AR'1 AP	TOTAL	SUBLICIAL	PS	MOOE	со	TOTAL	
PARTICULARS	PS	MOOE	со	TOTAL	MOOE	Sub-Total	MOOE	Sub-Total							
								16= (12+ 13+14+15)	17=(11+15)	18=(5+17)	23	24	26	27=(23+24+25+26)	28
1	2	3	5	6= (2+ 3+4+5)	•	11= (7+ 8+9+10)	13	1-11-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1						1	1
															] .
Notice of Cash Allocation (NCA)							5,199,841.51	5,199,841.51	5,199,841.51	85,094,067.71	13,536,871.02	72,557,196.69	-	86,094,067.7	1 ·
MDS Checks Issued	13,536,871.02	67,357,355.18		80,894,226.20		·									1
Advice to Debit Account Working Fund (NCA issued to BTr)										1,429,873 23	1,198,851.55	232,021.68	-	1,428,873.2	3
Tax Remittance Advices Issued (TRA)	1,196,851.55	232,021.68		1,428,873.23											
Cash Disbursement Ceiling (CDC)															
Non-Cash Availment Authority (NCAA)															-
Others (CDT, BTr Docs Stamp, etc.)		67,589 376 86		82 323 099 43			5,199 841 51	5,199 841 51	5 199 841 51	87 522 940 94	14,733,722.57	72,789,218.37		87,522,940.9	4
TOTAL	14,733,722 57	01,003,010,00													
							<del></del>								

		This month	As of Date		the second se	This month( net of Lapsed NCAs)	As of Date
SUMMARY:	Previous Report			Total Disbursements Program	548,038,825.60	246,248,944.23	794,287,769.83
Total Disbursement Authorities Received	534,864,952.15	244,820,071.00	779,685,023.15	Less: * Actual Disbursements	483,504,990.57	86,094,067.71	569,599,058.28
	534,004,952.15	-		(Over)/Under spending	64,533,835.03	160,154,876.52	224,688,711.55
NCAINTA	13,173,873.45	1,428,873.23	14,602,746.68	Less: TRA	13,173,873.45	1,428,873.23	14,602,746.68
Working Fund	13,173,073.45			LAPSED NCANTA	602,702.74		602,702.74
TRA				Cash Book Balance	50,757,258.84	158,726,003.29	
CDC						130,720,003.29	209,483,262.13
NCAA							
Others (CDT, BTr Docs Stamp, etc.)			794,287,769.83				
Less: Notice of Transfer Allocations (NTA)* issued	548,038,825.60	246,248,944.23	602,702.74				
Total Disbursements Authorities Available	602,702.74	86,094,067.71	569,599,058.28				
Less: Lapsed NCA	483,504,990.57	160,154,876.52	224,086,008.81				
Disbursements *	63,931,132.29	160,154,076.52					,
Disbursements Balance of Disbursements Authorities as of to date							
Notes: The use of NTA is discouraged					1		
* Amounts should tally				Approved by			
	Certifier Correction						
	SETY ZORAYDA S. PEREZ			Head of Agency or Autho	DIIZED		
	Agency Chief Accountant			Head of Agency or Author Date:	presentative		
	Date:			Date:	1		

FAR No. 4

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## MONTHLY REPORT OF DISBURSEMENTS For the month of SEPTEMBER 2015

Decarpment	: Decertment of the Interior and Local Government
Asercy Devices	: Department of the Intence and Local Government
	: Recont
Crounization Code (UACS)	: 140010300001
Funding Source Code (as ch	ustered): 01101101

	CURRENT YEAR BUDGET					PI	RIOR YEAR'S BUDGE	T		[	T	GRAND TOTAL			
FARTICULARS	PS	MOOE			PRINT		CURRENT TE		1	SUB-TOTAL		1	T		Remarks
		#00E	co	TOTAL	MOOE	Sub-Total	MOOE	Sub-Total	TOTAL		PS	MOOE	со	TOTAL	(Venterka
1	2	3	5	B= (2+ 3+4+5)	1	11= (7+ 8+9+10)	13	16+ (12+ 12+14+15)	17=(11+16)	18=(6+17)	23	24	26	27=(23+24+25+26)	28
Vetice of Cash Allocation (NCA) NDS Checks Issued Actrice to Debit Account Working Fund (NCA issued to BTr) Tax Remittance Advices Issued (TRA)	9.310.970 22 1.209.010 65	8.025,729 22 195,665.19		17,337,699 44 1,404,675 84	1,250,000 00	1,230,000 00	1,431,342 20	1,431,342 20	2,681,342 20	20,019,041 84 1,404 875 84	9,310,970 22 1,209,010 85	10,708,071.42 195,665.19		20,019,041.64	Lapsed NCA for the quarter P397,942.35
Cash Disbursement Ceiling (CDC)															
Non-Cash Availment Authority (NCAA)															Ж
Others (CDT, BTr Docs Stamp, etc.) TOTAL	10,519,980 87	8 222 394 41		18 742 375 28	1 250 000 00	1,250,000,00	1,431,342 20	1.431.342.20	2 681 342 20	21 423 717 48	10,519,980 87	10,903,736 61		21,423,717 48	
	10,010,000,01														
SUMMARY: Total Disbursement Authonities Received NCANTA		Previous	Report 370,290,952 15	This n	nonth 15,604,797 00	A. c	386,895,749.15	Total Disbursemer	oursements	-	Previous Report 380,730,969 43 366,274,004 77		17,611,530 49 20,019,041.64		398,342,499 92 380,293,046 41
Working Fund TRA CDC			10,440,017.28		1,404,875 84		11,844,693.12	(Over)/Under sper Less: TRA LAPSED	NCA/NTA	•	14,456,964.66 10,440,017 28 204,760.39		(2,407,511.15) 1,404,675.64	. <u>.</u>	12,049,463.61 11,844,693.12 204,760.39
NCAA Others (CDT, BTr Docs Stamp, etc.) Less: Notice of Transfer Allocations (NTA)* issued Total Disbursements Authorities Available			380,730,969.43		18,009,472.84 397,942 35		398,740,442.27 602,702,74	Cash Book Balanc	:0	•	3,812,186.99		,812,186.99 <u>)</u>		(0.00)
Less: Lapsed NCA Disbursements * Balance of Disbursements Authorities as of to date			204,760 39 366,274,004 77 14,252,204,27		20.019.041 64 (2,407,511.15)		386,293,046 41 11,844,693.12			/	/				
Notes: The use of NTA is discouraged • Amounts should tally		Certifie	A S. PEREZ						Approved By: JULIE J. DAQU Head of Agency Date:	IOAG, Ph. D., CE	Alosontative				. * 
		Date:								1	0				

FAR No. 4

## MONTHLY REPORT OF DISBURSEMENTS For the month of AUGUST 2015

380,730,969.43

366,274,004.77

14,252,204.27

204,760.39

Date:

Cash Book Balance

Department	: Department of the Interior and Local Government
Agency	: Department of the Interior and Local Government
Operating Unit	: Region I
Organization Code (UACS)	: 140010300001
Funding Source Code (as cl	ustered): 01101101

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A.	9/8/10 15

51,411,438.99

Approved By: JULIE J. DAQUIOAG Ph. D., CESOV Head of Agency or Authonized Reprosentative

		1000	S				1.0 m								
		CURRENT YEAR BUDGET				PF	RIOR YEAR'S BUDGE	т				GRAND T			
PARTICULARS					PRIOR	YEAR'S A/P	CURRENT YE	AR'S A/P		SUB-TOTAL					Remarks
	P5	PS MOOE CO		TOTAL	MOOE	Sub-Total	MOOE	Sub-Total	TOTAL		PS	MOOE	со	TOTAL	
1	2	3	5	6= (2+ 3+4+5)	8	11= (7+ 8+9+10)	13	16= (12+ 13+14+15)	17=(11+16)	18=(6+17)	23	24	26	27=(23+24+25+26)	28
Notice of Cash Allocation (NCA) MDS Checks Issued Advice to Debit Account Working Fund (NCA issued to BTr) Tax Remittance Advices Issued (TRA) Cash Disbursement Ceiling (CDC) Non-Cash Availment Authority (NCAA) Others (CDT, BTr Docs Stamp, etc.) TOTAL	8,501,076.33 1,176,766.37 9,677,842.70	44,394,514.88 50,195.73 44,444,710.61		52,895,591.21 1,226,962.10 54,122,553 31	6,705,284.34	6,705,284.34	2,319,825.45 2,319.825.45	2,319,825.45 - - 2,319,825.45	9,025,109.79 - 9,025,109.79	61,920,701.00 1,226,962.10 63,147,663.10	8,501,076.33 1,176,766.37 <u>9,677,842.70</u>	53,419,624.67 50,195.73 <u>53,469,820.40</u>		61,920,701.00 1,226,962 10 63,147,653 10	
SUMMARY: Total Disbursement Authorities Received NCA/NTA		Previous	355,969,503.15		month 14,321,449.00		of Date 370,290,952.15 10,440,017.28	Total Disburseme Less: * Actual Dis (Over)/Under spe Less: TRA	bursements	I	Previous Report 365,182,558.33 304,353,303.77 60,829,254.56 9,213,055.18	7	apsed NCAs) 15,548,411.10 61,920,701.00 (46,372,289.90 1,226,962.10	) ))	Date 380,730,969 43 366,274,004 77 14,456,964.66 10,440,017 28 204,760.39
Working Fund			9,213,055.18		1,226,962.10			LAPSE	D NCA/NTA		204,760.39	and the second			3 943 186 99

15,548,411.10

61,920,701.00 (46,372,289.90)

365,182,558.33

304,353,303.77

60,624,494.17

Certified Correct SETY ZORAYDA S. PEREZ

Agency Chief Accountant

204,760.39

Notes: The use of NTA is discouraged

Others (CDT, BTr Docs Stamp, etc.)

Total Disbursements Authorities Available

Less: Notice of Transfer Allocations (NTA)\* issued

Balance of Disbursements Authorities as of to date

TRA

CDC NCAA

Less: Lapsed NCA

Disbursements \*

\* Amounts should tally

FAR No. 4

3,812,186.99

(47,599,252.00)

## MONTHLY REPORT OF DISBURSEMENTS For the month of JULY 2015

Department	: Department of the Interior and Local Government
Agency	: Department of the Interior and Local Government
Operating Unit	: Region I
Organization Code (UACS)	: 140010300001
Funding Source Code (as cl	ustered): 01101101

		CURRENT YE	AR BUDGET			PR	IOR YEAR'S BUDGE	т			GRAND TOTAL					
PARTICULARS					PRIOR	YEAR'S A/P	CURRENT YE	AR'S A/P		SUB-TOTAL					Remarks	
	PS	MOOE	со	TOTAL	MOOE	Sub-Total	MOOE	Sub-Total	TOTAL		PS	MOOE	со	TOTAL		
1	2	3	5	6= (2+ 3+4+5)	8	11= (7+ 8+9+10)	13	16= (12+ 13+14+15)	17=(11+16)	18=(6+17)	23	24	26	27=(23+24+25+26)	28	
Notice of Cash Allocation (NCA) MDS Checks Issued Advice to Debit Account Working Fund (NCA issued to BTr) Tax Remittance Advices Issued (TRA)	7,433,717.42	25,739,945.73 113,714.21		33,173,663.15 1,300,777.58	215,004.58	215,004.58	18,906,993.28	18,906,993.28	19,121,997.86 -	52,295,661.01	7,433,717.42	44,861,943.59 113,714.21	-	52,295,661.01		
Cash Disbursement Ceiling (CDC)																
Non-Cash Availment Authority (NCAA)																
Others (CDT, BTr Docs Stamp, etc.)																
TOTAL	8,620,780.79	25,853,659.94		34,474,440.73			18.906.993.28	18.906.993.28	19,121,997.86	53,596,438,59	8,620,780.79	44,975,657.80		53,596,438.59	_	
TOTAL	8,020,780.79	20,603,009.94	-	34,474,440.73			16,900,993.26	16,900,993.26	19,121,997.00	33,390,436.39	6,620,760.79	44,973,037.00	-	53,390,438.39		
SUMMARY:	1 1	Previous	Report	This n	nonth	As o	f Date				Previous Report	This month( net of La	psed NCAs)	As of	Date	
Total Disbursement Authorities Received	-		•					Total Disbursemer	nts Program		260,174,680.75		104,817,310.84		364,991,991.5	
NCA/NTA			252,262,403.15		103,707,100.00		355,969,503.15	Less: * Actual Dist			252,057,642.76		52,295,661.01		304,353,303.7	
Working Fund								(Over)/Under spen	iding	8,117,037			52,521,649.83		60,638,687.8	
TRA CDC			7,912,277.60		1,300,777.58		9,213,055.18		NCA/NTA		7,912,277.60 <b>14,193.65</b>		1,300,777.58		9,213,055.18 14,193.65	
NCAA								Cash Book Balanc			190,566.74	5	1,220,872.25		51,411,438.9	
Others (CDT, BTr Docs Stamp, etc.)													, ,			
Less: Notice of Transfer Allocations (NTA) <sup>*</sup> issued Total Disbursements Authorities Available Less: Lapsed NCA			<b>260,174,680.75</b> 14,193.65		<b>105,007,877.58</b> 190,566.74		<b>365,182,558.33</b> 204,760.39					×				
Disbursements *	-		252,057,642.76 8,102,844.34		52,295,661.01 52,521,649.83		304,353,303.77 60,624,494.17				-					
Balance of Disbursements Authorities as of to date	-		o,102,844.34		52,521,649.83		00,024,494.17				•					
Notes: The use of NTA is discouraged * Amounts should tally																
		Certified Correc	:t:						Approved By:							
		SETY ZORAYD								OAG, Ph. D., CES						
	-	Agency Chief A Date:								or Authorized R						

	FAR N	No. 4
	INSTRUCTIONS	
і. т	ne Monthly Report of Disbursements (MRD) shall be:	
â	.) Prepared indicating all authorized disbursements of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.	
t	.) Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.	
C	:) Submitted to the Department of Budget and Management (DBM) and COA - Government Accountancy Sector (GAS).	
	In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowes submit their reports directly to the DBM concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowes their reports directly to the DBM RO concerned. It is understood that the lowest operating unit shall likewise submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the department/agency report to the DBM - BMB concerned.	
C	I.) Due for submission to DBM and COA on or before the 30th day of the following month covered by the report.	
. (	Columns 1 to 28 shall reflect the following information:	
	Column 1 - type of disbursement authorities used during the month covered by the report.	
	- Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debit Account;	
	- Working Fund for NCA's issued to the Bureau of the Treasury (BTr);	
	- Tax Remittance Advices for remittance of taxes withheld;	
	- Cash Disbursement Ceiling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;	
	- Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and	
	- Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.	
	Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA	
	Columns 7 to 17 - total disbursements made for prior years' budget	
	Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements.	
	Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.	
	Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report.	
	Column 28 - any additional information relevant to this report. Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.	
4. L	ikewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.	

## MONTHLY REPORT OF DISBURSEMENTS For the month of JUNE 2015

Department	: Department of the Interior and Local Government
Agency	: Department of the Interior and Local Government
Operating Unit	: Region I
Organization Code (UACS)	: 140010300001
Funding Source Code (as cl	ustered): 01101101

		CURRENT YE	AR BUDGET			PR	IOR YEAR'S BUDGE	т			GRAND TOTAL				
PARTICULARS					PRIOR Y		CURRENT YE	AR'S A/P		SUB-TOTAL					Remarks
	PS	MOOE	со	TOTAL	MOOE	Sub-Total	MOOE	Sub-Total	TOTAL		PS	MOOE	со	TOTAL	
1	2	3	5	6= (2+ 3+4+5)	8	11= (7+ 8+9+10)	13	16= (12+ 13+14+15)	17=(11+16)	18=(6+17)	23	24	26	27=(23+24+25+26)	28
Notice of Cash Allocation (NCA) MDS Checks Issued Advice to Debit Account Working Fund (NCA issued to BTr) Tax Remittance Advices Issued (TRA) Cash Disbursement Ceiling (CDC) Non-Cash Availment Authority (NCAA)	8,950,941.61 1,189,047.99	76,499,347.17 148,255.38		85,450,288.78 1,337,303.37	1,146,169.08	1,146,169.08	33,701,115.20	33,701,115.20	34,847,284.28	120,297,573.06 1,337,303.37	8,950,941.61 1,189,047.99	111,346,631.45 148,255.38	-	120,297,573.06 1,337,303.37	P190,566.74 Lapsed NCAs/NTAs
Others (CDT, BTr Docs Stamp, etc.) TOTAL	10,139,989.60	76,647,602.55		86,787,592.15			33,701,115.20	33,701,115.20	34,847,284.28	121,634,876.43	10,139,989.60	111,494,886.83	-	121,634,876.43	-
SUMMARY: Total Disbursement Authorities Received		Previous		This n		As c	of Date	Total Disbursemer			213,466,279.38	This month( net of La	46,708,401.37		260,174,680.75
NCA/NTA Working Fund TRA CDC			206,891,305.15 6,574,974.23		45,371,098.00 1,337,303.37		7,912,277.60				131,760,069.70 81,706,209.68 6,574,974.23 14,193.65		120,297,573.06 (73,589,171.69) 1,337,303.37	)	252,057,642.76 8,117,037.99 7,912,277.60 14,193.65
NCAA Others (CDT, BTr Docs Stamp, etc.) Less: Notice of Transfer Allocations (NTA)* issued								Cash Book Baland			75,117,041.80	(7	4,926,475.06	)	190,566.74
Total Disbursements Authorities Available Less: Lapsed NCA Disbursements *			<b>213,466,279.38</b> 14,193.65 131,760,069.70		<b>46,708,401.37</b> 120,297,573.06		<b>260,174,680.75</b> 14,193.65 252,057,642.76								
Balance of Disbursements Authorities as of to date Notes: The use of NTA is discouraged * Amounts should tally			81,692,016.03		(73,589,171.69)		8,102,844.34								
		Certified Correct SETY ZORAYD Agency Chief A Date:	A S. PEREZ							OAG, Ph. D., CES					

	FAR N	No. 4
	INSTRUCTIONS	
і. т	ne Monthly Report of Disbursements (MRD) shall be:	
â	.) Prepared indicating all authorized disbursements of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.	
t	.) Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.	
C	:) Submitted to the Department of Budget and Management (DBM) and COA - Government Accountancy Sector (GAS).	
	In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowes submit their reports directly to the DBM concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowes their reports directly to the DBM RO concerned. It is understood that the lowest operating unit shall likewise submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the department/agency report to the DBM - BMB concerned.	
C	I.) Due for submission to DBM and COA on or before the 30th day of the following month covered by the report.	
. (	Columns 1 to 28 shall reflect the following information:	
	Column 1 - type of disbursement authorities used during the month covered by the report.	
	- Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debit Account;	
	- Working Fund for NCA's issued to the Bureau of the Treasury (BTr);	
	- Tax Remittance Advices for remittance of taxes withheld;	
	- Cash Disbursement Ceiling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;	
	- Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and	
	- Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.	
	Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA	
	Columns 7 to 17 - total disbursements made for prior years' budget	
	Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements.	
	Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.	
	Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report.	
	Column 28 - any additional information relevant to this report. Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.	
4. L	ikewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.	

## MONTHLY REPORT OF DISBURSEMENTS For the month of May 2015

Department	: Department of the Interior and Local Government
Agency	: Department of the Interior and Local Government
Operating Unit	: Region I
Organization Code (UACS)	: 140010300001
Funding Source Code (as clu	ustered): 01101101

		CURRENT YE	AR BUDGET			PF	RIOR YEAR'S BUDGE	т			GRAND TOTAL				
PARTICULARS					PRIOR	YEAR'S A/P	CURRENT YE	AR'S A/P		SUB-TOTAL					Remarks
	PS	MOOE	со	TOTAL	MOOE	Sub-Total	MOOE	Sub-Total	TOTAL		PS	MOOE	со	TOTAL	
1	2	3	5	6= (2+ 3+4+5)	8	11= (7+ 8+9+10)	13	16= (12+ 13+14+15)	17=(11+16)	18=(6+17)	23	24	26	27=(23+24+25+26)	28
Notice of Cash Allocation (NCA) MDS Checks Issued Advice to Debit Account Working Fund (NCA issued to BTr) Tax Remittance Advices Issued (TRA) Cash Disbursement Ceiling (CDC)	8,456,877.52 1,215,936.73	4,740,617.41 118,705.04		13,197,494.93 1,334,641.77	4,000,000.00	4,000,000.00	10,391,399.15	10,391,399.15 -	14,391,399.15 -	27,588,894.08 1,334,641.77	8,456,877.52	19,132,016.56 118,705.04	-	27,588,894.08 1,334,641.77	
Non-Cash Availment Authority (NCAA) Others (CDT, BTr Docs Stamp, etc.)															
TOTAL	9,672,814.25	4,859,322.45		14,532,136.70			10,391,399.15	10,391,399.15	14,391,399.15	28,923,535.85	9,672,814.25	19,250,721.60	-	28,923,535.85	
TOTAL	3,072,014.23	4,009,022.40		14,332,130.70			10,331,335.13	10,031,033.10	14,031,033.10	20,923,333.03	5,072,014.23	13,230,721.00		20,923,333.03	
SUMMARY:		Previous	Report	This n	nonth	As o	of Date				Previous Report	This month( net of La	psed NCAs)	As of	Date
Total Disbursement Authorities Received NCA/NTA Working Fund			188,346,277.15		18,545,028.00		206,891,305.15	Total Disbursemer Less: * Actual Dist (Over)/Under sper	oursements		193,586,609.61 104,171,175.62 89,415,433.99		19,879,669.77 27,588,894.08 (7,709,224.31)		213,466,279.38 131,760,069.70 81,706,209.68
TRA CDC			5,240,332.46		1,334,641.77		6,574,974.23	Less: TRA	NCA/NTA		5,240,332.46 <b>14,193.65</b>				6,574,974.23 14,193.65
NCAA Others (CDT, BTr Docs Stamp, etc.)								Cash Book Balanc	e		84,160,907.88		(9,043,866.08)	)	75,117,041.80
Less: Notice of Transfer Allocations (NTA)* issued Total Disbursements Authorities Available Less: Lapsed NCA			<b>193,586,609.61</b> 14,193.65		19,879,669.77		<b>213,466,279.38</b> 14,193.65								
Disbursements * Balance of Disbursements Authorities as of to date	-		104,171,175.62 89,401,240.34		27,588,894.08 (7,709,224.31)		131,760,069.70 81,692,016.03								
Notes: The use of NTA is discouraged * Amounts should tally	·				(; ;; <b></b> ; <b>-</b> = <b>iii</b> )										
		Certified Correc	ct:						Approved By:						
		SETY ZORAYD Agency Chief A Date:	A S. PEREZ						JULIE J. DAQU	IOAG, Ph. D., CES y or Authorized Re					

<ul> <li>a.) Prepared indicating all authorized disbursements of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.</li> <li>b.) Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.</li> <li>c.) Submitted to the Department of Budget and Management (DBM) and COA - Government Accountancy Sector (GAS).</li> <li>In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. It is understood that the lowest operating unit shall likewise submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the consolidated department/agency report to the DBM - BMB concerned.</li> <li>d.) Due for submission to DBM and COA on or before the <b>30th day of the following month covered by the report.</b></li> </ul>		FAR No. 4
<ul> <li>a) Propriod indicating all untorized discursements of the agency/UU by type and by allotiment class, showing the totals, decounting Uhal and agency/UU by Yea and Yagency/Authorized Representative.</li> <li>c) Subnitted to the Department of Bugget and Management (DBM) and COA - Government Accountancy Sector (GAS).</li> <li>a barbiniting their reports to DBM. agencies and OUs under the coverage of DBM Central Office abalt submit their reports to the DBM agencies and OUs under the coverage of DBM Central Office abalt submit their reports to the new thigher level unit for consolidation and transmittal to their Central Office (CO). The CO of these department/signerice stall submit their reports to the new thigher level unit for consolidation and transmittal to their Central Office (CO). The CO of these department/signerice stall submit their reports to the new thigher level unit for consolidation and transmittal to their Central Office (CO). The CO of these department/signerice stall submit their reports to the DBM and COA on or before the SDM and the outpert of abatt he lower of the report.</li> <li>Columns 1 - Spo of disbursement authorities used uting the month covered by the report.</li> <li>Columns 1 - Spo of disbursement authorities used uting the month covered by the report.</li> <li>Columns 1 - Spo of disbursement authorities used uting the month covered by the foreign service posts of DFA and DOLE;</li> <li>A rak Remittance Advices for remittance of taxes withhelf:</li> <li>Columns 2 to 6 - total disbursements made for roll giar operating requirements.</li> <li>Columns 2 to 6 - total disbursements made for roll giar operating requirements.</li> <li>Columns 10 to 7 - total disbursements made for roll giar operating requirements.</li> <li>Columns 10 to 7 - total disbursements made for roll gia</li></ul>		INSTRUCTIONS
<ul> <li>b.) Cardial correct by the Chief Accountant/Head of Accountant Unit and approved by Head of Agency/Authorized Representative.</li> <li>c.) Submitted to the Department of Budget and Management (DBM) and COA - Government Accountancy Sector (GAS).</li> <li>In submitting their reports diverby to the DBM. Agenciase and USL under the coverage of DBM. Central Office shall submit their reports diverby to the DBM. Agenciase and USL under the coverage of DBM. Central Office shall submit their reports diverby to the DBM. Porter do Stat the lowest operating unit shall likewise submit their reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these department/agencies shall submit the coverad by the report.</li> <li>c) Submitsion to DBM and COA on or before the 30th day of the following momt covered by the report.</li> <li>Column 1 - type of dobursement submitsies and unitorities used divergent methods and unitorities used divergent methods.</li> <li>P Disbursements against the Notice of Cash Allocations Notice of Transfer of Allocations nade through MDS Checks or Advices to Debit Account;</li> <li>Status and the Cost on Cash Allocations Notice of Transfer of Allocations nade through MDS Checks or Advices to Debit Account;</li> <li>Status and the report.</li> <li>Cosh Disbursement Celling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;</li> <li>Non-Cash Avaitment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and</li> <li>Others for Clash Disbursement Rue diversements for regular operating requirements.</li> <li>Columns 2 + To All disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the sear chargeable against the current year GAA</li> <li>Columns 3 + sub-total of Columns 6 &amp; Tr 1 - stat allosuresements ha</li></ul>	The Monthly Report of Disbursements (MRD) shall be:	
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<ul> <li>Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and</li> <li>Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.</li> </ul> Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA Columns 7 to 17 - total disbursements made for prior years' budget Columns 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements. Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97. Columns 2, or and total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report. Column 28 - any additional information relevant to this report. Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.	- Tax Remittance Advices for remittance of taxes withheld;	
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Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA Columns 7 to 17 - total disbursements made for prior years' budget Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements. Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97. Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report. Column 28 - any additional information relevant to this report. Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.	- Non-Cash Availment Authority for cost of goods and service	as paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and
Columns 7 to 17 - total disbursements made for prior years' budget Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements. Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97. Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report. Column 28 - any additional information relevant to this report. Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.	- Others for Custom Duties and Taxes, BTr Documentary Star	mp Tax, etc.
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Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.	Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disb	ursements by allotment class during the month covered by the report.
Likewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.		ents shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.
	Likewise, the over or under spending shall be determined by deducting the	actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.

## MONTHLY REPORT OF DISBURSEMENTS For the month of April 2015

Department	epartment of the Interio	or and Local Government
Agency	epartment of the Interio	or and Local Government
Operating Unit	egion I	
Organization Code (UACS)	140010300001	
Funding Source Code (as cl	ed):	01101101

		CURRENT YE	AR BUDGET				PRIOR YEAR'S E	UDGET					GRAND TOTAL			
PARTICULARS		1	<u>т</u>		PRIOR YE	AR'S A/P	CL	IRRENT YEAR'S A/P			SUB-TOTAL					Remarks
	PS	MOOE	со	TOTAL	MOOE	Sub-Total	MOOE	со	Sub-Total	TOTAL		PS	MOOE	со	TOTAL	
1	2	3	5	6= (2+ 3+4+5)	8	11= (7+ 8+9+10)	13	15	16= (12+ 13+14+15)	17=(11+16)	18=(6+17)	23	24	26	27=(23+24+25+26)	28
Notice of Cash Allocation (NCA) MDS Checks Issued Advice to Debit Account Working Fund (NCA issued to BTr) Tax Remittance Advices Issued (TRA) Cash Disbursement Ceiling (CDC) Non-Cash Availment Authority (NCAA)	16,477,477.98 1,194,001.93	1,187,255.69 146,196.93	838,946.43 48,053.57	18,503,680.10 1,340,198.86	6,250,000.00	6,250,000.00	38,448,883.71	1,021,921.31 74,566.88	39,470,805.02 74,566.88	45,720,805.02 74,566.88	64,224,485.12 1,414,765.74	16,477,477.98 1,194,001.93	45,886,139.40 146,196.93	1,860,867.74 122,620.45		
Others (CDT, BTr Docs Stamp, etc.) TOTAL	17,671,479.91	1,333,452.62	887,000.00	19,843,878.96			38,448,883.71		39,545,371.90	45,795,371.90	65,639,250.86	17,671,479.91	46,032,336.33	1,983,488.19	65,687,304.43	
SUMMARY: Total Disbursement Authorities Received NCA/NTA Working Fund TRA CDC		Previous	Report 39,960,884.15 3,777,513.15	This	s month 148,385,393.00 1,462,819.31		As of Date 188,346,277.15 5,240,332.46		Total Disbursemer Less: * Actual Dist (Over)/Under sper Less: TRA Cash Book Balanc	bursements		Previous Report 43,738,397.30 39,946,690.50 <b>3,791,706.80</b> 3,777,513.15 <b>14,193.65</b>	· · · · · · · · · · · · · · · · · · ·	psed NCAs) 149,834,018.66 64,224,485.12 85,609,533.54 1,462,819.31 4,146,714.23	As of	Date 193,572,415.96 104,171,175.62 89,401,240.34 5,240,332.46 84,160,907.88
NCAA Others (CDT, BTr Docs Stamp, etc.) Less: Notice of Transfer Allocations (NTA)* issued Total Disbursements Authorities Available Less: Lapsed NCA Disbursements * Balance of Disbursements Authorities as of to date Notes: The use of NTA is discouraged			<b>43,738,397.30</b> 39,946,690.50 <b>3,791,706.80</b>		<b>149,848,212.31</b> 14,193.65 64,224,485,12 <b>85,609,533.54</b>		<b>193,586,609.61</b> 14,193.65 104,171,175.62 <b>89,401,240.34</b>									
* Amounts should tally		Certified Correct SETY ZORAYD Agency Chief A Date:	A S. PEREZ								IOAG, Ph. D., CES y or Authorized Re					

	a.) Prepared indicating all authorized disbursements of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.
	b.) Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.
	c.) Submitted to the Department of Budget and Management (DBM) and COA - Government Accountancy Sector (GAS).
	In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowe submit their reports directly to the DBM RO concerned. It is understood that the lowest operating unit shall likewise submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the department/agency report to the DBM - BMB concerned.
	d.) Due for submission to DBM and COA on or before the 30th day of the following month covered by the report.
2.	Columns 1 to 28 shall reflect the following information:
	Column 1 - type of disbursement authorities used during the month covered by the report.
	- Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debit Account;
	- Working Fund for NCA's issued to the Bureau of the Treasury (BTr);
	- Tax Remittance Advices for remittance of taxes withheld;
	- Cash Disbursement Ceiling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;
	- Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and
	- Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.
	Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA

Columns 7 to 17 - total disbursements made for prior years' budget

Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements.

Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.

Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report.

Column 28 - any additional information relevant to this report.

Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.

Likewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.

#### INSTRUCTIONS

The Monthly Report of Disbursements (MRD) shall be:

## MONTHLY REPORT OF DISBURSEMENTS For the month of March 2015

Department	: Department of the Interior and Local Government
Agency	: Department of the Interior and Local Government
Operating Unit	: Region I
Organization Code (UACS)	: 140010300001
Funding Source Code (as cl	ustered): 01101101

		CURRENT YEAF	RBUD	GET					Р	RIOR YEAR'S BI	JDGET					UST	LIA	BILITI	I	GRAND	TOTAL			
PARTICULARS	PS	MOOE	Fin. Exp	со	TOTAL		Fi		PS		S A/P Fin. Exp	со	Sub-Total	TOTAL	SUB-TOTAL	PSIC	00 <b>C</b> I	οοτΑ	PS	MOOE	Fin. Exp	со	TOTAL	Remarks
1	2	3	4	5	6= (2+ 3+4+5)	78	9 1	11 10 = (7	12	13	14	15	16= (12+ 13+14+15)	17=(11+16)	18=(6+17)	19 2	20 2 <sup>.</sup>	22=( 1 19+ 20+	23	24	25	26	27=(23+24+25+26)	28
Notice of Cash Allocation (NCA) MDS Checks Issued Advice to Debit Account Working Fund (NCA issued to BTr) Tax Remittance Advices Issued (TRA)	8,057,685.57 1,227,845.42	2,037,134.43 -			10,094,820.00 1,227,845.42					3,773,905.88 160,228.09			3,773,905.88 160,228.09	3,773,905.88 160,228.09	13,868,725.88 1,388,073.51				8,057,685.57 1,227,845.42	5,811,040.31 160,228.09			13,868,725.88 1,388,073.51	Lapsed NCA amounts to P14,193.65
Cash Disbursement Ceiling (CDC) Non-Cash Availment Authority (NCAA) Others (CDT, BTr Docs Stamp, etc.)																								
TOTAL	9,285,530.99	2,037,134.43	-	-	11,322,665.42				-	3,934,133.97			3,934,133.97	3,934,133.97	15,256,799.39				9,285,530.99	5,971,268.40	-	-	15,256,799.39	
SUMMARY: Total Disbursement Authorities Received NCA/NTA Working Fund TRA CDC	Previous Report         This model           ID Disbursement Authorities Received         26,086,884.15         13,1           ICANITA         26,086,884.15         13,1           Vorking Fund         2,389,439.64         1,1					th As of Date (4,000.00 39,960,884.15 (8,073.51 3,777,513.15							Total Disbursem Less: * Actual Dis (Over)/Under spe Less: TRA Cash Book Balar				Previo	us Report 28,476,323.79 26,077,964.62 2,398,359.17 2,389,439.64 8,919.53	28,476,323.79 26,077,964.62 <b>2,398,359.17</b> 2,389,439.64			ed NCAs)         As of           15,262,073.51         13,868,725.88           1,393,347.63         1,338,073.51           1,388,073.51         5,274.12		
NCAA Others (CDT, BTr Docs Stamp, etc.) Less: Notice of Transfer Allocations (NTA)* issued Total Disbursements Authorities Available Less: Lapsed NCA Disbursements * Balance of Disbursements Authorities as of to date Notes: The use of NTA is discouraged	- - -	2	28,476,3 26,077,9 2,398,3	964.62	13,868	9, <b>073.51</b> 9,725.88 9, <b>347.63</b>				<b>43,738,397.30</b> - 39,946,690.50 <b>3,791,706.80</b>						-								
Notes: The use of NTA is discouraged * Amounts should tally		Certified Correct: SETY ZORAYDA Agency Chief Aco Date:	S. PEI												UIOAG, Ph. D., cy or Authorize				tive					

#### INSTRUCTIONS

a.) Prepared indicating all authorized disbursements of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.

b.) Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.

c.) Submitted to the Department of Budget and Management (DBM) and COA - Government Accountancy Sector (GAS).

In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. It is understood that the lowest operating unit shall likewise submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the consolidated department/agency report to the DBM - BMB concerned.

d.) Due for submission to DBM and COA on or before the 30th day of the following month covered by the report.

Columns 1 to 28 shall reflect the following information:

- Column 1 type of disbursement authorities used during the month covered by the report.
  - Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debit Account;
  - Working Fund for NCA's issued to the Bureau of the Treasury (BTr);
  - Tax Remittance Advices for remittance of taxes withheld;
  - Cash Disbursement Ceiling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;
  - Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and
  - Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.

Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA

Columns 7 to 17 - total disbursements made for prior years' budget

Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements.

Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.

Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report.

Column 28 - any additional information relevant to this report.

Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.

Likewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.

## MONTHLY REPORT OF DISBURSEMENTS For the month of February 2015

Department	: Department of the Interior and Local Government
Agency	: Department of the Interior and Local Government
Operating Unit	: Region I
Organization Code (UACS)	: 140010300001
Funding Source Code (as cl	ustered): 01101101

	CURRENT YEAR BUDGET						PRIOR YEAR'S BUDGET										LIAE	BILITI	TI GRAND TOTAL					
PARTICULARS	PS	MOOE	Fin. Exp	со	TOTAL		Fi	R'S A/P	PS	CURRENT YEAR	S A/P Fin. Exp	0	Sub-Total	TOTAL	SUB-TOTAL	PS	00 <b>C (</b>	οστα	PS	MOOE	Fin. Exp	со	TOTAL	Remarks
1	2	3	4	5	6= (2+ 3+4+5)	78	9	11 10 = (7	12	13	14 1		16= (12+ 13+14+15)	17=(11+16)	18=(6+17)	19	20 21	22=( 19+ 20+	23	24	25	26	27=(23+24+25+26)	28
Notice of Cash Allocation (NCA) MDS Checks Issued Advice to Debit Account Working Fund (NCA issued to BTr) Tax Remittance Advices Issued (TRA)	6,633,060.31	1,431,390.93 33,620.58			8,064,451.24 1,235,214.70				7,487,000.00	1,700.00			7,488,700.00	7,488,700.00	15,553,151.24 1,235,214.70				14,120,060.31 1,201,594.12	1,433,090.93 33,620.58			15,553,151.24 1,235,214.70	
Cash Disbursement Ceiling (CDC) Non-Cash Availment Authority (NCAA) Others (CDT, BTr Docs Stamp, etc.)																								
TOTAL	7,834,654.43	1,465,011.51	-	-	9,299,665.94				7,487,000.00	1,700.00			7,488,700.00	7,488,700.00	16,788,365.94				15,321,654.43	1,466,711.51	-	-	16,788,365.94	
SUMMARY: Total Disbursement Authorities Received NCA/NTA Working Fund TRA CDC	d 11,771,200.00 14					th As of Date 5,684.15 26,086,884.15 15,214.70 2,389,439.64						Total Disbursements Program Less: * Actual Disbursements (Over)/Under spending Less: TRA Cash Book Balance						Previou	us Report 12,925,424.94 10,524,813.38 <b>2,400,611.56</b> 1,154,224.94 <b>1,246,386.62</b>	925,424.94 15,550,898.85 524,813.38 15,553,151.24 400,611.56 (2,252.39) 154,224.94 1,235,214.70				Date 28,476,323.79 26,077,964.62 2,398,359.17 2,389,439.64 8,919.53
NCAA Others (CDT, BTr Docs Stamp, etc.) Less: Notice of Transfer Allocations (NTA)* issued Total Disbursements Authorities Available Less: Lapsed NCA Disbursements * Balance of Disbursements Authorities as of to date Notes: The use of NTA is discouraged	- - -		12,925,4 10,524,8 2,400,0	313.38	15,553	<b>0,898.85</b> 3,151.24 <b>2,252.39</b>				28,476,323.79 - 26,077,964.62 (2,252.39														
*Amounts should tally		Certified Correct SETY ZORAYDA Agency Chief Ac Date:	S. PE										-		JIOAG, Ph. D., cy or Authorize				tive					

#### INSTRUCTIONS

a.) Prepared indicating all authorized disbursements of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.

b.) Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.

c.) Submitted to the Department of Budget and Management (DBM) and COA - Government Accountancy Sector (GAS).

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d.) Due for submission to DBM and COA on or before the 30th day of the following month covered by the report.

Columns 1 to 28 shall reflect the following information:

- Column 1 type of disbursement authorities used during the month covered by the report.
  - Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debit Account;
  - Working Fund for NCA's issued to the Bureau of the Treasury (BTr);
  - Tax Remittance Advices for remittance of taxes withheld;
  - Cash Disbursement Ceiling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;
  - Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and
  - Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.

Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA

Columns 7 to 17 - total disbursements made for prior years' budget

Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements.

Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.

Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report.

Column 28 - any additional information relevant to this report.

Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.

Likewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.

## MONTHLY REPORT OF DISBURSEMENTS For the month of January 2015

Department	: Department of the Interior and Local Government
Agency	: Department of the Interior and Local Government
Operating Unit	: Region I
Organization Code (UACS)	: 140010300001
Funding Source Code (as cl	ustered): 01101101

	CURRENT YEA	R BUD	GET			PRIOR YEAR'S BUDGET									UST LIABILIT			I GRAND TOTAL						
PARTICULARS						PRI	OR YE	AR'S A/P		CURRENT YEAR	S A/P				SUB-TOTAL						-			Remarks
	PS	MOOE	Fin. Exp	со	TOTAL	PSC	SOC <mark>Fi</mark> COp-T		TI PS	MOOE Fin. Exp		:0	Sub-Total	TOTAL		PS	100 C	юот	A PS	MOOE	Fin. Exp	со	TOTAL	
1	2	3	4	5	6= (2+ 3+4+5)	7	89	10 10 (	1 = 12 7	13	14 1	15	16= (12+ 13+14+15)	17=(11+16)	18=(6+17)	19	20 2	22=  19+ 20+	23	24	25	26	27=(23+24+25+26)	28
Notice of Cash Allocation (NCA) MDS Checks Issued Advice to Debit Account Working Fund (NCA issued to BTr) Tax Remittance Advices Issued (TRA)	8,616,819.06 1,133,032.14	1,209,064.05 20,751.03			9,825,883.11 1,153,783.17				110,324.85	588,605.42 441.77			698,930.27 441.77	698,930.27 441.77	10,524,813.38 1,154,224.94				8,727,143.91 1,133,032.14	1,797,669.47 21,192.80			10,524,813.38 1,154,224.94	
Cash Disbursement Ceiling (CDC)																								
Non-Cash Availment Authority (NCAA)																								
Others (CDT, BTr Docs Stamp, etc.)																								
TOTAL	9,749,851.20	1,229,815.08	-	-	10,979,666.28				110,324.85	589,047.19			699,372.04	699,372.04	11,679,038.32	2			9,860,176.05	1,818,862.27		-	11,679,038.32	
		, ,, ,, ,,				ÌÌ					ÌÌ													
SUMMARY: Total Disbursement Authorities Received NCA/NTA Working Fund TRA	-	Previous Re	eport		This mont 11,771		00.00 11,771,200.00 Less: * /					Total Disbursem Less: * Actual Dis (Over)/Under spe Less: TRA	sbursements				Previo	ous Report - -	- 12,925,424.94 - 10,524,813.38				Date 12,925,424.94 10,524,813.38 <b>2,400,611.56</b> 1,154,224.94	
CDC					1,154	4,224.9	4			1,	154,224.9		Cash Book Balar	nce					-			,386.62		1,154,224.94
NCAA Others (CDT, BTr Docs Stamp, etc.) Less: Notice of Transfer Allocations (NTA)* issued Total Disbursements Authorities Available Less: Lapsed NCA Disbursements * Balance of Disbursements Authorities as of to date	-			-	12,925 10,524 2,400		8			10,	925,424.9 - 524,813.3 400,611.5	8												
Notes: The use of NTA is discouraged * Amounts should tally																								
		Certified Correct	:											Approved By:										
		SETY ZORAYDA													UIOAG, Ph. D.,									
		Agency Chief Ac Date:	count	ant										Head of Agen Date:	cy or Authorize	ed R	epre	senta	ative					
														Dait.										

	1. The Monthly Report of Disbursements (MRD) shall be:
	a.) Prepared indicating all authorized disbursements of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.
	b.) Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.
	c.) Submitted to the Department of Budget and Management (DBM) and COA - Government Accountancy Sector (GAS).
	In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs, CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. It is understood that the lowest operating unit shall likewise submit the reports to their next higher level unit for consolidation and transmittal to their Central Office (CO). The CO of these departments/agencies shall submit the consolidated department/agency report to the DBM - BMB concerned.
	d.) Due for submission to DBM and COA on or before the <b>30th day of the following month covered by the report.</b>
1	2. Columns 1 to 28 shall reflect the following information:
	Column 1 - type of disbursement authorities used during the month covered by the report.
	- Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debit Account;
	- Working Fund for NCA's issued to the Bureau of the Treasury (BTr);

- Tax Remittance Advices for remittance of taxes withheld;
- Cash Disbursement Ceiling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;
- Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and
- Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.

Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA

Columns 7 to 17 - total disbursements made for prior years' budget

Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements.

Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.

Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report.

Column 28 - any additional information relevant to this report.

Summary of Total Disbursement Authority received and actual disbursements shall be indicated. List of disbursements authorities shall be presented on a separate sheet by Disbursement Authorities received indicating the number, date and amount.

Likewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.

#### INSTRUCTIONS