



Republic of the Philippines
Department of the Interior and Local Government
REGION I

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NOTICE OF VACANCY/IES
NOV No.: 19-07-002-20190711

Date Posted: **July 11, 2019**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Place of Assignment	Salary Grade	Monthly Salary	Qualification Standards					Nature of Appointment
						Education	Training	Experience	Eligibility	Competency (if applicable)	
1	LGOO VI	OSEC-DILGB-LG006-964-2017	Ilocos Norte	22	65,319.00	Bachelor's degree relevant to the job	Completion of training course for LGOOs	3 years relevant experience	CS Prof / Appropriate 2nd Level Eligibility	A. Core: Commitment to Ethical Service and Good Governance; Customer Focus, Ensuring Excellent Results, Organizational Sensitivity; B: Functional: Effective Communication, Influence, Managing Knowledge and Information, Policy Research and Analysis, Program Development and Management, Managing Knowledge and Information, Technical Expertise; C. Leadership: Developing and Inspiring Others, Planning Work and Managing Teams, Problem Solving and Decision Making.	Permanent
2		OSEC-DILGB-LG006-1028-2017	Pangasinan	22	65,319.00						

Vacancies are open to all interested and qualified applicants including persons with disabilities (PWDs), and members of the indigenous communities irrespective of sexual orientation and gender identity and **should signify their interest in writing indicating the position applying for and address to the Regional Director**. Attach the following documents to the application letter and send to the address below not later than **July 22, 2019**,

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and attached work experience sheet which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopies of Transcript of Records and Diploma; and
5. Photocopies of commendations awards received for the last 2 years

INSTRUCTIONS:

1. Submit requirements to Personnel Section, Finance and Administrative Division located at Aguila Road, Sevilla, City of San Fernando, La Union or email to region1personnel@gmail.com.
2. Original copy of the Transcript of Records and Diploma shall be presented upon submission of requirements.
3. Qualified next-in-rank personnel who are not interested to be considered for promotion may execute a written waiver which must be submitted to Personnel Section, FAD on **July 22, 2019**.
4. **Application with incomplete documents will not be entertained.**

DILG RO I does not discriminate in the selection of employees on account of age, gender, sexual orientation/gender identity, civil status, disability, religion, ethnicity, or political affiliation, and there shall be equal employment opportunity for men and women at all levels of positions, provided they meet the minimum requirements of the position to be filled-up.

Prepared by:

MILDRED M. MALAPIT
AO V/HRMO

Noted by:

ENGR. ALICIA C. BANG-OA
Chief Administrative Officer