



REQUEST FOR QUOTATION (RFQ)

MODE OF PROCUREMENT:	ALTERNATIVE MODE OF PROCUREMENT - SMALL VALUE PROCUREMENT	RFQ No.	2018-0909-0236
Name of Procuring Entity:	DILG RO1	Date:	September 5, 2018
Office/End User:	LGMED		
Company Name:			
Address:			

*PhilGEPS Registration No.:

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

TERMS AND CONDITIONS:

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| <p>1. Bidders shall provide correct and accurate information required in this form.</p> <p>2. Bidders may quote for any or all terms.</p> <p>3. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.</p> <p>4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.</p> <p>5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.</p> <p>6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.</p> | <p>7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</p> <p>8. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.</p> <p>9. Liquidated damages equivalent to one-tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the amount of the contract, without prejudice to other courses of action and remedies open to it.</p> <p>10. Bidders shall submit their quotation together with all the required documents on or before <u>Sept 14, 2018, 12:00</u> to the BAC Secretariat. The BAC shall not accept quotations received after the deadline.</p> |
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APPROVED BUDGET FOR THE CONTRACT (ABC):
P366,400.00

PEDRO D. GONZALES
Chair, BAC

ITEM NO.	ITEM DESCRIPTION	QTY	UNIT	ABC PER ITEM	PRICE PER UNIT
Meals, Snacks and Accommodation					
	Oct 14, Dinner and Accommodation	10	pax	1,000.00	
	Oct 15, Breakfast, AM Snack, Lunch, PM Snack, Dinner, Accommodation	73	pax	1,000.00	
	Oct 16, Breakfast, AM Snack, Lunch, PM Snack, Dinner, Accommodation	73	pax	1,000.00	
	Oct 17, Breakfast, AM Snack, Lunch, PM Snack, Dinner, Accommodation	73	pax	1,000.00	
Inclusions and Specifications:					
> Accommodation: 3 pax in a room w/ toiletries and other amenities					
> Unlimited strong wifi connection in the trainin hall and in rooms					
> Unlimited free use of the training hall that can accommodate 73 to 80 participants w/ secretariat table and space, classroom-type arrangement, complete training facilities and equipment					
> Free welcome tarpaulin and backdrop					
> Free use of sound system with LCD and widescreen					
> Free flowing coffee and drinking water inside the hall					
> Venue preferrably in Baguio City					
REQUIREMENTS:					
1. For procurement projects with Meals and Snacks:					
● Menu					
2. For procurement projects with ABC ≥ P50,000.00:					
*In order to be eligible for this procurement, suppliers/ service providers must submit the following eligibility requirements:					
a. Valid Business/ Mayor's Permit					
b. Latest Income/Business Tax Return					
c. PhilGEPS Certificate					
d. Omnibus Sworn Statement					
Purpose/Title of the Activity: Training Workshop on Streamlining Building Permits and Certificate of Occupancy of LGUs					
Date of the Activity: October 15 - 17, 2018					

Warranty	Price Validity
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After having carefully read and accepted your General Conditions, I/We quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.