



Republic of the Philippines
Department of the Interior and Local Government
Regional Office 1

Document Code: _____

Rev. No.	Eff. Date	Page
		1 of 1

MODE OF PROCUREMENT: **SMALL VALUE PROCUREMENT-NEGOTIATED PROCUREMENT** RFQ No. 2017- **05-114**

Name of Procuring Entity: **DILG RO 1** Date: **5-29-17**

Office/End User: **LOCAL GOVERNMENT MONITORING AND EVALUATION DIVISION (LGMED)**

Company Name: _____

Address: _____

*PhilGEPS Registration No.: _____

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed Bid Proposal/Quotation:

TERMS AND CONDITIONS:

- | | |
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| <ol style="list-style-type: none"> 1. Bidders shall provide correct and accurate information required in this form. 2. Bidders may quote for any or all terms. 3. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission. 4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable. 5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected. 6. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein. | <ol style="list-style-type: none"> 7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by the supplier or its authorized representative(s). 8. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications. 9. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the amount of the contract, without prejudice to other courses of action and remedies open to it. 10. Please submit your signed bid proposal or price quotation on or before the set deadline, as indicated below. |
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APPROVED BUDGET FOR THE CONTRACT (ABC):

P 117,900.00

PEDRO D. GONZALES
Chairman, BAC

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT
	REGULATORY SIMPLIFICATION WORKSHOP FOR 1ST CLASS MUNICIPALITIES BATCH 4: JULY 18-19, 2017 (TENTATIVE) DAY 0 - 3 Pax (pm snacks, dinner & accommodation) DAY 1 - 55 Pax (3 meals- Breakfast, Lunch & Dinner); and 2 Snacks (am & pm) and accommodation DAY 2 - 55 Pax (2 meals- Breakfast and Lunch); and 2 Snacks (am & pm)			P 117,900.00	
	ACTIVITY REQUIREMENTS: 1. Preferably within the Province of La Union 2. Submit set of menu; Free flowing coffee/tea 3. Three (3) Pax in a room with complete amenities for the accommodation 4. Training Hall that can accommodate stated number of participants with complete amenities i.e. Microphones PA System, Multi-Media Projector with cable/wire and Screen, Tables and Chairs and Secretariat Table. including setting-up of the Training Venue. 5. Tarpaulin (Welcome and Backdrop) Note: DILG to provide lay-out 6. Free use of Wifi (Room and Training Hall)	3	Pax	P2,400.00	
		55	Pax	P77,000.00	
		55	Pax	P38,500.00	

DEADLINE OF SUBMISSION OF PRICE QUOTATION: JUNE 14, 2017

NOTE:

*In order to be eligible for this procurement, suppliers/ service providers must submit together with the quotation/proposal the following Eligibility Requirements, as required for by RA 9184 (Government Procurement Reform Act)

1. Valid Business/ Mayor's Permit
2. Latest Income/Business Tax Return
3. PhilGEPS Certificate/Registration
4. Omnibus Sworn Statement

	Price Validity
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Warranty

After having carefully read and accepted your General Conditions, I/We quote on the item(s) at prices noted above.

Printed Name/Signature Date

Telephone Number/Cellphone Number