Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office 1

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MODE OF PROCUREMENT:	**SMALL VALUE PROCUREMENT**	RFQ No.:	2026- 06 - 158
Name of Procuring Entity:	DILG R1	Date:	6-4-26
Office/End User:	PDMU		
Company Name (TO BE FILLED OUT BY SUPPLIER):			
Address (TO BE FILLED OUT BY SUPPLIER)			
***PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)**			

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all items.
3. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifiactions and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
7. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

APPROVED BUDGET FOR THE CONTRACT (ABC):

PHP 251,500.00

ATTY. CHESTER S. CAYABAS- DIWAS
BAC Chairperson

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	*APPROVED BUDGET FOR THE CONTRACT (ABC)*		*STATEMENT OF COMPLIANCE*	*PRICE OFFER FROM SUPPLIER/ SERVICE PROVIDER*	
				ABC PER ITEM	*TOTAL ABC*		*OFFER PER ITEM*	*TOTAL OFFER*
	ABC per lot:				**251,500.00**			
	Vehicle Rental -max. of 10 seating capacity per vehicle - in good running condition including A/C - with comprehensive insurance - driver/s with good driving skills & good moral character -RENTALS incl. driver,driver's allow. ,fuel consumption & toll fees - min. of 1 unit/travel/itinerary covered - Travel period starts after the award							
	SAMPLE ITINERARY:							
	PANGASINAN:							
	Day 1: CSF - Bolinao/Infanta	1	day					
	per day : any part of Eastern Pangasinan	1	day					
	Back to HQ : Eastern Pangasinan -CSF	1	day					
	Day 1: CSF - Dagupan/Lingayen	1	day					
	per day : any part of Central Pangasinan	1	day					
	Back to HQ : Central Pangasinan -CSF	1	day					
	Day 1: CSF - Bayambang/Urbiztondo	1	day					
	per day : any part of Central Pangasinan	1	day					
	Back to HQ : Central Pangasinan -CSF	1	day					
	Day 1: CSF- Umingan/San Nicolas/ San Quintin	1	day					
	per day : any part of Western Pangasinan	1	day					
	Back to HQ Western: Pangasinan -CSF	1	day					
	ILOCOS NORTE:							
	Day 1: CSF - Adams/Pagudpud/Dumalneg	1	day					
	per day : any part of 1st District	1	day					
	Back to HQ : 1st District to CSF	1	day					
	Day 1: CSF - Laoag City/Paoay/Pasuquin	1	day					
	per day: any part of 1st District	1	day					
	Back to HQ : 1st District to CSF	1	day					

Day 1: CSF - Batac/Currimao	1	day					
per day: any part of 2nd District	1	day					
Back to HQ : 2nd District to CSF	1	day					
Day 1: CSF - Carasi/ Nueva Era	1	day					
per day: any part of 2nd District	1	day					
Back to HQ: 2nd District - CSF	1	day					
ILOCOS SUR:							
Day 1: CSF - Sinait/Cabugao/ San Juan	1	day					
per day: any part District 1	1	day					
Back to HQ: 1st District - CSF	1	day					
Day 1: CSF -Vigan/Bantay	1	day					
per day: any part District 1	1	day					
Back to HQ: 1st District - CSF	1	day					
Day 1: CSF -Santa/Narvacan/Nagbukel	1	day					
per day: any part of 2nd District	1	day					
Back to HQ: 2nd District - CSF	1	day					
Day 1: CSF - Quirino/Cervantes/San Emilio	1	day					
per day: any part of 2nd District	1	day					
Back to HQ: 2nd District - CSF	1	day					
						GRAND TOTAL PER LOT:	-

Bidders shall submit their quotation together with all the required documents on or before JUNE 15, 2026, 2:00 PM to the BAC Secretariat. The BAC shall accept the quotations received after the deadline.

Please submit your quotation for the WHOLE LOT.

REQUIRED DOCUMENTS:

Submission of Bid/Offer:

1. Valid Business/Mayor's Permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return/Tax Clearance Certificate (TCC)

Other Documents:

1. List of Manpower (Name of Drivers with contact informations assigned to DILG)
2. List of Owned Vehicle/s assigned to DILG
3. Certificate of Public Convenience (CPC) or Provisional Authority (PA)

**** Non-submission of the above-stated requirements shall automatically disqualify the bid/offer***

PRIOR TO ISSUANCE OF NOTICE OF AWARD:

1. Omnibus Sworn Statement
2. Special Power of Attorney/Secretary's Certificate (if Authorized Representative)

Purpose/Title of the Activity:

Vehicle Rental for Operational Support in the Monitoring and Evaluation of Assistance to LGUs (MEALGU) for CY 2026

Date of the Activity: June 2026-Spetember 2026

Warranty		**Price Validity**	

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.