Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Aguila Road, Sevilla, San Fernando City, La Union

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MODE OF PROCUREMENT:	NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT	RFQ No. :	2026-05-123
Name of Procuring Entity:		Date:	20/05/26
Office/End User:	**DILG LA UNION**		
Company Name (TO BE FILLED OUT BY SUPPLIER):			
Address (TO BE FILLED OUT BY SUPPLIER)			
***PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)**			

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all items.
3. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifiactions and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
7. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

APPROVED BUDGET FOR THE CONTRACT (ABC):

PHP 312,000.00

ATTY. CHESTER S. CAYABAS-DIWAS
BAC Chairperson

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	*APPROVED BUDGET FOR THE CONTRACT (ABC)*		*STATEMENT OF COMPLIANCE*	*PRICE OFFER FROM SUPPLIER/ SERVICE PROVIDER*	
				ABC PER ITEM	*TOTAL ABC*		*OFFER PER ITEM*	*TOTAL OFFER*
	Procurement of Meals and Snacks for the conduct of Workshop on Enhancing the Barangay Development Plan on June 8-10, 2026.							
	AM Snacks	80	pax	₱150.00	₱12,000.00			
	Lunch	80	pax	₱500.00	₱40,000.00			
	PM Snacks	80	pax	₱150.00	₱12,000.00			
	Dinner	80	pax	₱500.00	₱40,000.00			
	Bidders shall submit their quotation together with all the required documents on or before MAY 27, 2026, 2:00PM to the BAC Secretariat. The BAC shall accept the quotations received after the deadline. *Please submit your Quotation for the WHOLE LOT. REQUIRED DOCUMENTS: **Submission of Bid/Offer:** 1. Valid Business/Mayor's Permit 2. PhilGEPS Registration Number 3. Menu *Non-submission of the above-stated requirements shall automatically disqualify the bid/offer Purpose/Title of the Activity: For the conduct of Workshop on Enhancing the Barangay Development Plan on June 8-10, 2026.						*GRAND TOTAL PER LOT:*	

Warranty		**Price Validity**	

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.