



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 Regional Office I, City of San Fernando, La Union

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MODE OF PROCUREMENT:	NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT	RFQ No.:	2025-08-133
Name of Procuring Entity:	DILG R1	Date:	27 Aug. 2025
Office/End User:	PDMU		
Company Name (TO BE FILLED OUT BY SUPPLIER):			
Address (TO BE FILLED OUT BY SUPPLIER)			
*PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)			

TERMS AND CONDITIONS:

- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any or all items.
- Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
- The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

APPROVED BUDGET FOR THE CONTRACT (ABC):

PHP 51,300.00

Rhodora G. Soriano
RHODORA G. SORIANO
 BAC Chairperson

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC)		STATEMENT OF COMPLIANCE	PRICE OFFER FROM SUPPLIER/ SERVICE PROVIDER		
				ABC PER ITEM	TOTAL ABC		OFFER PER ITEM	TOTAL OFFER	
MEALS and ACCOMMODATION									
Day 1 (Sept. 08, 2025)									
	Meals (Dinner)	9	pax	500.00	4,500.00				
	Accommodation	9	pax	1,000.00	9,000.00				
Day 2 (Sept. 09, 2025)									
	Meals (Breakfast and Dinner)	9	pax	900.00	8,100.00				
	Accommodation	9	pax	1,000.00	9,000.00				
Day 3 (Sept. 10, 2025)									
	Meals (Breakfast and Dinner)	9	pax	900.00	8,100.00				
	Accommodation	9	pax	1,000.00	9,000.00				
Day 4 (Sept. 11, 2025)									
	Meals (Breakfast)	9	pax	400.00	3,600.00				
X-X-X-X-X-X									
							GRAND TOTAL PER LOT:		

Bidders shall submit their quotation together with all the required documents on or before 9/11/25 2:00 PM the BAC Secretariat. The BAC shall accept the quotations received after the deadline.

***Please submit your Quotation for the WHOLE LOT.**
REQUIRED DOCUMENTS:
Submission of Bid/Offer:
 1. Valid Business/Mayor's Permit
 2. PhilGEPS Registration Number
 3. Menu

Prior to Issuance of Notice of Award (NOA)
 4. Omnibus Sworn Statement
 5. Special Power of Attorney (if Authorized Representative)/ Secretary's Certificate

*Non-submission of the above-stated requirements shall automatically disqualify the bid/offer

Purpose/Title of the Activity:
 Project Implementation Monitoring and Evaluation (PrIME) of Local Governance Support Fund- Financial Assistance to Local Government Units (LGSF-FALGU)

Date of Activity:
Sept. 08-11, 2025

Warranty		Price Validity	
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After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.