



REGIONAL OFFICE I
REQUEST FOR QUOTATION (RFQ)

Rev. No.	Eff. Date	Page
00	06.01.23	1 of 1

MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT RFQ No.: **2026-09-034**
Name of Procuring Entity: DILG REGION I Date: **April 13, 2026**
Office/End User: FAD
Company Name:
Address:

*PhilGEPS Registration No.
 Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

- TERMS AND CONDITIONS:**
- Bidders shall provide correct and accurate information required in this form.
 - Bidders may quote for any or all items.
 - Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
 - Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
 - Award Contract shall be made to the lowest quotation (for
 - Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
 - The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
 - Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

APPROVED BUDGET FOR THE CONTRACT (ABC):
PHP 300,100.00

[Signature]
Atty. CHESTER GAY ABAS-DIWAS
 BAC Chairperson

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC)		STATEMENT OF COMPLIANCE	PRICE OFFER FROM SUPPLIER/SERVICE PROVIDER	
				ABC PER ITEM	TOTAL ABC		OFFER PER ITEM	TOTAL OFFER
	Sublimation Frosted Mug with box *	65	pcs	100.00	6,500.00			
	Jute bag with handle and print, 6"x14"x18", reusable, ecofriendly abaca *	100	pcs	450.00	45,000.00			
	Jute bag with handle and print, 6"x10"x12", reusable, ecofriendly abaca *	100	pcs	350.00	35,000.00			
	Wooden Manual Rotating Calendar (8" x 8") with engraving *	120	pcs	600.00	72,000.00			
	Wooden Mug coaster with engraved (3" diameter) & cork back*	200	pcs	120.00	24,000.00			
	Abel Pamaypay with print (large)*	200	pcs	170.00	34,000.00			
	Abel pouch with print (5"x8")*	170	pcs	80.00	13,600.00			
	Inabel Placemat	100	set	700.00	70,000.00			
	(* - see attached lay-out							
					300,100.00		GRAND TOTAL PER LOT	

Bidders shall submit their quotation together with all the required documents on or before **April 21, 2026**, to the BAC Secretariat. The BAC shall not accept the quotations received after the deadline.

* Please submit your Quotation for the WHOLE LOT.
REQUIRED DOCUMENTS:
Submission of Bid/ Offer
 1. Valid Business/ Mayor's Permit
 2. PhilGEPS Registration Number

*** Non-submission of the above-stated requirements shall automatically disqualify the bid/offer**

Purpose/Title of the Activity:
 PROCUREMENT OF TOKEN FOR VIPs/Visitors INTENDED FOR VARIOUS REGIONAL ACTIVITIES

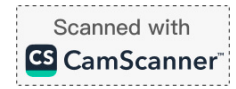
Warranty _____ Price Validity _____

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date _____

Tel. No./Cellphone No. _____

Revised Form 2012

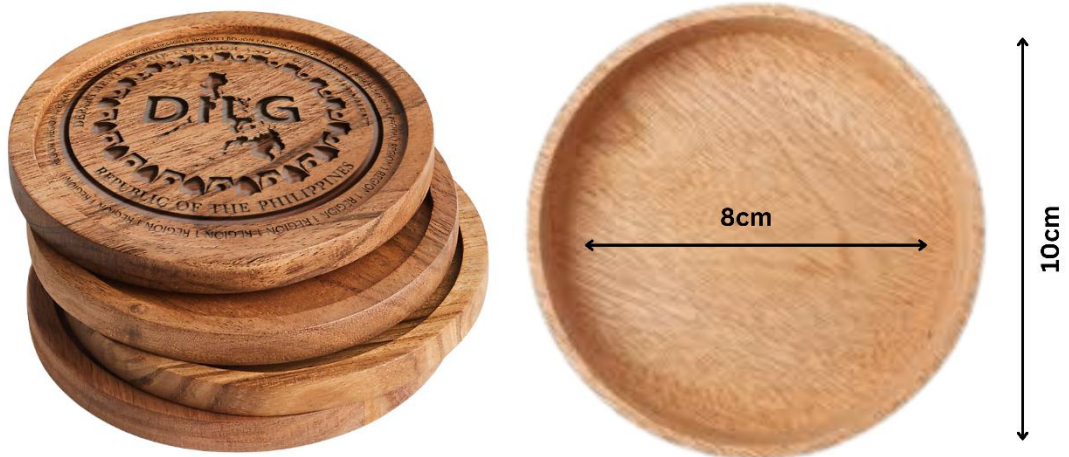


WOODEN ROTATING CALENDAR

8 Inches



COASTER



Jute bag with handle and print



Abel Pamaypay with print



Abel pouch with print



Inabel Placemat (Assorted)



Frosted Mugs

