



MODE OF PROCUREMENT:	SVP	RFQ No. : 2022-02- 019
Name of Procuring Entity:	DILG	Date: February 2, 2022
Office/End User:	FAD	
Company Name:		
Address		

***PhilGEPS Registration No.**

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

<p>TERMS AND CONDITIONS:</p> <ol style="list-style-type: none"> Bidders shall provide correct and accurate information required in this form. Bidders may quote for any or all items. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein. 	<ol style="list-style-type: none"> Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.
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<p>APPROVED BUDGET FOR THE CONTRACT (ABC):</p> <p>PHP 80,000.00</p>	 <p>PEDRO D. GONZALES BAC Chairperson</p>
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ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT
	Heavy Duty Photocopier Machine	1	unit	80,000.00	
	Specifications:				
	1. high speed printing 20ppm				
	2. A3 monochrome multi-function device				
	3. multi purpose tray				
	4. automatic document feeder				
	5. primarily capable of printing A4 and Legal Size documents				
	<i>NOTE: with service center covering La Union</i>				
	<p>Bidders shall submit their quotation together with all the required documents on or before <u>February 7, 2021 at 1PM</u> to the BAC Secretariat. The BAC shall not accept quotations received after the deadline.</p> <p style="text-align: center;">IMPORTANT</p> <p style="text-align: center;">SUBMISSION OF BID / OFFER:</p> <ol style="list-style-type: none"> Valid Business / Mayor's Permit Latest Income / Business Tax Return/ Tax Clearance PhilGEPS Registration Number (pls. indicate on the space provided above) Omnibus Sworn Statement Special Power of Attorney of Authorized Representative <p>*Non-submission of the above-stated requirements shall automatically disqualify bid/offer</p> <p>Purpose / Title of Activity: For Official Use: DILG REGIONAL OFFICE I</p> <p>Date of the Activity:</p>				

	Price Validity	
_____ Printed Name/Signature/Date		
_____ Tel. No./Cellphone No.		



MODE OF PROCUREMENT:	SVP	RFQ No. : 2022-02- <u>014</u>
Name of Procuring Entity:	DILG	Date: February 2, 2022
Office/End User:	FAD	
Company Name:		
Address:		

***PhilGEPS Registration No.**

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- TERMS AND CONDITIONS:**
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| 1. Bidders shall provide correct and accurate information required in this form. | 7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). |
| 2. Bidders may quote for any or all items. | 8. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications. |
| 3. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission. | 9. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it. |
| 4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable. | |
| 5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected. | |
| 6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein. | |

APPROVED BUDGET FOR THE CONTRACT (ABC):	
PHP 80,000.00	 PEDRO D. GONZALES BAC Chairperson

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	IMPORTANT SUBMISSION OF BID / OFFER:				
	1. Valid Business / Mayor's Permit 2/ Latest Income / Business Tax Return/ Tax Clearance 3. PhilGEPS Registration Number (pls. indicate on the space provided above) 4. Omnibus Sworn Statement 5. Special Power of Attorney of Authorized Representative *Non-submission of the above-stated requirements shall automatically disqualify bid/offer				
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PEDRO D. GONZALES
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