



Document Code:		
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REQUEST FOR QUOTATION (RFQ)

MODE OF PROCUREMENT:	NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT	RFQ No.	2021-03-206
Name of Procuring Entity:	DILG RO1	Date:	8/19/2021
Office/End User:	Local Government Monitoring and Evaluation Division (LGMED)		
Company Name:			
Address:			

*PhilGEPS Registration No.:

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

TERMS AND CONDITIONS:

- | | |
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| <ol style="list-style-type: none"> Bidders shall provide correct and accurate information required in this form. Bidders may quote for any or all terms. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein. | <ol style="list-style-type: none"> Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications. Liquidated damages equivalent to one-tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the amount of the contract, without prejudice to other courses of action and remedies open to it. Bidders shall submit their quotation together with all the required documents on or before <u>September 3, 2021 @ 10:00am</u> to the BAC Secretariat. The BAC shall not accept quotations received after the deadline. |
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APPROVED BUDGET FOR THE CONTRACT (ABC):
P85,000.00

ALICIA C. BANG-OA
Chairperson, BAC

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT
	Cutter with Blade, heavy duty	2	unit		
	Cutter Blade, big	1	box		
	Ceramic Mugs with DILG Logo and Matino, Mahusay, Maasahan print	200	pcs		
	Webcam-Full HD 1080P, 1920x1080 pixels, Full HD AF Glass lens, Focus Type	2	set		
	Electric Fan, Stand Fan, Durable, Black	2	set		
	Computer Printer 3n1	1	unit		
	Sticky Note, 3x3, yellow	12	pack		
	<p>DOCUMENTARY REQUIREMENTS: Bidders shall submit their quotation with all the required documents on or before _____ to the BAC Secretariat In order to be eligible for this procurement, suppliers/ service providers must submit the following eligibility requirements:</p> <ul style="list-style-type: none"> a. Valid Business/ Mayor's Permit b. Latest Income/Business Tax Return <p>Prior to Issuance of Notice of Award</p> <ul style="list-style-type: none"> c. PhilGEPS Certificate d. Omnibus Sworn Statement <p>Purpose/Title of the Activity: Online Training on Rationalization of Fees and Charges Date of the Activity: September 28, 2021</p>				

Warranty

Price Validity

After having carefully read and accepted your General Conditions, I/We quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.