



### REQUEST FOR QUOTATION (RFQ)

MODE OF PROCUREMENT:	SHOPPING	RFQ No.	2018-08-176
Name of Procuring Entity:		Date:	08/02/2018
Office/End User:			
Company Name:			
Address:			

\*PhilGEPS Registration No.:

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this

**TERMS AND CONDITIONS:**

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| <p>1. Bidders shall provide correct and accurate information</p> <p>2. Bidders may quote for any or all terms.</p> <p>3. Price quotation(s) must be valid for a period of 60</p> <p>4. Price quotation(s) to be denominated in Philippine</p> <p>5. Quotations exceeding the Approved Budget for the</p> <p>6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.</p> | <p>7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</p> <p>8. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the</p> <p>9. Liquidated damages equivalent to one-tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the amount of the contract, without prejudice to other courses of action and remedies open to it.</p> <p>10. Bidders shall submit their quotation together with all the required documents on or before <u>August 6, 2018: 5:00PM</u> to the BAC Secretariat. The BAC shall not accept quotations received after the deadline.</p> |
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APPROVED BUDGET FOR THE CONTRACT  
P120,867.00

**PEDRO D. GONZALES**  
Chair, BAC

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT
1	Ballpen(0.50 or 0.80)	27	pcs		
2	Epson Ink 664 (Black)	16	bottles		
3	Epson Ink 664 (Cyan)	1	bottles		
4	Epson Ink 664 (Magenta)	1	bottles		
5	Epson Ink 664 (Yellow)	1	bottles		
6	Sticker Paper (Legal)	5	packs		
7	Index tabbing (1/2" or 1/3")	10	box		
8	Numeric Keypad	3	pcs		
9	LCD Monitor (20")	1	unit		
10	Wireless Mouse	5	unit		
11	Alkaline Battery (AA,4pcs)	10	packs		
12	Stamp Ink (Black)	3	bottles		
13	Stamp Ink (Red)	3	bottles		
14	UPS (230v, 500VA)	2	units		
15	Portable Scanner	1	units		
16	Binder Clip - 2"	10	boxes		
17	USB HUB (4 ports)	4	unit		
18	Toner ( Brother - L6400DV)	1	cart		
19	Shredder (All Purpose)	2	unit		
20	Canon NPG 59 Toner	1	cart		
21	File Folder	100	pcs		
22	Duct Tape (2", heavy duty)	5	rolls		

**REQUIREMENTS:**

- For procurement projects with ABC > P50,000.00:  
\*In order to be eligible for this procurement,  
a. Valid Business/ Mayor's Permit  
b. PhilGEPS Certificate

Purpose/Title of the Activity: For 1st Sem Eval cum Catch up planning on the implementation of DILG LFPs and Updating on CMGP Implementation

Date of the Activity:

Warranty

Price Validity

After having carefully read and accepted your General Conditions, I/We quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.

**pls fill in gray-shaded cells only**