



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1**  
**Regional Office I**

Aguila Rd., Sevilla, City of San Fernando, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

## **BIDS AND AWARDS COMMITTEE**

### **INVITATION TO BID**

The Department of the Interior and Local Government, Regional Office I (DILG RO I), through its Bids and Awards Committee (BAC), invites prospective service providers to bid for the hereunder contract:

- Bid Number** : Purchase Request No. 2022-02-024
- Name of Project** : Rental/Lease of Three (3) Laptops for Provision of Logistics Support to Regional Operations on Ease of Doing Business (EODB) Program Implementation
- Location** : DILG R1 Office, Sevilla, City of San Fernando, La Union
- Approved Budget for the Contract (ABC)** : Two Hundred Thousand Pesos (Php200,000.00)
- Delivery Schedule** : within ten (10) calendar days upon approval of the contract/upon receipt of the Notice to Proceed (NTP) with the duration from the date of delivery until December 31, 2022
- Source of Funds** : SARO No. 2021-0650.
- Specifications** : The project has the following specifications:

<b>Item</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>QUANTITY</b>
1	Rental/Lease of three (3) laptops with the following specifications: Processor: Intel COREi7 RAM: 8GB DDR4, 3200MHz Storage: 128GB M.2 Pcle NVMe Solid State Drive and 1TB HDD Operating System: Windows 10Pro, 64-bit Video Card: NVIDIA GeForce MX330 with @GB GDDR5 Graphics Memory	Unit	3

The Eligibility Check/Screening as well as Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria.

Criteria for the eligibility check of prospective bidders, examination and evaluation of bids and post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act 9184 (The Government Procurement Reform Act) and its Revised Implementing Rules and Regulations.



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1**  
**Regional Office I**

Aguila Rd., Sevilla, City of San Fernando, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

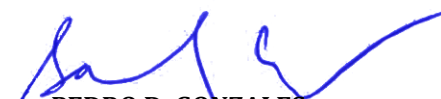
Schedule of bidding activities shall be as follows:

Activity	Requirements	Dates/Place
Posting of Invitation to Bid	To be posted in the PhilGEPS, DILG RO1 website and conspicuous place in the DILG Regional Office for 7 days	February 8-14, 2022
Availability and Issuance of Bid Documents	Payment of non-refundable fee in the amount of P200.00 in cash, payable to the Cashier, DILG Regional Office	February 8-11, 2022 at 8:30AM-4:00PM, February 14, 2021 at 8:30AM-4:00PM, and February 15, 2022 at 8:30AM -2:00PM
Deadline of Submission of Bids	Bids must be accompanied by a Bid Security in the form of Bid Securing Declaration or any of the following forms and amount: (a) The amount of not less than Four Thousand Pesos (Php4,000.00) if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; <i>or</i> (b) The amount of not less than Ten Thousand Pesos (Php10,000.00) if bid security is in Surety Bond	February 15, 2022 at 2:00 PM at the DILG RO 1 c/o BAC Secretariat
Opening of Bids	Bidders or representatives may attend the activity virtually	February 15, 2022, 2:01 PM at the DILG RO 1 Conference Hall, City of San Fernando, La Union or Zoom Platform with Meeting ID - 899 7354 0851 and Passcode - bacmeeting

Complete set of Bid Documents (CD Form) may be obtained at the **BIDS AND AWARDS COMMITTEE c/o BAC SECRETARIAT**, DILG Regional Office I, Aguila Road, City of San Fernando, La Union or prospective bidders may request a copy of the Bid Documents through email.

Eligibility Requirements and Technical Documents with tabbing for each document (placed in one folder, properly arranged according to the checklist), and Financial Documents with tabbing for each document (placed in one folder) shall be placed in a separate and marked, sealed envelope addressed to **PEDRO D. GONZALES, BAC Chairman c/o BAC Secretariat** located at the DILG Regional Office I, Aguila Road, City of San Fernando, La Union. For inquiries, you may call telephone number (072) 888-2289 / 607-4469 or send email to: [dilgr1.bac@gmail.com](mailto:dilgr1.bac@gmail.com)

The DILG RO I reserves the right to reject any Bids, to annul the bidding process, which may be considered disadvantageous and not beneficial to the DILG Regional Office or waive any defect or informality therein. The DILG Regional Office assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bid proposals.

  
**PEDRO D. GONZALES**  
BAC Chairperson

BAC Secretariat  
February 4, 2022  
MMD/jes



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1**  
**Regional Office I**

Aguila Rd., Sevilla, City of San Fernando, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

**“Matino, Mahusay at Maaasahan”**

Tel. Nos. (072) 888 2108 • 888 2289 • 888 2294 • 888 3106  
888 7695 • 607 1245 • 607 1531 • 607 4467 to 70