

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office I

# **NOTICE OF AWARD**

September 12, 2019

### MR. MARVIN TUAZON

Authorized Representative Mimbo Bytes General Merchandizing City of San Fernando, La Union

### Dear Mr. Tuazon,

We are pleased to inform you that your quotation amounting to ONE HUNDRED SEVENTY FIVE THOUSAND FIVE HUNDRED SEVENTY PESOS (P175,570.00) for **Office Supplies and Materials** for the activity, **SGLGB, PCMS Application System** has been determined to be the lowest calculated and responsive bid (LCRB).

You are hereby required to deliver the said supplies and materials upon receipt of this r the Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,

AMES F, FADRILAN, CESO III Regional Director, DILG R1 and

Head, Procuring Entity

**CONFORME:** 

**MR. MARVIN TUAZON** Authorized Representative Mimbo Bytes General Merchandizing

> "Matino, Mahusay at Maaasahan" City of San Fernando, La Union Telephone Number (072) 888 2108 • 888 2294 • 888 2289 • 607 4467 to 70 www.region1.dilg.gov.ph



Republic of the Philippines **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT** Regional Office I

## NOTICE TO PROCEED

September 17, 2019

### **MR. MARVIN TUAZON**

Authorized Representative Mimbo Bytes General Merchandizing City of San Fernando, La Union

#### Dear Mr. Tuazon,

With the attached **PURCHASE ORDER** having been approved, you are hereby notified to provide the **Supplies and Materials** for the activity, **SGLGB**, **PCMS Application System**.

Likewise, you are responsible for delivering the required supplies and materials under the terms and conditions of the Purchase Order, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,

FADRILAN, CESO III

Regional Director, DILG 1 and Head, Procuring Entity

RECEIVED BY

**MR. MARVIN TUAZON** Authorized Representative Mimbo Bytes General Merchandizing

"Matino, Mahusay at Maaasahan" City of San Fernando, La Union Telephone Number (072) 888 2108 • 888 2294 • 888 2289 • 607 4467 to 70 www.region1.dilg.gov.ph

### PURCHASE ORDER

DILG REGION 1

SUPPLIER: Address :		Bytes Gen. Merchandizing	Purchase Or Date :	Purchase Order No 2 Date : 1	
Gentlemen: Pleas	se furnish	this Office the following articles subject to the te	erms and conditions cont	ained herein:	
Place of Delivery : DILG Regional Office 1 Date of Delivery :			Delivery Term : Full delivery Payment Term :		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	Notebooks	200	13.00	2,600.00
2	pcs	nametags	200	13.00	2,600.00
3	boxes	Expanding Folder long	3	1,900.00	5,700.00
4	reams	Bondpaper A\$	50	210.00	10,500.00
5	reams	Bondpaper Legal	50	220.00	11,000.00
6	boxes	Ballpen Black	30	90.00	2,700.00
7	boxes	Pencil	30	95.00	2,850.00
8	pcs	Signpens V10 Black	20	110.00	2,200.00
9	pcs	Sign pens V10 Blue	20	110.00	2,200.00
10	packs	Specialty paper cream 220 gsm	50	38.00	1,900.00
11	unit	Printer Epzon 3 and 1	2	9,500.00	19,000.00
12	unit	Scanner - Brother 1200 model	2	14,880.00	29,760.00
13	bot	Epson refill ink black	20	280.00	5,600.00
14	bot	Epson refill ink magenta	20	310.00	6,200.00
15	bot	Epson refill ink Yellow	20	310.00	6,200.00
16	bot	Epson refill ink Cyan	20	310.00	6,200.00
17	pcs	DVD RW	30	85.00	2,550.00
18	boxes	Paper fastener	10	65.00	650.00
19	pcs	Puncher Heavy Duty	4	550.00	2,200.00
20	pcs	Stapler No. 35 Heavy Duty	4	700.00	2,800.00
21	boxes	Staple wire No. 35	8	45.00	360.00
22	packs	Alkaline Battery 4s (AA)	20	55.00	1,100.00
23	pcs	Correction Tape	20	35.00	700.00
24	pcs	Mobile Wifi - Globe	10	4,800.00	48,000.00
(Total Amoun	t in Wor	de)			175,570.00
In case of fa	ailure to n	nake the full delivery within the time specified at on the undelivered item/s.	pove, a penalty of one-ter	nth (1/10) of or	1

Conforme:

A manut

Signature over Printed Name of Supplier

Date

MI

Fund Cluster : Funds Available : \_

MERCEDES C. LLANES Signature over Printed Name of Chief Budget Officer

Very truly yours,

m JAMES F. FADRILAN, CESO III

Signature over Printed Name of Authorized Official

Appendix 61

Regional Director Designation

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_ Amount :