



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1

Regional Office I

Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE OF AWARD

July 30, 2024

REYNALYN BALANON-ALMOJUELA

Authorized Representative

Ynad's Place Hotel and Resort Inc.

By-Pass Road Barangay Namtutan,

City of San Fernando, La Union

Dear Ms. Almojuela:

We are pleased to inform you that your quotation amounting to **Sixty Six Thousand Seven Hundred Fifty Pesos Only (Php66,750.00)** for the **Procurement of Meals and Accommodations for the Conduct of Post-Evaluation of BIDA 1st Semester Accomplishment and Mid-Year Evaluation of LGMED's PPA** to be held on **August 1-2, 2024** at **Ynad's Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union** has been determined to be the Single Calculated and Responsive Bid (SCRB).

You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,

JONATHAN PAUL M. LEUSEN, JR., CESO III

Regional Director, DILG 1 and

Head of Procuring Entity

CONFORME:


REYNALYN BALANON-ALMOJUELA

Authorized Representative

Ynad's Place Hotel and Resort Inc.

By-Pass Road Barangay Namtutan,

City of San Fernando, La Union



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LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1
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Aguila Rd., Sevilla, San Fernando City, La Union
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NOTICE TO PROCEED

July 31, 2024

REYNALYN BALANON-ALMOJUELA

Authorized Representative
Ynad's Place Hotel and Resort Inc.
By-Pass Road Barangay Namtutan,
City of San Fernando, La Union

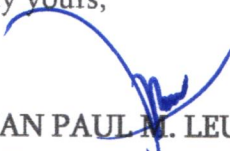

Dear Ms. Almojuela:

With the attached **CONTRACT OF SERVICES** having been approved, you are hereby notified to provide **Meals and Accommodations for the Conduct of Post-Evaluation of BIDA 1st Semester Accomplishment and Mid-Year Evaluation of LGMED's PPA on August 1-2, 2024** at **Ynad's Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union.**

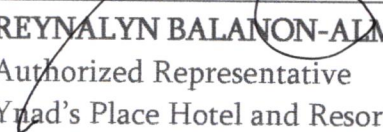
Likewise, you are responsible for performing the required services under the terms and conditions of the Contract of Services, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director, DILG 1 and
Head of Procuring Entity 

RECEIVED BY:


REYNALYN BALANON-ALMOJUELA
Authorized Representative
Ynad's Place Hotel and Resort Inc.
By-Pass Road Barangay Namtutan,
City of San Fernando, La Union

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LA UNION
SAN FERNANDO CITY) S.S.

CONTRACT OF SERVICES

KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT OF SERVICE** is made and entered into this **31th day of July 2024** in the City of San Fernando, La Union, Philippines, by and between

The **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1**, represented herein by **JONATHAN PAUL M. LEUSEN, JR., CESO III - Regional Director**, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, La Union 2500, herein referred to as the **First Party**

- and-

The **YNAD'S PLACE HOTEL AND RESORT, INC.**, represented herein by **REYNALYN BALANON-ALMOJUELA** with office address at By-Pass Road Barangay Namtutan, City of San Fernando, La Union, herein referred to as the **Second Party**.

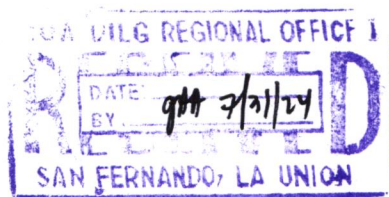
WITNESSETH:

WHEREAS, the **FIRST PARTY** will conduct a **two (2) days** activity entitled **“Conduct of Post-Evaluation of BIDA 1st Semester Accomplishment and Mid-Year Evaluation of LGMED’s PPA on August 1-2, 2024** at **Ynad’s Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union;**

WHEREAS, the **SECOND PARTY** has the capability of providing food and accommodation for the conduct of the above-mentioned activity at reasonable cost;

NOW, THEREFORE, for and inconsideration of the foregoing premises the parties hereto agree on the contents of this Contract to wit:

1. **THAT** the **SECOND PARTY** agrees and binds itself to the **FIRST PARTY** to provide foods and accommodations for the participants who will attend the **“Conduct of Post-Evaluation of BIDA 1st Semester Accomplishment and Mid-Year Evaluation of LGMED’s PPA”** to be held on **August 1-2, 2024** at **Ynad’s Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union**, with the contract package of **SIXTY SIX THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY (Php66,750.00)** as indicated in the approved activity design subject to the qualification that only the actual cost/billing of the **SECOND PARTY** shall be paid by the **FIRST PARTY** as appearing in the Statement of Account;
2. **THAT** this Contract of Services shall be guaranteed for a minimum of 75% of the total number of participants. If attendance is above minimum, the **SECOND PARTY** shall provide food and accommodation at the same rate for the additional participants;

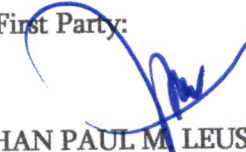


Proposed Schedule	Activity	No. of Days	No. of Participants	Amount
Aug.1-2, 2024	Conduct of Post-Evaluation of BIDA 1 st Semester Accomplishment and Mid-Year Evaluation of LGMED's PPA	2	Day 1 - 17 pax (Accom) 17 pax (Breakfast,Am snack, Lunch, Pm snack & Dinner)	Php 22,100.00 28,900.00
			Day 2 - 17 pax (Breakfast, am snack & Lunch)	15,750.00 Php 66,750.00
			TOTAL	

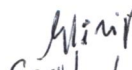
3. In case of the unforeseen incidental expenses incurred by the **FIRST PARTY**, the **FIRST PARTY** shall pay the **SECOND PARTY** the amount corresponding to it;
4. **THAT** if the total number of participants exceed the foregoing guaranteed minimum number of participants, the **FIRST PARTY** shall pay the **SECOND PARTY** additional charges which shall be based on the actual number of participants at the indicated rate per person as indicated in Item #2 of this contract;
5. **THAT** the payment of the amount due and payable under this contract and the conduct of this activity is based on the approved and signed program/activity design subject to the usual government accounting and auditing rules and regulations;
6. **THAT** the **SECOND PARTY** guarantees to provide safe and clean food for the said activity to be conducted by the **FIRST PARTY**, and the latter reserves the right to question any action of, or institute any appropriate action in a proper proceeding against the former for any injury the **FIRST PARTY** may sustain resulting from any harmful or contaminated food served by the **SECOND PARTY**;
7. **THAT** in case the **SECOND PARTY** failed to effect deliveries of what is stipulated herein, without any fault on the part of the **FIRST PARTY**, or was not due to fortuitous event, the contract will be automatically rescinded without going to court and the **FIRST PARTY** shall be freed from any liability to the **SECOND PARTY**;
8. **THAT** this contract shall be binding and may be cancelled/terminated at the option of either party upon prior written notice at least five (5) days before the commencement of the activity;
9. **THAT** this Contract shall take effect upon signing of both parties concerned.

IN WITNESS WHEREOF, the parties hereto and do hereby sign this document at PROVINCE OF LESSER SAN FERNANDO CITY, Philippines this 31 day of July 2024.

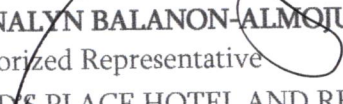
For the First Party:


JONATHAN PAUL M. LEUSEN, JR., CESO III
 Regional Director
 DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT- REGION 1

Witness:


 Leslie, Carol L. Lap

For the Second Party:


REYNALYN BALANON-ALMOJUELA
 Authorized Representative
 YNADS PLACE HOTEL AND RESORT INC.

Witness:


 Marilyn D. Campo

CERTIFIED FUNDS AVAILABLE:

CHRISTINE JOY F. CASUGA
Acct. III / Regional Accountant

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
~~PROVINCE OF LA UNION~~
~~SAN FERNANDO CITY~~)S.S.

BEFORE ME, a Notary Public for and in PROVINCE OF LA UNION
SAN FERNANDO CITY, this
_____, personally appeared

JONATHAN PAUL M. LEUSEN, JR., CESO III

TIN: 123-933-075-000

REYNALYN BALANON-ALMOJUELA

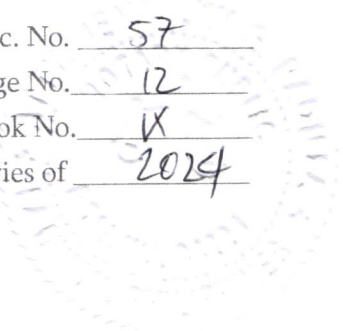
TIN: 444-837-785-000

known to me as the same persons who executed the foregoing instrument and they further acknowledged to me that the same is their free and voluntary act and deed as well as that of the entities they respectively represent herein.

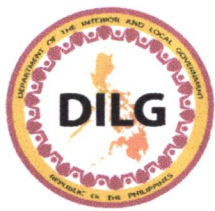
This agreement consisting of **three (3)** pages including this page where this acknowledgement is written, signed by said officials and their instrumental witnesses on each and every page thereof, refers to as **CONTRACT** for the purpose herein set forth.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

Doc. No. 57
Page No. 12
Book No. X
Series of 2024



ATTY. JEMMILYN E. PADILLA, RMT
Notary Public for City of San Fernando, La Union
ANC No. 113-2023 valid until December 31, 2024
Roll of Attorney's No. 84224
IBP O.R. No. 328805 ; 12-15-2023 LA UNION CHAPTER
PTR No. 2408883 ; 01-02-2024; San Fernando City, La Union
MCLE Compliance No. VIII - SC001870
(63) 0927-308-9920 padillajemmilyn@gmail.com



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BIDS AND AWARDS COMMITTEE
Regional Office I

Aguila Road, Sevilla, City of San Fernando, La Union
www.region1.dilg.gov.ph

BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 2024-52

DECLARING THE SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING THE SAME TO THE HOPE TO AWARD THE CONTRACT FOR THE LEASE OF VENUE AND HOTEL ACCOMMODATION INCLUSIVE OF MEALS AND SNACKS FOR THE CONDUCT OF POST EVALUATION OF BIDA 1ST SEMESTER ACCOMPLISHMENT AND MID-YEAR EVALUATION OF LGMED PPAs ON AUGUST 1-2, 2024

WHEREAS, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity intends to Lease a Venue and Hotel Accommodation inclusive of Meals and Snacks for the **CONDUCT OF POST EVALUATION OF BIDA 1ST SEMESTER ACCOMPLISHMENT AND MID-YEAR EVALUATION OF LGMED'S PPA on August 1-2, 2024** with an Approved Budget for the Contract (ABC) of **Sixty-Six Thousand Seven Hundred Fifty Pesos (PhP 66,750.00)**;

WHEREAS, the BAC implemented the procedures prescribed for the Negotiated Procurement - Lease of Real Property and Venue for the aforesaid activity under Section 53.10 of the Revised Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, the BAC scheduled the opening of bids on July 26, 2024, 2:01PM but was rescheduled due to the suspension of work of all the government offices on July 26, 2024;

WHEREAS, the BAC rescheduled the opening of bids on July 29, 2024, 02:01 PM, with three (3) prospective Service Providers, namely: 1) Ynad's Place Hotel and Restaurant, 2) Awesome Hotel Inc., and 3) Aureo Resort La Union. However, only Ynad's Place Hotel and Restaurant has submitted complete eligibility requirements with a total bid proposal of Sixty-Six Thousand Seven Hundred Fifty Pesos (PhP 66,750.00);

WHEREAS, after a thorough review and evaluation of the BAC assisted by the Technical Working Group, YNAD'S PLACE HOTEL AND RESTAURANT was determined to be responsive to the technical requirements having obtained an overall rating of 99.5% which is above the DILG R1- the prescribed passing rate of 85% for the lease of venue;

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

- a) To declare Ynad's Place Hotel and Restaurant as the Single Calculated and Responsive Bidder (SCRB) with a bid amount of **Sixty-Six Thousand Seven Hundred Fifty Pesos (PhP 66,750.00)**;
- b) To recommend to the HOPE the approval of this recommendation and to **award the Contract for Lease of Venue to the SCR.B**.

RESOLVED, further that the **Local Government Monitoring and Evaluation Division** as End-User, be furnished a copy of this Resolution for its reference and appropriate action.

ADOPTED: DILG Regional Office 1. July 29, 2024, at the DILG R1 Training Hall.

Certified Correct by:


JULIE ANN B. QUILATES
 Head, BAC Secretariat

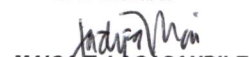
Attested by:

On Official Business
RHODORA G. SORIANO
 BAC Member


LILY ANN Z. VICTORIO
 BAC Member


ATTY. CHESTERS S. CAYABAS-DIWAS
 BAC Member

On Official Business
LESLIE CAROL L. ISIP
 BAC Member


MAICA J. LACASANDILE
 End-User


BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson


PEDRO D. GONZALES
 BAC Chairperson

APPROVED/DISAPPROVED:


JONATHAN PAUL M. LEUSEN, JR., CESO III
 Regional Director/ HOPE

"Matino, Mahusay at Maaasahan"

Tel. Nos. (072) 888 2108 • 888 2289 • 888 2294 • 888 3106
 888 7695 • 607 1245 • 607 1531 • 607 4467 to 70

Appendix C
TABLE OF RATING FACTORS FOR LEASE OF VENUE

NAME OF SERVICE PROVIDER: YNADS PLACE
ADDRESS: BRGY NAMTUTAN, CITY OF SAN FERNANDO, LA UNION

	RATING FACTORS	WEIGHT (%)	RATING	REMARKS/ COMMENTS
I.	Availability	100	100	
II.	Location and Site Condition			
	1. Accessibility	(50)	45	
	2. Parking Space	(50)	50	
		100	95	
III.	Neighborhood Data			
	1. Sanitation and health condition	(25)	25	
	2. Police and fire station	(25)	25	
	3. Restaurant/Grocery Stores	(25)	25	
	4. Banking and Postal	(25)	25	
		100	100	
IV.	Venue			
	1. Structural condition	(20)	20	
	2. Functionality			
	a. Conference Rooms	(10)	10	
	b. Room Arrangement (e.g. single, double, etc.)	(5)	5	
	c. Light, ventilation, and air conditioning	(5)	5	
	d. Space requirements	(5)	5	
	3. Facilities			
	a. Water supply and toilet	(4)	4	
	b. Lighting system	(5)	5	
	c. Elevators (3rd floor & above) Staircase (Compliant to Accessibility Law)	(4)	4	
	d. Fire escapes	(4)	4	
	e. Fire fighting equipment	(4)	4	
	f. Internet and Telecommunications	(4)	4	
	g. Audio visual equipment	(5)	5	
	4. Other requirements			
	a. Maintenance	(5)	5	
	b. Attractiveness	(5)	5	
	c. Security	(5)	5	
	5. Catering Services	(5)	5	
	6. Client's satisfactory rating	(5)	5	
		100	100	

SUMMARY:

	RATING FACTORS	WEIGHT	RATING
I.	Availability	x (.5)	50
II.	Location and Site Condition	x (.1)	9.5
III.	Neighborhood Data	x (.05)	5
IV.	Venue	x (.35)	35
	FACTOR VALUE		99.5

Certified Correct:



JULIE ANN B. QUILATES
Head, BAC Secretariat

Attested by:



ATTY. CHESTER CAYABAS-DIWAS
BAC Member

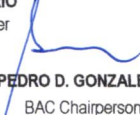
On Official Business
RHODORA G. SORIANO
BAC Member

On Official Business
LESLIE CAROL L. ISIP
BAC Member

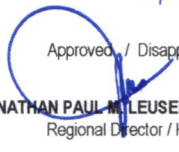

LILY-ANN Z. VICTORIO
BAC Member


MAICA T. LACASANDILE
End-user


BENEDICTA M. BARNACHEA
BAC Vice-Chairperson


PEDRO D. GONZALES
BAC Chairperson

Approved / Disapproved:


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director / HOPE



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 REGIONAL OFFICE 1
 Aguilta Rd., Barangay Sevilla, City of San Fernando, La Union

RFQ NO. 2024-00-000
 ABC: Php 66,750.00

ABSTRACT OF QUOTATION/S

Document Code		
FM-QP-DILG-AS-RO-10-06		
Rev. No.	Eff. Date	Page
00	06.15.21	1 of

MODE OF PROCUREMENT:
 Lease of Venue

AOQ No. 2024-000
 Date : July 29, 2024, 2:01 PM
 Time: 2:01PM

Item	Item/Description	ABC	Qty.	Unit	Aureo Hotel	Awesome Hotel	Ynads Place
					total cost	total cost	total cost
1	Lease of Venue and Hotel Accommodation inclusive of Meals and Snacks for the Post Evaluation of BIDA 1st Semester Accomplishment and Mid-Year Evaluation of LGMED PPAs on Aug 1-2, 2024	66,750			RFQ only, no documentary requirements submitted. (thru e-mail)	no submitted RFQ but acknowledged receipt thru e-mail	66,750.00
	PR No. _____ Date Received: _____ PUR:						
	ELIGIBILITY REQUIREMENTS *In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements.						
	Valid Business/ Mayor's Permit						Jan 12, 2024 - dec 31, 2024, issued by the City Government of San Fernando
	Latest Income/Business Tax Return/Tax Clearance Certificate						A/ITR FY 2023 Stamped Received by RDO 003 APRIL 13, 2024
	PhilGeps Reg. Number						Platinum May 16, 2024 - May 16, 2025
	Menu						/
	Table Factor Rating						99.5

REMARKS:
 Award is hereby recommended to be given to Ynad's Place which is the single calculated and responsive bid.

OTHERS: _____

On Official Business
RHODORA G. SORIANO
 BAC Member

BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson

LILY-ANNE Z. VICTORIO
 BAC Member

ATTY. CHESTER E. CAYANAN-DIWAS
 BAC Member

PEDRO D. GONZALES
 BAC Chairperson

LESLIE CAROL I. ISIP
 BAC Member

MAICA T. LACASANDILE
 End-user

APPROVED BY:

JONATHAN PAUL M. JENSEN, JR., CESO III
 Regional Director / HOPE