

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office No. I, City of San Fernando, La Union

ANNUAL PROCUREMENT PLAN
Calendar year 2011

Name of Procuring Unit: DILG RO1

Date Prepared: Jan. 3, 2011

Type of APP: Original Amendment

| Item No. | PROCUREMENT PROGRAM/PROJECT/ DESCRIPTION | MODE OF PROCUREMENT | Unit | Unit Price | TIME SCHEDULE | | | | | | | | | | | | Amount | Date Needed | |
|----------|--------------------------------------------------|---------------------|------|------------|---------------|----|----|-----|----|----|----|----|----|----|----|----|--------|-------------|----------------|
| | | | | | J | F | M | A | M | J | J | A | S | O | N | D | | | |
| | SUPPLIES AND MATERIALS | | | | | | | | | | | | | | | | | | |
| | OFFICE SUPPLIES | | | | | | | | | | | | | | | | | | |
| 1 | Air freshener | PS | 3 | piece | 250.00 | 3 | | | | | | | | | | | | 750.00 | first quarter |
| 2 | Alcohol | PS | 12 | bottle | 60.00 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 720.00 | monthly |
| 3 | Alligator Clip, assorted sizes | PS | 106 | dozen | 15.00 | 96 | | 10 | | | | | | | | | | 1,590.00 | first quarter |
| 4 | Ballpen | PS | 315 | piece | 6.00 | 19 | 26 | 129 | 27 | 10 | 10 | 27 | 10 | 10 | 27 | 10 | 10 | 1,890.00 | monthly |
| 5 | Battery AA | PS | 60 | piece | 85.00 | 15 | | | 15 | | | 15 | | | 15 | | | 5,100.00 | quarterly |
| 6 | Battery AAA | PS | 12 | piece | 95.00 | 12 | | | | | | | | | | | | 1,140.00 | first quarter |
| 7 | Beddings (Beedsheets, p. case and blanket) | AMP | 2 | set | 750.00 | 2 | | | | | | | | | | | | 1,500.00 | first quarter |
| 8 | Binding Ring, assorted sizes | AMP | 109 | piece | 15.00 | 12 | | 40 | 17 | | | 21 | | | 19 | | | 1,635.00 | quarterly |
| 9 | Board, Cork, 3' x 4" | AMP | 1 | piece | 750.00 | | | | 1 | | | | | | | | | 750.00 | second qtr |
| 10 | Board, Cork, 4 x 6 | AMP | 1 | piece | 1,000.00 | 1 | | | | | | | | | | | | 1,000.00 | first quarter |
| 11 | Board, specialty, Long, Assorted colors, 220 GSM | AMP | 40 | pack | 30.00 | 40 | | | | | | | | | | | | 1,200.00 | first quarter |
| 12 | Board, White, 3' x 4' | AMP | 1 | piece | 750.00 | | | | 1 | | | | | | | | | 750.00 | second qtr |
| 13 | Calculator | PS | 6 | piece | 250.00 | 6 | | | | | | | | | | | | 1,500.00 | first quarter |
| 14 | Camera Bag | AMP | 1 | piece | 600.00 | 1 | | | | | | | | | | | | 600.00 | first quarter |
| 15 | Cartolina Assorted Colors | PS | 100 | piece | 6.50 | | 25 | | 25 | | | 25 | | | 25 | | | 650.00 | quarterly |
| 16 | Carton Boxes | AMP | 12 | box | 10.00 | 3 | | | 3 | | | 3 | | | 3 | | | 120.00 | quarterly |
| 17 | CDRs | PS | 50 | piece | 25.00 | 50 | | | | | | | | | | | | 1,250.00 | first quarter |
| 18 | CDRW | PS | 200 | piece | 50.00 | 60 | 25 | 115 | | | | | | | | | | 10,000.00 | quarterly |
| 19 | Cellphone (RD/ARD) | AMP | 2 | unit | 9,500.00 | 2 | | | | | | | | | | | | 19,000.00 | first quarter |
| 20 | Chair, Computer | AMP | 1 | piece | 750.00 | 1 | | | | | | | | | | | | 750.00 | first quarter |
| 21 | Chair, Swivel | AMP | 1 | piece | 1,500.00 | 1 | | | | | | | | | | | | 1,500.00 | first quarter |
| 22 | Christmas décor | AMP | 1 | set | 500.00 | | | | | | | | | | 1 | | | 500.00 | fourth quarter |
| 23 | Clip, Paper, assorted sizes | PS | 44 | box | 20.00 | 22 | | | 10 | | | 6 | | | 6 | | | 880.00 | quarterly |

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| | | | | | | J | F | M | A | M | J | J | A | S | O | N | | | D |
| 24 | Correction Liquid | PS | 28 | bottle | 20.00 | 13 | | 1 | | 1 | | 11 | | 1 | | 1 | | 560.00 | quarterly |
| 25 | Correction Tape | AMP | 30 | piece | 20.00 | 3 | 5 | 1 | 7 | | | 7 | | | 7 | | | 600.00 | quarterly |
| 26 | Cutter Blade (3/4 ") | PS | 3 | pack | 34.00 | 1 | | | 1 | | | 1 | | | | | | 102.00 | 1st to 3rd qtr |
| 27 | Cutter, heavy duty | PS | 14 | piece | 30.00 | 2 | 2 | | 6 | | | 2 | | | 2 | | | 420.00 | quarterly |
| 28 | DILG T-Shirts | AMP | 70 | piece | 250.00 | 70 | | | | | | | | | | | | 17,500.00 | first quarter |
| 29 | DILG - ID | Direct Contracting | 310 | piece | 50.00 | 310 | | | | | | | | | | | | 15,500.00 | first quarter |
| 30 | Emergency Light | AMP | 2 | piece | 150.00 | 2 | | | | | | | | | | | | 300.00 | first quarter |
| 31 | Envelope (Size 9) | AMP | 300 | piece | 3.00 | 300 | | | | | | | | | | | | 900.00 | first quarter |
| 32 | Envelope Expanding, Long | PS | 390 | piece | 12.00 | 145 | | 80 | 35 | 10 | 10 | 35 | 10 | 10 | 35 | 10 | 10 | 4,680.00 | monthly |
| 33 | Envelope, Brown, Long | PS | 276 | piece | 5.50 | 170 | | | 26 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 1,518.00 | monthly |
| 34 | Envelope, Brown, Short | PS | 274 | piece | 4.50 | 166 | | | 28 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 1,233.00 | monthly |
| 35 | Envelope, Mailing | PS | 300 | piece | 2.00 | 300 | | | | | | | | | | | | 600.00 | first quarter |
| 36 | Eraser, Whiteboard | AMP | 2 | piece | 20.00 | 2 | | | | | | | | | | | | 40.00 | first quarter |
| 37 | Extension Wires (Heavy Duty) | AMP | 2 | piece | 100.00 | 2 | | | | | | | | | | | | 200.00 | first quarter |
| 38 | Fastener, Paper | PS | 54 | box | 33.00 | 19 | 3 | | 8 | 1 | 1 | 15 | 1 | 1 | 3 | 1 | 1 | 1,782.00 | monthly |
| 39 | Fax Machine | PS | 1 | piece | 2,000.00 | 1 | | | | | | | | | | | | 2,000.00 | first quarter |
| 40 | File Box | PS | 30 | piece | 200.00 | 15 | | | 15 | | | | | | | | | 6,000.00 | first quarter |
| 41 | Flourescent lamps, CFL, 40 watts | AMP | 60 | piece | 80.00 | 60 | | | | | | | | | | | | 4,800.00 | first quarter |
| 42 | Flourescent Starter | AMP | 120 | piece | 15.00 | 120 | | | | | | | | | | | | 1,800.00 | first quarter |
| 43 | Folder Expanding, Long | PS | 900 | piece | 12.00 | 700 | | 10 | 60 | 10 | 10 | 35 | 10 | 10 | 35 | 10 | 10 | 10,800.00 | monthly |
| 44 | Folder Kraft, Long | PS | 130 | piece | 2.50 | 30 | | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 325.00 | monthly |
| 45 | Folder Kraft, Short | PS | 414 | piece | 2.00 | 314 | | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 828.00 | monthly |
| 46 | Folder, Fancy, Long | PS | 146 | piece | 6.50 | 40 | | | 26 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 949.00 | monthly |
| 47 | Folder, Fancy, Short | PS | 134 | piece | 6.00 | 44 | | | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 804.00 | monthly |
| 48 | Glue, All Purpose | PS | 6 | bottle | 75.00 | 2 | 1 | | 1 | | | 1 | | | 1 | | | 450.00 | quarterly |
| 49 | Hard Disk, External | AMP | 4 | piece | 2,500.00 | 4 | | | | | | | | | | | | 10,000.00 | first quarter |
| 50 | Headphones, Noise Cancelling | AMP | 1 | piece | 500.00 | 1 | | | | | | | | | | | | 500.00 | first quarter |
| 51 | Highlighter/Text Liner | PS | 6 | piece | 35.00 | 1 | | 1 | | 1 | | | 1 | | | 1 | | 210.00 | bi-monthly |
| 52 | Illustration Board | PS | 10 | piece | 55.00 | 10 | | | | | | | | | | | | 550.00 | first quarter |
| 53 | Ink (Continuous Ink) | AMP | 2 | set | 400.00 | 1 | | | | | 1 | | | | | | | 800.00 | semestral |
| 54 | Ink, Canon 1p 1880(Pg40/CI41) | AMP | 6 | set | 1,000.00 | | 3 | | | | 1 | | 1 | | | | 1 | 6,000.00 | quarterly |
| 55 | Ink, Canon Ip1980 (100 MI, Black) | AMP | 8 | piece | 100.00 | 2 | | | 2 | | | 2 | | | 2 | | | 800.00 | quarterly |
| 56 | Ink, Canon Ip1980 (100 MI, Cyan) | AMP | 4 | piece | 100.00 | 1 | | | 1 | | | 1 | | | 1 | | | 400.00 | quarterly |
| 57 | Ink, Canon Ip1980 (100 MI, Magenta) | AMP | 4 | piece | 100.00 | 1 | | | 1 | | | 1 | | | 1 | | | 400.00 | quarterly |
| 58 | Ink, Canon Ip1980 (100 MI, Yellow) | AMP | 4 | piece | 100.00 | 1 | | | 1 | | | 1 | | | 1 | | | 400.00 | quarterly |
| 59 | Ink, Canon Mp 198 | AMP | 4 | set | 750.00 | | 1 | | 1 | | | 1 | | | 1 | | | 3,000.00 | quarterly |

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| | | | | | | J | F | M | A | M | J | J | A | S | O | N | | | D |
| 60 | Ink, Canon PG810/Cl 811 | AMP | 8 | set | 1,750.00 | 6 | | 2 | | | | | | | | | | 14,000.00 | first quarter |
| 61 | Ink, Epson T10 | AMP | 1 | set | 720.00 | | 1 | | | | | | | | | | | 720.00 | first quarter |
| 62 | Ink, Hp 15 | AMP | 9 | piece | 600.00 | 4 | | 1 | | | 4 | | | | | | | 5,400.00 | 1st & 2nd qtr |
| 63 | Ink, Hp 17 | AMP | 9 | piece | 600.00 | 4 | | 1 | | | 4 | | | | | | | 5,400.00 | 1st & 2nd qtr |
| 64 | Ink, Hp 23 | AMP | 2 | piece | 600.00 | 1 | | | | | 1 | | | | | | | 1,200.00 | semestral |
| 65 | Ink, Hp 45 | AMP | 2 | piece | 600.00 | 1 | | | | | 1 | | | | | | | 1,200.00 | semestral |
| 66 | Ink, Hp 900 Black/Colored | AMP | 10 | set | 600.00 | 3 | | 1 | | 1 | 3 | | 1 | | 1 | | | 6,000.00 | bi-monthly |
| 67 | Ink, Hp 910 | AMP | 10 | set | 600.00 | 3 | | 1 | | 3 | 1 | | 1 | | 1 | | | 6,000.00 | quarterly |
| 68 | Ink, Hp Deskjet D2560 | AMP | 6 | set | 1,000.00 | 1 | | 1 | | 1 | 1 | | 1 | | 1 | | | 6,000.00 | bi-monthly |
| 69 | Ink, Hp Laserjet 12a | AMP | 2 | piece | 2,000.00 | 1 | | | | | 1 | | | | | | | 4,000.00 | semestral |
| 70 | Ink, Pixma Mp258 | AMP | 12 | piece | 300.00 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 3,600.00 | monthly |
| 71 | Ink, Stamp Pad, Medium | PS | 4 | bottle | 50.00 | 2 | | | | | 2 | | | | | | | 200.00 | semestral |
| 72 | Jack (3.5 Mm Microphone To 2 Rca) | AMP | 1 | piece | 35.00 | 1 | | | | | | | | | | | | 35.00 | first quarter |
| 73 | Map, Region I (With A Scale Of 1:250,000) | AMP | 1 | piece | 40.00 | 1 | | | | | | | | | | | | 40.00 | first quarter |
| 74 | Marker, Permanent, Broad/Fine | PS | 7 | box | 540.00 | 2 | 1 | | 1 | | 2 | | | 1 | | | | 3,780.00 | semestral |
| 75 | Marker, Whiteboard, Black/Red/Blue | PS | 36 | box | 540.00 | 14 | 3 | 2 | 3 | 2 | 5 | | 2 | 3 | 2 | | | 19,440.00 | monthly |
| 76 | Microphones, Vocal | AMP | 1 | piece | 400.00 | 1 | | | | | | | | | | | | 400.00 | first quarter |
| 77 | Monitor, LCD | AMP | 2 | piece | 5,000.00 | 2 | | | | | | | | | | | | 10,000.00 | first quarter |
| 78 | Mouse Pad | AMP | 2 | piece | 50.00 | | | | 2 | | | | | | | | | 100.00 | second qtr |
| 79 | Mouse, Optical | AMP | 4 | piece | 75.00 | 2 | | | 2 | | | | | | | | | 300.00 | 1st & 2nd qtr |
| 80 | Napkin, Table | AMP | 6 | pack | 50.00 | 2 | | | 1 | | 2 | | | 1 | | | | 300.00 | quarterly |
| 81 | Notebook 50 Leaves | PS | 20 | piece | 10.00 | | | 20 | | | | | | | | | | 200.00 | first quarter |
| 82 | Notebook 80 Leaves | PS | 80 | piece | 15.00 | | | 80 | | | | | | | | | | 1,200.00 | first quarter |
| 83 | Pail | AMP | 2 | set | 50.00 | 2 | | | | | | | | | | | | 100.00 | first quarter |
| 84 | Paintings With Frames | AMP | 2 | piece | 500.00 | 2 | | | | | | | | | | | | 1,000.00 | first quarter |
| 85 | Paper, Bond, A4 | PS | 145 | ream | 155.00 | 31 | 5 | 30 | 25 | 1 | 2 | 23 | 2 | 1 | 22 | 1 | 2 | 22,475.00 | monthly |
| 86 | Paper, Bond, Long | PS | 135 | ream | 165.00 | 36 | 5 | 18 | 23 | 1 | 1 | 24 | 1 | 1 | 23 | 1 | 1 | 22,275.00 | monthly |
| 87 | Paper, Copy, A4 Size | PS | 136 | ream | 175.00 | 34 | | | 34 | | | 34 | | | 34 | | | 23,800.00 | quarterly |
| 88 | Paper, Copy, Long | PS | 102 | ream | 185.00 | 26 | | | 25 | | | 26 | | | 25 | | | 18,870.00 | quarterly |
| 89 | Paper, Fax | PS | 4 | box | 750.00 | 1 | | | 1 | | 1 | | | 1 | | | | 3,000.00 | quarterly |
| 90 | Paper, Felt, Yellow | AMP | 20 | piece | 20.00 | 20 | | | | | | | | | | | | 400.00 | first quarter |
| 91 | Paper, Inkjet, A4 Size (10 Sheets/Pk) | AMP | 10 | pack | 30.00 | 2 | | | 3 | | 3 | | | 2 | | | | 300.00 | quarterly |
| 92 | Paper, Inkjet, Long (10 Sheets/Pack) | AMP | 10 | pack | 35.00 | 2 | | | 3 | | 3 | | | 2 | | | | 350.00 | quarterly |
| 93 | Paper, Linen | AMP | 15 | pack | 20.00 | | | 15 | | | | | | | | | | 300.00 | first quarter |
| 94 | Paper, Manila | PS | 40 | piece | 6.50 | | 10 | | 10 | | 10 | | | 10 | | | | 260.00 | quarterly |

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| | | | | | | J | F | M | A | M | J | J | A | S | O | N | | | D |
| 95 | Paper, Onion Skin, Long | PS | 5 | ream | 125.00 | 5 | | | | | | | | | | | | 625.00 | first quarter |
| 96 | Paper, Parchment (8.5 X 11 Inches) | PS | 4 | pack | 35.00 | 2 | | | | | | 2 | | | | | | 140.00 | semestral |
| 97 | Paper, Parchment (8.5 X 13 Inches) | PS | 4 | pack | 40.00 | 2 | | | | | | 2 | | | | | | 160.00 | semestral |
| 98 | Paper, Photo | AMP | 50 | pack | 50.00 | 25 | | | | | | 25 | | | | | | 2,500.00 | semestral |
| 99 | Paper, Photo (Printable Back To Back) | AMP | 50 | pack | 75.00 | 25 | | | | | | 25 | | | | | | 3,750.00 | semestral |
| 100 | Paper, Ruled | PS | 6 | pad | 25.00 | 2 | | | 1 | | | 2 | | | 1 | | | 150.00 | quarterly |
| 101 | Paper, Specialty, Assorted | AMP | 60 | pack | 25.00 | 60 | | | | | | | | | | | | 1,500.00 | first quarter |
| 102 | Paper, Sticker, A4 | AMP | 10 | pack | 11.50 | 8 | | | | | | 2 | | | | | | 115.00 | semestral |
| 103 | Paper, Yellow | PS | 3 | pad | 25.00 | 3 | | | | | | | | | | | | 75.00 | semestral |
| 104 | Paste | PS | 5 | piece | 25.00 | 5 | | | | | | | | | | | | 125.00 | first quarter |
| 105 | Pen, Sign, Black / Red / Blue | PS | 114 | piece | 50.00 | 36 | 4 | 14 | 4 | 4 | 4 | 28 | 4 | 4 | 4 | 4 | 4 | 5,700.00 | monthly |
| 106 | Pencil | PS | 12 | box | 75.00 | 3 | | | 3 | | | 3 | | | 3 | | | 900.00 | quarterly |
| 107 | Photodrum, Canon Photocopier, i2318L | Direct Contracting | 2 | cart | 12,000.00 | 1 | | | | | | 1 | | | | | | 24,000.00 | quarterly |
| 108 | Picture Frames, Assorted sizes | AMP | 35 | piece | 120.00 | 20 | | | 15 | | | | | | | | | 4,200.00 | 1st & 2nd qtr |
| 109 | Planner (Rd And Ard) | AMP | 2 | piece | 200.00 | | | | | | | | | | | 2 | | 400.00 | fourth quarter |
| 110 | Planner, Table | AMP | 2 | piece | 100.00 | | | | | | | | | | | 2 | | 200.00 | fourth quarter |
| 111 | Plants, Ornamental | AMP | 10 | piece | 100.00 | 3 | | | 2 | | | 3 | | | 2 | | | 1,000.00 | quarterly |
| 112 | Plaque | AMP | 10 | piece | 500.00 | 10 | | | | | | | | | | | | 5,000.00 | |
| 113 | Plastic Cover | AMP | 45 | piece | 5.00 | 35 | | | | | | 10 | | | | | | 225.00 | semestral |
| 114 | Pots | AMP | 5 | piece | 40.00 | 3 | | | 2 | | | | | | | | | 200.00 | 1st to 2nd qtr |
| 115 | Printer, 3-In-1 | AMP | 4 | unit | 3,000.00 | 1 | 3 | | | | | | | | | | | 12,000.00 | first quarter |
| 116 | Push Pin | PS | 19 | box | 25.00 | 1 | | | 6 | | | 6 | | | 6 | | | 475.00 | quarterly |
| 117 | Record Book, 300/500 Leaves | PS | 37 | piece | 120.00 | 24 | | | 1 | | | 11 | | | 1 | | | 4,440.00 | quarterly |
| 118 | Scissors Heavy Duty | AMP | 6 | piece | 45.00 | 5 | | | 1 | | | | | | | | | 270.00 | second qtr |
| 119 | Shredder, Paper | AMP | 2 | piece | 3,500.00 | 2 | | | | | | | | | | | | 7,000.00 | first quarter |
| 120 | Signage | AMP | 7 | unit | 300.00 | 7 | | | | | | | | | | | | 2,100.00 | first quarter |
| 121 | Soap, Hand, Liquid | AMP | 4 | bottle | 75.00 | 1 | | | 1 | | | 1 | | | 1 | | | 300.00 | quarterly |
| 122 | Speakers (Woofers And Sub-Woofers) | AMP | 1 | piece | 750.00 | 1 | | | | | | | | | | | | 750.00 | first quarter |
| 123 | Staple Wire | PS | 38 | box | 30.00 | 15 | | 1 | 2 | 1 | 1 | 11 | 1 | 3 | 1 | 1 | 1 | 1,140.00 | monthly |
| 124 | Stapler | AMP | 9 | piece | 100.00 | 9 | | | | | | | | | | | | 900.00 | first quarter |
| 125 | Stationery, A4 | AMP | 20 | ream | 800.00 | 10 | 1 | 1 | 3 | 1 | | 1 | 1 | | 1 | 1 | | 16,000.00 | monthly |
| 126 | Stationery, Long | AMP | 20 | ream | 850.00 | 10 | 1 | 1 | 3 | 1 | | 1 | 1 | | 1 | 1 | | 17,000.00 | monthly |
| 127 | Stick On Paper, Assorted sizes | AMP | 8 | pad | 15.00 | 8 | | | | | | | | | | | | 120.00 | first quarter |
| 128 | Styro Foam 1/2 Inch Th Ick | AMP | 12 | piece | 50.00 | | | | 6 | | | 6 | | | | | | 600.00 | 2nd to 3rd qtr |
| 129 | Table, Computer | AMP | 8 | piece | 2,000.00 | 8 | | | | | | | | | | | | 16,000.00 | first quarter |
| 130 | Table, Office | AMP | 5 | piece | 2,000.00 | 5 | | | | | | | | | | | | 10,000.00 | first quarter |

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| | | | | | | J | F | M | A | M | J | J | A | S | O | N | | | D |
| 131 | Tape (Double-Sided, Adhesive, Heavy Duty) | AMP | 2 | roll | 40.00 | 1 | | | | | | 1 | | | | | | 80.00 | semestral |
| 132 | Tape Masking, 2 in | PS | 26 | roll | 60.00 | | | | 6 | 2 | 2 | 6 | 1 | 1 | 6 | 1 | 1 | 1,560.00 | monthly |
| 133 | Tape, Double Sided | AMP | 8 | roll | 35.00 | 2 | | | 2 | | | 3 | | | 1 | | | 280.00 | quarterly |
| 134 | Tape, Masking, 1 inch | PS | 33 | piece | 35.00 | | 4 | 2 | 7 | 2 | 2 | 6 | 1 | 1 | 6 | 1 | 1 | 1,155.00 | monthly |
| 135 | Tape, Packaging, 2 in | PS | 13 | roll | 100.00 | 5 | | | 6 | | | 1 | | | 1 | | | 1,300.00 | semestral |
| 136 | Tape, Scotch, 1 inch | PS | 40 | roll | 20.00 | 6 | 3 | 3 | 7 | 2 | 2 | 7 | 1 | 1 | 6 | 1 | 1 | 800.00 | monthly |
| 137 | Tape, Scotch, 2in | PS | 32 | roll | 45.00 | 5 | | | 7 | 2 | 2 | 6 | 1 | 1 | 6 | 1 | 1 | 1,440.00 | monthly |
| 138 | Tokens | AMP | 25 | piece | 1,000.00 | | | | | | | | | | | | 25 | 25,000.00 | fourth quarter |
| 139 | Toner, Canon LBP 2900 | AMP | 2 | set | 2,500.00 | | 1 | | | | | 1 | | | | | | 5,000.00 | semestral |
| 140 | Toner, Canon Photocopier, i2318L | Direct Contracting | 6 | cart | 2,200.00 | 1 | | 1 | | 1 | | 1 | | 1 | | 1 | | 13,200.00 | bi-monthly |
| 141 | Toner, FX Docuprint 203 A | Direct Contracting | 4 | cart | 2,500.00 | 1 | | | 1 | | | 1 | | | 1 | | | 10,000.00 | quarterly |
| 142 | Toner, HP Laserjet 85A | AMP | 12 | cart | 2,500.00 | 2 | | 2 | | 2 | | 2 | | 2 | | 2 | | 30,000.00 | bi-monthly |
| 143 | Toner, HP Laserjet 1020 | AMP | 6 | cart | 2,500.00 | 1 | | 1 | | 1 | | 1 | | 1 | | 1 | | 15,000.00 | bi-monthly |
| 144 | Toner, HP Laserjet P1102 | AMP | 6 | cart | 2,500.00 | 1 | | 1 | | 1 | | 1 | | 1 | | 1 | | 15,000.00 | bi-monthly |
| 145 | Trophy, Glass (12 X 6 Inches) | AMP | 2 | piece | 1,200.00 | | 2 | | | | | | | | | | | 2,400.00 | first quarter |
| 146 | Twine, Plastic | AMP | 2 | roll | 35.00 | 1 | | | | | | 1 | | | | | | 70.00 | semestral |
| 147 | Typewriter Ribbon | PS | 20 | piece | 20.00 | 9 | | | 2 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 400.00 | monthly |
| 148 | Uninterrupted Power Supply | AMP | 12 | piece | 1,500.00 | 9 | 3 | | | | | | | | | | | 18,000.00 | first quarter |
| 149 | Usb Storage Drive, 16 GB | AMP | 2 | piece | 1,000.00 | 2 | | | | | | | | | | | | 2,000.00 | first quarter |
| 150 | Usb Storage Drive, 4 GB | AMP | 6 | piece | 400.00 | 6 | | | | | | | | | | | | 2,400.00 | first quarter |
| 151 | USB Storage Drive, 8GB | AMP | 3 | piece | 650.00 | 3 | | | | | | | | | | | | 1,950.00 | first quarter |
| 152 | Vga Cable (5 Meters) | AMP | 2 | piece | 500.00 | 2 | | | | | | | | | | | | 1,000.00 | first quarter |
| 153 | Vga To Vga Adapter | AMP | 1 | piece | 100.00 | 1 | | | | | | | | | | | | 100.00 | first quarter |
| 154 | Wall Clock | AMP | 2 | piece | 150.00 | 2 | | | | | | | | | | | | 300.00 | first quarter |
| 155 | Wire Rings, Double Loop, Assorted | AMP | 16 | pack | 140.00 | | | | 16 | | | | | | | | | 2,240.00 | second qtr |
| | JANITORIAL SUPPLIES | | | | | | | | | | | | | | | | | | |
| 156 | Bathroom Soap, 25 grams | AMP | 48 | pc | 25.00 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 1,200.00 | monthly |
| 157 | Broom, soft (tambo) | AMP | 24 | pc | 150.00 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 3,600.00 | monthly |
| 158 | Broom, stick (tingling) | AMP | 12 | pc | 40.00 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 480.00 | monthly |
| 159 | Cleanser, powder | AMP | 24 | can | 120.00 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2,880.00 | monthly |
| 160 | Detergent | AMP | 24 | bar | 30.00 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 720.00 | monthly |
| 161 | Detergent, powder, all-purpose | AMP | 24 | pouch | 160.00 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 3,840.00 | monthly |
| 162 | Disinfectant Spray, 340 grams | AMP | 24 | can | 280.00 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 6,720.00 | monthly |
| 163 | Doormats | AMP | 24 | piece | 115.00 | 24 | | | | | | | | | | | | 2,760.00 | first quarter |
| 164 | Dust pan, plastic, with handle, large | AMP | 12 | pc | 55.00 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 660.00 | monthly |

| Item No. | PROCUREMENT PROGRAM/PROJECT/ DESCRIPTION | MODE OF PROCUREMENT | Unit | | Unit Price | TIME SCHEDULE | | | | | | | | | | | Amount | Date Needed | |
|-----------------------------------------------------------|----------------------------------------------------------------------|---------------------|------|--------|------------|---------------|----|----|----|----|----|----|----|----|----|----|-------------------|-------------------|---------------|
| | | | | | | J | F | M | A | M | J | J | A | S | O | N | | | D |
| 165 | Floor wax, paste, natural, 2kg | AMP | 12 | can | 200.00 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2,400.00 | monthly |
| 166 | Furniture cleaner, 400 ml/ can | AMP | 6 | can | 200.00 | 1 | | 1 | | 1 | | 1 | | 1 | | 1 | | 1,200.00 | monthly |
| 167 | Insecticide, 600ml (420g) / can | AMP | 12 | can | 290.00 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 3,480.00 | monthly |
| 168 | Mop Handle, screw type, wooden handle | AMP | 12 | pc | 150.00 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1,800.00 | monthly |
| 169 | Mop Head, all cotton, twisted | AMP | 12 | pc | 45.00 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 540.00 | monthly |
| 170 | Rag, cotton, (8" in diameter) | AMP | 36 | kilo | 40.00 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 1,440.00 | monthly |
| 171 | Scouring Head, economy size, 140mm x 220 mm, 5 pcs/pack | AMP | 6 | pack | 220.00 | 1 | | 1 | | 1 | | 1 | | 1 | | 1 | | 1,320.00 | monthly |
| 172 | Toilet bowl and Urinal cleaner | AMP | 6 | gallon | 1,500.00 | 1 | | 1 | | 1 | | 1 | | 1 | | 1 | | 9,000.00 | monthly |
| 173 | Toilet deodorant cake | AMP | 60 | pc | 25.00 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 1,500.00 | monthly |
| 174 | Trashbag, plastic, black, gusseted type, 40" L, 18.5" W, 10 pcs/roll | AMP | 6 | roll | 150.00 | 1 | | 1 | | 1 | | 1 | | 1 | | 1 | | 900.00 | monthly |
| 175 | Waste can with cover | AMP | 4 | piece | 100.00 | 4 | | | | | | | | | | | | 400.00 | first quarter |
| (SUPPLIES & MATERIALS) Sub-Total | | | | | | | | | | | | | | | | | 672,746.00 | | |
| 176 | CELLCARDS | AMP | 204 | piece | 500.00 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 102,000.00 | monthly |
| 177 | SECURITY SERVICES | Public Bidding | 2 | units | 150,000.00 | 2 | | | | | | | | | | | | 300,000.00 | first quarter |
| 178 | JANITORIAL SERVICES | Public Bidding | 1 | unit | 100,000.00 | 1 | | | | | | | | | | | | 100,000.00 | first quarter |
| 179 | BUILDING REPAIR / MAINTENANCE | AMP | 1 | unit | 75,000.00 | | | | | | | | | | | | | 75,000.00 | monthly |
| | UTILITIES | | | | | | | | | | | | | | | | | | |
| 180 | Purified Water, by gallons | AMP | 480 | gallon | 25.00 | 40 | 40 | 40 | 40 | 40 | 40 | 40 | 40 | 40 | 40 | 40 | 40 | 12,000.00 | monthly |
| | REPAIR/MAINTENANCE OF OFFICE EQUIPMENT | | | | | | | | | | | | | | | | | | |
| 181 | Gen. repair/cleaning of xerox machine | AMP | 2 | times | 500.00 | | | | 1 | | | | 1 | | | | | 1,000.00 | twice a year |
| 182 | General cleaning/repair of ceiling aircons | AMP | 8 | unit | 3,800.00 | | | 8 | | | | | | | | | | 30,400.00 | first quarter |
| 183 | General cleaning/repair of window types aircons | AMP | 20 | unit | 480.00 | | | 20 | | | | | | | | | | 9,600.00 | first quarter |
| 184 | Maintenance/repair of Digital Camera | AMP | 4 | times | 1,500.00 | | | 1 | | 1 | | | 1 | | | 1 | | 6,000.00 | quarterly |
| 185 | Maintenance/repair of Document Binder | AMP | 4 | times | 1,500.00 | | | 1 | | 1 | | | 1 | | | 1 | | 6,000.00 | quarterly |
| 186 | Maintenance/repair of LCD Projector | AMP | 4 | times | 1,500.00 | | | 1 | | 1 | | | 1 | | | 1 | | 6,000.00 | quarterly |
| 187 | Maintenance/repair of Printers | AMP | 4 | times | 1,000.00 | | | 1 | | 1 | | | 1 | | | 1 | | 4,000.00 | quarterly |
| 188 | Repair/replacement of xerox photodrum | AMP | 2 | times | 550.00 | | | | 1 | | | | 1 | | | | | 1,100.00 | twice a year |
| 189 | Repair/cleaning of computer desktop | AMP | 45 | unit | 350.00 | | | | | | | | | | | | | 15,750.00 | Emergency |
| 190 | Repair/upgrading/cleaning of Laptop | AMP | 7 | unit | 450.00 | | | | | | | | | | | | | 3,150.00 | Emergency |
| 191 | Web Hosting | Public Bidding | 1 | unit | 20,000.00 | 1 | | | | | | | | | | | | 20,000.00 | first quarter |
| (REPAIR/MAINTENANCE OF OFFICE EQUIPMENT) Sub-Total | | | | | | | | | | | | | | | | | 103,000.00 | | |
| | VEHICLE REPAIR / MAINTENANCE | | | | | | | | | | | | | | | | | | |
| 192 | Change oil services SFT 383 | AMP | 6 | unit | 3,000.00 | 1 | | 1 | | 1 | | 1 | | 1 | | 1 | | 18,000.00 | every 2 mos |

| Item No. | PROCUREMENT PROGRAM/PROJECT/ DESCRIPTION | MODE OF PROCUREM ENT | Unit | | Unit Price | TIME SCHEDULE | | | | | | | | | | | Amount | Date Needed | |
|----------|-------------------------------------------|----------------------|------|-------|------------|---------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------|-------------|---------------|
| | | | | | | J | F | M | A | M | J | J | A | S | O | N | | | D |
| 193 | Change oil services SFH 349 | AMP | 4 | unit | 3,000.00 | | | 1 | | | 1 | | | 1 | | | 1 | 12,000.00 | quarterly |
| 194 | Change oil services SET 420 | AMP | 4 | unit | 2,625.00 | | | 1 | | | 1 | | | 1 | | | 1 | 10,500.00 | quarterly |
| 195 | Change oil services SFT 881 | AMP | 4 | unit | 3,000.00 | | | 1 | | | 1 | | | 1 | | | 1 | 12,000.00 | quarterly |
| 196 | Change oil services SJT 172 | AMP | 6 | unit | 4,800.00 | 1 | | 1 | | 1 | 1 | | | 1 | | 1 | | 28,800.00 | every 2 mos |
| 197 | Change oil services PMM 904 | AMP | 4 | unit | 3,500.00 | | | 1 | | | 1 | | | 1 | | | 1 | 14,000.00 | quarterly |
| | General cleaning/repair of car aircons | | | | | | | | | | | | | | | | | | |
| 198 | SFT 383 | AMP | 2 | unit | 3,000.00 | 1 | | | | | 1 | | | | | | | 6,000.00 | bi-semester |
| 199 | SET 420 | AMP | 2 | unit | 3,000.00 | 1 | | | | | 1 | | | | | | | 6,000.00 | bi-semester |
| 200 | SFT 881 | AMP | 2 | unit | 3,000.00 | 1 | | | | | 1 | | | | | | | 6,000.00 | bi-semester |
| 201 | SJT 172 | AMP | 2 | unit | 4,500.00 | 1 | | | | | 1 | | | | | | | 9,000.00 | bi-semester |
| 202 | Injection Pump Calibration SFT 383 | AMP | 1 | unit | 21,000.00 | | | 1 | | | | | | | | | | 21,000.00 | Emergency |
| 203 | Injection Pump Calibration SFT 881 | AMP | 1 | unit | 21,000.00 | | | 1 | | | | | | | | | | 21,000.00 | Emergency |
| 204 | Injection Pump Calibration SJT 172 | AMP | 1 | unit | 30,000.00 | | | 1 | | | | | | | | | | 30,000.00 | Emergency |
| 205 | Repair/alignment of wheels SFT 383 | AMP | 4 | unit | 1,500.00 | | | 1 | | | 1 | | 1 | | | | 1 | 6,000.00 | quarterly |
| 206 | Repair/alignment of wheels SFT 881 | AMP | 4 | unit | 1,500.00 | | | 1 | | | 1 | | 1 | | | | 1 | 6,000.00 | quarterly |
| 207 | Repair/alignment of wheels S3T 420 | AMP | 4 | unit | 1,500.00 | | | 1 | | | 1 | | 1 | | | | 1 | 6,000.00 | quarterly |
| 208 | Repair/alignment of wheels SJT 172 | AMP | 4 | unit | 1,500.00 | | | 1 | | | 1 | | 1 | | | | 1 | 6,000.00 | quarterly |
| 209 | Gasoline | Negoatiated | 3000 | lit | 55.00 | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 165,000.00 | Monthly |
| 210 | Diesoline | Negoatiated | 7500 | lit | 38.00 | 625 | 625 | 625 | 625 | 625 | 625 | 625 | 625 | 625 | 625 | 625 | 625 | 285,000.00 | Monthly |
| 211 | Lubricants (oil) - SFT 383 - | AMP | 36 | lit | 215.00 | | 6 | | 6 | | 6 | | 6 | | 6 | | 6 | 7,740.00 | every 2 mos |
| 212 | - SET 420 - | AMP | 20 | lit | 265.00 | | | 5 | | | 5 | | 5 | | | | 5 | 5,300.00 | quarterly |
| 213 | - SFH 349 - | AMP | 20 | lit | 215.00 | | | 5 | | | 5 | | 5 | | | | 5 | 4,300.00 | quarterly |
| 214 | - SFT 881 | AMP | 24 | lit | 215.00 | | | 6 | | | 6 | | 6 | | | | 6 | 5,160.00 | quarterly |
| 215 | -SJT 172 (Synthetic) | AMP | 42 | lit | 535.00 | | 7 | | 7 | | 7 | | 7 | | 7 | | 7 | 22,470.00 | every 2 mos |
| 216 | Engine oil treatment- SFT 383 - | AMP | 6 | lit | 450.00 | | 1 | | 1 | | 1 | | 1 | | 1 | | 1 | 2,700.00 | every 2 mos |
| 217 | - SET 420 - | AMP | 4 | lit | 450.00 | | | 1 | | | 1 | | 1 | | | | 1 | 1,800.00 | quarterly |
| 218 | - SFH 349 - | AMP | 4 | lit | 450.00 | | | 1 | | | 1 | | 1 | | | | 1 | 1,800.00 | quarterly |
| 219 | - SFT 881 | AMP | 4 | lit | 450.00 | | | 1 | | | 1 | | 1 | | | | 1 | 1,800.00 | quarterly |
| 220 | Spare Parts tires - SFT 383 - | AMP | 4 | piece | 7,500.00 | | 4 | | | | | | | | | | | 30,000.00 | first quarter |
| 221 | - SET 420 - | AMP | 4 | piece | 3,500.00 | | 4 | | | | | | | | | | | 14,000.00 | first quarter |
| 222 | - SFH 349 - | AMP | 4 | piece | 3,000.00 | | 4 | | | | | | | | | | | 12,000.00 | first quarter |
| 223 | - SJT 172 | AMP | 4 | piece | 8,000.00 | | | | | | | | | | | | 4 | 32,000.00 | first quarter |
| 224 | Battery - SFT 383 - 3 SM maintenance free | AMP | 1 | piece | 5,000.00 | | | 1 | | | | | | | | | | 5,000.00 | first quarter |
| 225 | - SET 420 - 2 SM | AMP | 1 | piece | 4,500.00 | | | 1 | | | | | | | | | | 4,500.00 | first quarter |
| 226 | - SFH 349 - 2 SM | AMP | 1 | piece | 4,500.00 | | | 1 | | | | | | | | | | 4,500.00 | first quarter |
| 227 | - SJT 172 | AMP | 1 | piece | 5,000.00 | | | 1 | | | | | | | | | | 5,000.00 | first quarter |

| Item No. | PROCUREMENT PROGRAM/PROJECT/ DESCRIPTION | MODE OF PROCUREMENT | Unit | | Unit Price | TIME SCHEDULE | | | | | | | | | | | Amount | Date Needed | |
|----------|------------------------------------------|---------------------|------|-------|------------|---------------|---|----|---|---|---|---|---|---|---|---|--------|-------------|---------------|
| | | | | | | J | F | M | A | M | J | J | A | S | O | N | | | D |
| 228 | - SFT 881 | AMP | 1 | piece | 5,000.00 | | | 1 | | | | | | | | | | 5,000.00 | first quarter |
| 229 | Brake pads - SFT 383 | AMP | 2 | set | 3,000.00 | | | | | 1 | | | | | | | 1 | 6,000.00 | bi-sem |
| 230 | Brake pads - SFT 881 | AMP | 2 | set | 3,000.00 | | | | | 1 | | | | | | | 1 | 6,000.00 | bi-sem |
| 231 | Brake pads - SFT 172 | AMP | 2 | set | 5,000.00 | | | | | 1 | | | | | | | 1 | 10,000.00 | bi-sem |
| 232 | Brake pads - SET 420 | AMP | 2 | set | 2,000.00 | | | | | 1 | | | | | | | 1 | 4,000.00 | bi-sem |
| 233 | Brake shoe - SFT 383 | AMP | 2 | set | 4,500.00 | | | | | 1 | | | | | | | 1 | 9,000.00 | bi-sem |
| 234 | Brake shoe - SFT 881 | AMP | 2 | set | 4,500.00 | | | | | 1 | | | | | | | 1 | 9,000.00 | bi-sem |
| 235 | Brake shoe - SFT 172 | AMP | 2 | set | 6,500.00 | | | | | 1 | | | | | | | 1 | 13,000.00 | bi-sem |
| 236 | Brake shoe - SET 420 | AMP | 2 | set | 2,500.00 | | | | | 1 | | | | | | | 1 | 5,000.00 | bi-sem |
| 237 | Spark Plugs - SET 420 | AMP | 4 | piece | 200.00 | | | 4 | | | | | | | | | | 800.00 | first quarter |
| 238 | Clutch repair kit SFT 383 | AMP | 1 | set | 2,500.00 | | | 1 | | | | | | | | | | 2,500.00 | first quarter |
| 239 | Clutch repair kit SFT 881 | AMP | 1 | set | 2,500.00 | | | 1 | | | | | | | | | | 2,500.00 | first quarter |
| 240 | Crankshaft Pulley | AMP | 1 | set | 9,500.00 | | 1 | | | | | | | | | | | 9,500.00 | first quarter |
| 241 | Auto Fuse Relay | AMP | 8 | piece | 400.00 | | | 8 | | | | | | | | | | 3,200.00 | first quarter |
| 242 | Headlight assembly - SFT 383 | AMP | 2 | piece | 3,000.00 | | | 2 | | | | | | | | | | 6,000.00 | first quarter |
| 243 | Headlight assembly - SET 420 | AMP | 2 | piece | 4,000.00 | | | 2 | | | | | | | | | | 8,000.00 | first quarter |
| 244 | Headlight assembly - SFT 881 | AMP | 2 | piece | 3,000.00 | | | 2 | | | | | | | | | | 6,000.00 | first quarter |
| 245 | Windshields - SFT 172 | AMP | 1 | set | 15,000.00 | | | 1 | | | | | | | | | | 15,000.00 | first quarter |
| 246 | Windshields - SET 420 | AMP | 1 | set | 6,500.00 | | | 1 | | | | | | | | | | 6,500.00 | first quarter |
| 247 | Windshields - SFT 881 | AMP | 1 | set | 8,000.00 | | | 1 | | | | | | | | | | 8,000.00 | first quarter |
| 248 | Windshields - SFT 383 | AMP | 1 | piece | 8,000.00 | | | 1 | | | | | | | | | | 8,000.00 | first quarter |
| 249 | Signal light Assembly - SFT 172 | AMP | 1 | set | 4,500.00 | | | 1 | | | | | | | | | | 4,500.00 | first quarter |
| 250 | Signal light Assembly - SFT 881 | AMP | 1 | set | 2,500.00 | | | 1 | | | | | | | | | | 2,500.00 | first quarter |
| 251 | Signal light Assembly Set 420 | AMP | 1 | set | 2,500.00 | | | 1 | | | | | | | | | | 2,500.00 | first quarter |
| 252 | Signal Light assembly - SFT 383 | AMP | 4 | set | 1,000.00 | | | 4 | | | | | | | | | | 4,000.00 | first quarter |
| 253 | Suspension Bushing | AMP | 12 | set | 2,500.00 | | | 12 | | | | | | | | | | 30,000.00 | first quarter |
| 254 | Auto Peanut Bulb | AMP | 20 | piece | 5.00 | | | 20 | | | | | | | | | | 100.00 | first quarter |
| 255 | Brake fluids | AMP | 4 | lit | 250.00 | | | 4 | | | | | | | | | | 1,000.00 | first quarter |
| 256 | ATF oil | AMP | 10 | lit | 250.00 | | | 10 | | | | | | | | | | 2,500.00 | first quarter |
| 257 | Wiper Blade assembly - Set 420 | AMP | 1 | set | 750.00 | | | 1 | | | | | | | | | | 750.00 | first quarter |
| 258 | Wiper Blade assembly - SFT 383 | AMP | 1 | set | 1,500.00 | | | 1 | | | | | | | | | | 1,500.00 | first quarter |
| 259 | Wiper Blade assembly -SFT 881 | AMP | 1 | set | 1,500.00 | | | 1 | | | | | | | | | | 1,500.00 | first quarter |
| 260 | Wiper Blade assembly - SFT 172 | AMP | 1 | set | 3,500.00 | | | 1 | | | | | | | | | | 3,500.00 | first quarter |
| 261 | Motorbike tires - (exterior & exterior) | AMP | 2 | piece | 2,500.00 | | | 2 | | | | | | | | | | 5,000.00 | first quarter |
| 262 | Motorbike muffler assembly | AMP | 2 | piece | 2,500.00 | | | 2 | | | | | | | | | | 5,000.00 | first quarter |
| 263 | Motorbike sprocket | AMP | 2 | set | 2,500.00 | | | 2 | | | | | | | | | | 5,000.00 | first quarter |

| Item No. | PROCUREMENT PROGRAM/PROJECT/ DESCRIPTION | MODE OF PROCUREMENT | Unit | | Unit Price | TIME SCHEDULE | | | | | | | | | | | Amount | Date Needed | |
|----------|--------------------------------------------------------------------------------------|---------------------|------|-------|------------|---------------|---|---|---|---|---|---|---|---|---|---|--------|------------------------------------------------|--------------------------|
| | | | | | | J | F | M | A | M | J | J | A | S | O | N | | | D |
| 264 | Motorbike headlight assembly | AMP | 2 | piece | 500.00 | | | 2 | | | | | | | | | | 1,000.00 | first quarter |
| 265 | Motorbike spareparts (clutch,piston,ring) | AMP | 2 | piece | 5,000.00 | | | 2 | | | | | | | | | | 10,000.00 | first quarter |
| | | | | | | | | | | | | | | | | | | (VEHICLE REPAIR/ MAINTENANCE) Sub-Total | 1,051,720.00 |
| | TRAINING/WORKSHOP/MEETING | | | | | | | | | | | | | | | | | | |
| 266 | BPLS Focus Group Discussion | AMP | 2 | unit | 1,000.00 | | | | | 1 | | | | | | | 1 | 2,000.00 | SemestralBPLS FGD/10 pax |
| 267 | Climate Change Adaptation Orientation-briefing | AMP | 1 | unit | 27,750.00 | | | | 1 | | | | | | | | | 27,750.00 | second qtr |
| 268 | Grievance Machinery & Other CSC Laws and Rules Briefing | AMP | 1 | unit | 8,000.00 | | | 1 | | | | | | | | | | 8,000.00 | first qtr |
| 269 | HRD Development Plan Finalization Workshop | Public Bidding | 1 | unit | 50,000.00 | | | 1 | | | | | | | | | | 50,000.00 | first qtr |
| 270 | Newly hired Personnel Orientation/Briefing | AMP | 1 | unit | 5,000.00 | | | 1 | | | | | | | | | | 5,000.00 | first qtr |
| 271 | Planning Officers Meeting / Evaluation | AMP | 1 | unit | 15,000.00 | | | | | | 1 | | | | | | | 15,000.00 | third quarter |
| 272 | PMS-OPES Orientation-Workshop | AMP | 1 | unit | 10,000.00 | | | 1 | | | | | | | | | | 10,000.00 | first qtr |
| 273 | RBME Training Workshop | AMP | 1 | unit | 41,100.00 | | | | | | 1 | | | | | | | 41,100.00 | third quarter |
| 274 | Regional Year End Evaluation | Public Bidding | 1 | unit | 198,561.00 | | | | | | | | | | | | 1 | 198,561.00 | fourth quarter/ 80 pax |
| 275 | Revision and Finalization of Manual of Operations | AMP | 1 | unit | 10,000.00 | | | | | | 1 | | | | | | | 10,000.00 | third quarter |
| 276 | RMC Meetings | AMP | 4 | unit | 3,000.00 | 1 | | | 1 | | 1 | | | 1 | | | | 12,000.00 | Monthly/25 pax |
| 277 | RMC Mid Year Evaluation | AMP | 1 | unit | 15,000.00 | | | | | | 1 | | | | | | | 15,000.00 | third quarter/25pax |
| 278 | Seal of Good Housekeeping, Orientation-briefing | AMP | 1 | unit | 20,265.00 | | | | 1 | | | | | | | | | 20,265.00 | second qtr |
| 279 | Skills Enhancement Seminar on Maintenance of Vehicle & Operation of Office Equipment | AMP | 1 | unit | 10,000.00 | | | | 1 | | | | | | | | | 10,000.00 | Second qtr |
| 280 | Team Effectiveness/ Staff Development (FAD) | AMP | 1 | unit | 15,000.00 | | | | 1 | | | | | | | | | 15,000.00 | second qtr |
| 281 | Team Effectiveness/ Staff Development (LGMED) | AMP | 1 | unit | 40,000.00 | | | | 1 | | | | | | | | | 40,000.00 | second qtr |
| 282 | Team Effectiveness/ Staff Development (ORD) | Public Bidding | 1 | unit | 120,000.00 | | | | 1 | | | | | | | | | 120,000.00 | Second qtr |

