



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 Regional Office 1

Document Code		
FM-QP-DILG-AS-RO-10-07		
Rev. No.	Eff. Date	Page
01	06.01.23	of

MODE OF PROCUREMENT:	NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT	RFQ No.:	2024-02-022
Name of Procuring Entity:	DILG R1	Date:	2-6-24
Office/End User:	PDMU		
Company Name (TO BE FILLED OUT BY SUPPLIER):			
Address (TO BE FILLED OUT BY SUPPLIER):			

***PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)**

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

TERMS AND CONDITIONS:

- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any or all items.
- Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
- The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

APPROVED BUDGET FOR THE CONTRACT (ABC):

PHP 522,000.00

[Signature]
PEDRO D. GONZALES
 BAC Chairperson

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC)		STATEMENT OF COMPLIANCE	PRICE OFFER FROM SUPPLIER/ SERVICE PROVIDER	
				ABC PER ITEM	TOTAL ABC		OFFER PER ITEM	TOTAL OFFER
	ABC per lot: Vehicle Rental -max. of 10 seating capacity per vehicle - in good running condition including A/C - model 2020 to 2023 with comprehensive insurance - driver/s with good driving skills & good moral character -RENTALS incl. driver, driver's allow. ,fuel consumption & toll fees - min. of 1 unit/travel/itinerary covered - Travel period starts after the award				522,000.00			
SAMPLE ITINERARY:								
PANGASINAN:								
<u>District 1:</u>								
	Day 1: CSF - Bolinao	1	day					
	per day: any part of 1st District	1	day					
	Back to HQ: 1st Dist - CSF	1	day					
	Day 1: CSF- Infanta	1	day					
	per day: any part of 1st District	1	day					
	Back to HQ: 1st Dist - CSF	1	day					
	Day 1: CSF- Agno	1	day					
	per day: any part of 1st District	1	day					
	Back to HQ: 1st Dist - CSF	1	day					
<u>District 2:</u>								
	Day 1: CSF - Mangatarem	1	day					
	per day: any part of 2nd District	1	day					
	Back to HQ: 2nd Dist - CSF	1	day					
<u>District 3:</u>								
	Day 1: CSF - Basista	1	day					
	per day: any part of 3rd District	1	day					
	Back to HQ: 3rd Dist - CSF	1	day					

District 4:		
Day 1: CSF - Dagupan	1	day
per day: any part of 4th District	1	day
Back to HQ: 4th Dist - CSF	1	day
District 5:		
Day 1: CSF - Alcala	1	day
per day: any part of 4th District	1	day
Back to HQ: 5th Dist - CSF	1	day
District 6:		
Day 1: CSF - Umingan	1	day
per day: any part of 6th District	1	day
Back to HQ: 6th Dist - CSF	1	day
ILOCOS NORTE:		
District 1:		
Day 1: CSF - Adams	1	day
per day: any part of 1st District	1	day
Back to HQ: 1st District to CSF	1	day
District 2:		
Day 1: CSF - Vintar	1	day
per day: any part of 1st District	1	day
Back to HQ: 1st District to CSF	1	day
District 3:		
Day 1: CSF - Carasi/N.Era	1	day
per day: any part of 2nd District	1	day
Back to HQ: 2nd District to CSF	1	day
District 4:		
Day 1: CSF - Laoag City	1	day
per day: any part of 1st District	1	day
Back to HQ: 2nd District to CSF	1	day
District 5:		
Day 1: CSF - Batac City	1	day
per day: any part of 2nd District	1	day
Back to HQ: 2nd District - CSF	1	day
ILOCOS SUR:		
District 1:		
Day 1: CSF - Sinit	1	day
per day: any part of 1st District	1	day
Back to HQ: 1st District - CSF	1	day
District 2:		
Day 1: CSF - Vigan City/Bantay	1	day
per day: any part of 1st District	1	day
Back to HQ: 1st District - CSF	1	day
District 3:		
Day 1: CSF - Quirino	1	day
per day: any part of 2nd District	1	day
Back to HQ: 2nd District - CSF	1	day
District 4:		
Day 1: CSF - Santa	1	day
per day: any part of 2nd District	1	day
Back to HQ: 2nd District - CSF	1	day
District 5:		
Day 1: CSF - Candon	1	day
per day: any part of 2nd District	1	day
Back to HQ: 2nd District - CSF	1	day

**GRAND TOTAL
PER LOT:**



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Bidders shall submit their quotation together with all the required documents on or before **FEB. 12, 2024, 2:01PM** to the BAC Secretariat. The BAC shall accept the quotations received after the deadline.

DOCUMENTARY REQUIREMENTS:

**For procurement projects with ABC > P50,000.00
 UPON SUBMISSION OF BID / OFFER:**

1. Valid Business/ Mayor's Permit
2. Latest Income/Business Tax Return
3. PhilGEPS Registration Number

Other Documents:

1. List of Manpower (Name of Drivers with contact informations assigned to DILG)
2. List of Owned Vehicle/s assigned to DILG

** Non-submission of the above-stated requirements shall automatically disqualify the bid/offer*

PRIOR TO ISSUANCE OF NOTICE OF AWARD:

1. Omnibus Sworn Statement
2. Special Power of Attorney/Secretary's Certificate (if Authorized Representative)

Purpose/Title of the Activity:

VAN RENTAL TO SUPPORT MONITORING & EVALUATION OF ASSISTANCE TO LGUs (MEALGU) OPERATIONS

Date of the Activity:

FEBRUARY TO JUNE 2024

Warranty

Price Validity

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.