



### REQUEST FOR QUOTATION (RFQ)

MODE OF PROCUREMENT:	NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT	RFQ No.	2019-10-268
Name of Procuring Entity:	DILG R1	Date:	
Office/End User:			
Company Name:			
Address:			

\*PhilGEPS Registration No.:

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

**TERMS AND CONDITIONS:**

- |   |   |
|---|---|
| <p>1. Bidders shall provide correct and accurate information required in this form.</p> <p>2. Bidders may quote for any or all terms.</p> <p>3. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.</p> <p>4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.</p> <p>5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.</p> <p>6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.</p> | <p>7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</p> <p>8. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.</p> <p>9. Liquidated damages equivalent to one-tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the amount of the contract, without prejudice to other courses of action and remedies open to it.</p> <p>10. Bidders shall submit their quotation together with all the required documents on or before <u>October 21, 2019 10:00 AM</u> to the BAC Secretariat. The BAC shall not accept quotations received after the deadline.</p> |
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APPROVED BUDGET FOR THE CONTRACT (ABC):

**465,000.00**

*W*  
**PEDRO D. GONZALES**  
BAC Chairperson

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT
	<p><b>Day 0 - October 27, 2019</b> (Accommodation and Dinner)</p> <p><b>Day 1 &amp; 2 - October 28-29, 2019</b> Accommodation, Meals and Snacks (Breakfast, Lunch, Dinner AM&amp;PM Snacks)</p> <p><b>Day 3 - October 30, 2019</b> Meals and Snacks (Breakfast, Lunch, AM&amp;PM Snacks)</p> <p>&gt;3-4 Pax per room capacity (Single bed per pax) &gt;Hot&amp;Cold Shower &gt;Free use/unlimited time of function hall. &gt;Free use of LDC Screen with monitor. &gt;Functional microphones(at least 3 units) &gt;Min of 3 viands for lunch &amp; dinner with dessert. &gt;Strong wifi connection. &gt;With standby Generator Set incase of brown-out. &gt; Buffet Breakfast</p> <p style="text-align: center;"><b>DOCUMENTARY REQUIREMENTS:</b> For procurement projects with ABC&gt;P50,000.00 <b>UPON SUBMISSION OF BID/ OFFER:</b></p> <p>1. Valid Business/ Mayor's Permit 2. Latest Income/Business Tax Return 3. PhilGEPS Registration Number 4. Menu (for procurement with meals and snacks) <i>* Non-submission of the above-stated requirements shall automatically disqualify the bid/offer</i></p> <p><b>PRIOR TO ISSUANCE OF NOTICE OF AWARD:</b></p> <p>1. Omnibus Sworn Statement</p> <p>Purpose/Title of the Activity: <b>SEMINAR-WORKSHOP ON RESULTS BASED MUNICIPAL SAFE WATER, SANITATION AND HYGIENE (MWASH) SECTOR PLANNING</b></p> <p>Date of the Activity: <b>OCTOBER 28-30, 2019</b> (Venue: Baguio City)</p>	80	PAX		
		80	PAX		
		80	pax		

Warranty

Price Validity

After having carefully read and accepted your General Conditions, I/We quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.