



**REQUEST FOR QUOTATION (RFQ)**

MODE OF PROCUREMENT:	NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT	RFQ No.	2017-P-439
Name of Procuring Entity:	DILG R1	Date:	7/21/17
Office/End User:	PDMU		
Company Name:			
Address:			

\*PhilGEPS Registration No.:

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

**TERMS AND CONDITIONS:**

- |                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Bidders shall provide correct and accurate information required in this form.                                                                                                                                                   | 7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).                                                                                                                                                                        |
| 2. Bidders may quote for any or all terms.                                                                                                                                                                                         | 8. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.                                                                                                                                                                                                |
| 3. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.                                                                                                                                  | 9. Liquidated damages equivalent to one-tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the amount of the contract, without prejudice to other courses of action and remedies open to it. |
| 4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.                                                                                                                   | 10. Bidders shall submit their quotation together with all the required documents on or before Dec 27 2017, 1:30 PM to the BAC Secretariat. The BAC shall not accept quotations received after the deadline.                                                                                                                     |
| 5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                  |
| 6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein. |                                                                                                                                                                                                                                                                                                                                  |

APPROVED BUDGET FOR THE CONTRACT (ABC):  
P95,000

**PEDRO D. GONZALES**  
Chair, BAC

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT
	Planner (2018) with DILG & CMGP Logo, leatherbinded, book 60, white paper, 200 pages, 5.5x 8.5 inches, color black, blue, red; full color print logo, front; inclusive of layout	170	piece	475.00	
	DILG Sticker (3")	200	piece	46.25	
	Button Pin	1000	piece	5.00	
<p><b>REQUIREMENTS:</b></p> <p>1. For procurement projects with Meals and Snacks: • Menu</p> <p>2. For procurement projects with ABC &gt; P50,000.00: *In order to be eligible for this procurement, suppliers/ service providers must submit the following eligibility requirements: a. Valid Business/ Mayor's Permit b. Latest Income/Business Tax Return c. PhilGEPS Certificate d. Omnibus Sworn Statement</p> <p>Purpose/Title of the Activity: <u>FOR THE CMGP PROGRAM</u></p> <p>Date of the Activity: _____</p>					

Warranty

Price Validity

After having carefully read and accepted your General Conditions, I/We quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.