



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office I

BIDS AND AWARDS COMMITTEE
INVITATION TO BID

The Department of the Interior and Local Government, Regional Office I (DILG RO I), through its Bids and Awards Committee (BAC), invites prospective service providers to bid for the hereunder contract:

Bid Number	:	PR No. 2021-05-171
Name of Project	:	CY 2021 Medical Supplies for Contact Tracers of DILG Region 1
Location	:	DILG R1 Office, Sevilla, City of San Fernando, La Union
Approved Budget for the Contract (ABC)	:	One Million Two Hundred Fifty-Two Thousand and Five Hundred Pesos (Php1,252,500.00)
Delivery Schedule	:	within 5 days upon issuance of Notice to Proceed (NTP)
Source of Funds	:	SR 2020-12-2144 with GAA RA 11466 as LEGAL BASIS
Specifications	:	The project has the following specifications:

Item	DESCRIPTION	UNIT	QUANTITY
1	Disposable Protective Face Masks, 3-ply melt-blown non-woven fabric, thermal insulation cotton, weight: 3g/mask, color: light blue size: 17.5x 9.5, quantity: 50 pcs/box	box	2505
2	High Quality Acrylic Full Face Shields (eye glass style), ultra-light, ergonomic design anti-spray, anti-fogging, anti-smoke oil splash proof, windproof. Can be sterilized at 120 ° high temperature. Size: L 170*124mm/ M 159*123mm	piece	2505
3	Isopropyl Alcohol, 70 % solution, with moisturizer, prevent skin from drying, kills 99.9% of germs, antiseptic sanitizer, non-sterile solution, 250ml per bottle	bottle	2505
4	Anti-Bacterial Hand Soap, with GERM protection size: 130 grams; FDA approved	box	2505
5	Anti-Bacterial Hand Sanitizer, non-greasy clinically proven to kill 99% of disease-causing bacteria, size: 30 ml.	bottle	2505
6	Bathroom tissue paper, 100% virgin fiber, 360 sheets, 190-2ply tissue, size:98mm x 100mm; individually-packed	roll	2505
7	Ascorbic Acid + Zinc, 500mg 30 capsules/box	box	2505

The Eligibility Check/Screening as well as Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria.

Criteria for the eligibility check of prospective bidders, examination and evaluation of bids and post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act 9184 (The Government Procurement Reform Act) and its Revised Implementing Rules and Regulations, and related-issuances of Government Procurement Policy Board (GPPB).

"Matino, Mahusay at Maaasahan"

City of San Fernando, La Union

Telephone Number (072) 888 2108 • 607 4468 • 888 2289 • 607 4469 • 607 1245

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Schedule of bidding activities shall be as follows:

Activity	Requirements	Dates/Place
Posting of Invitation to Bid	To be posted in the PhilGEPS, DILG RO1 website and conspicuous place in the DILG Regional Office for 7 days	May 17-23, 2021
Availability and Issuance of Bid Documents	Payment of non-refundable fee in the amount of Php 1,500.00 in cash, payable to the Cashier, DILG Regional Office	May 17-21, 2021 at 8:00AM-4:00PM; May 24-28, 2021 at 8:00AM-4:00PM; May 31- June 4, 2021 at 8:00AM-4:00PM; June 7, 2021 until 10:00 AM
Deadline of Submission of Bids	Bids must be accompanied by a Bid Security in the form of Bid Securing Declaration or any of the following forms and amounts: a. The amount of not less than Twenty-Five Thousand Fifty Pesos (Php25,050.00), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit b. The amount of not less than Sixty-Two Thousand Six Hundred Twenty-Five Pesos (Php 62,625.00) if bid security is in Surety Bond	June 7, 2021 at 10:00 AM
Pre- Bid Conference	All prospective service providers are enjoined to attend the Pre- Bid Conference physically or virtually	May 24, 2021 at 10:00 AM at the DILG RO 1 Conference Hall, City of San Fernando, La Union or Zoom Platform with the following details: ID: 899 7354 0851 Passcode: bacmeeting
Opening of Bids	Bidders or representatives may attend the activity physically or virtually	June 7, 2021 at 10:01 AM at the DILG RO 1 Conference Hall, City of San Fernando, La Union or Zoom Platform

Complete set of Bid Documents (CD Form) may be obtained at the **BIDS AND AWARDS COMMITTEE c/o BAC SECRETARIAT**, DILG Regional Office I, Aguila Road, City of San Fernando, La Union or prospective bidders may request a copy of the Bid Documents through email.

Eligibility Requirements and Technical Documents (with tabbing), and Financial Documents (with tabbing) shall be placed in a separate and marked sealed envelope addressed to **ALICIA C. BANG-OA, BAC Chairman c/o BAC Secretariat** located at the DILG Regional Office I, Aguila Road, City of San Fernando, La Union. For inquiries, you may call telephone number (072) 607-1245 / 607-4468 or send email to: dilgr1.bac@gmail.com.

The DILG RO I reserves the right to reject any Bids, to annul the bidding process, which may be considered disadvantageous and not beneficial to the DILG Regional Office or waive any defect or informality therein. The DILG Regional Office assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bid proposals.


ALICIA C. BANG-OA
BAC Chairperson

BAC Secretariat/ssp
May 14, 2021



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