



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office I

BIDS AND AWARDS COMMITTEE
INVITATION TO BID

The Department of the Interior and Local Government, Regional Office I (DILG RO I), through its Bids and Awards Committee (BAC), invites prospective service providers to bid for the hereunder contract:

- Bid Number** : PR 2019-10-313
- Name of Project** : Hotel and Lodging and Meeting Facilities for the PCF 2019 Operational Policy Roll-Out Cum Interfacing Dialogue with Regional Offices on the Implementation of PCF
- Location** : **Within Pangasinan**
- Approved Budget for the Contract (ABC)** : One Million One Hundred Eighty-Four Thousand Pesos Only (P1,184,000.00)
- Duration of the Project** : 4 days (November 11-15, 2019)
- Source of Funds** : GOP - Sub Allotment SR 2019-10-2357
- Specifications** : The project has the following specifications:

Item	DESCRIPTION	UNIT	QUANTITY
I	Hotel and Lodging and Meeting Facilities for 4 days <i>Inclusions:</i> -Free use of function hall (spacious, can accommodate workshop sessions) and equipment (inclusive of 2 LCD projectors, wide screen and sound system) -Buffet Breakfast (not controlled) - Strong wifi connection (rooms and function hall with average speed of 30 mbps or higher) - Free-flowing coffee - Maximum of 3-4 persons in a room (separate bed for each participant) - 2 event tarpaulins (6x8, backdrop and welcome) - Secured and spacious parking lot - Free use of other hotel amenities	participant	148

"Matino, Mahusay at Maaasahan"

City of San Fernando, La Union
Telephone Number (072) 888 2108 • 607 4468 • 888 2289 • 607 4469 • 607 1245
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The Eligibility Check/Screening as well as Preliminary Examination of Bids shall use non-discretionary “pass/fail” criteria.

Criteria for the eligibility check of prospective bidders, examination and evaluation of bids and post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act 9184 (The Government Procurement Reform Act) and its Revised Implementing Rules and Regulations.

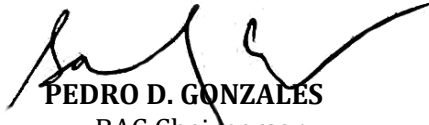
Schedule of bidding activities shall be as follows:

Activity	Requirements	Dates/Place
Posting of Invitation to Bid	To be posted in the PhilGEPS, DILG RO1 website and conspicuous place in the DILG Regional Office for 7 days	October 15-23, 2019
Availability and Issuance of Bid Documents	Payment of non-refundable fee in the amount of P500.00 in cash, payable to the Cashier, DILG Regional Office	October 15 to November 4, 2019 not later than 9:00 AM
Deadline of Submission of Bids	Bids must be accompanied by a Bid Security in the form of Bid Securing Declaration	November 4, 2019, 9:00 AM at the DILG RO 1
Pre- Bid Conference	All prospective service providers are enjoined to attend the Pre- Bid Conference	October 23, 2019, 10:00 AM at the DILG RO 1 Conference Hall, City of San Fernando, La Union
Opening of Bids	Bidders or representatives may attend the activity	November 4, 2019, 10:00 AM at the DILG RO 1 Conference Hall, City of San Fernando, La Union

Complete set of Bid Documents (CD Form) may be obtained at the **BIDS AND AWARDS COMMITTEE c/o BAC SECRETARIAT**, DILG Regional Office I, Aguila Road, City of San Fernando, La Union or prospective bidders may request a copy of the Bid Documents through email.

Eligibility Requirements and Technical Documents, and Financial Documents shall be placed in a separate and marked sealed envelope addressed to **PEDRO D. GONZALES, BAC Chairman c/o BAC Secretariat** located at the DILG Regional Office I, Aguila Road, City of San Fernando, La Union. For inquiries, you may call telephone number (072) 888-2289 / 888-2108 or send email to: dilgr1.bac@gmail.com

The DILG RO I reserves the right to reject any Bids, to annul the bidding process, which may be considered disadvantageous and not beneficial to the DILG Regional Office or waive any defect or informality therein. The DILG Regional Office assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bid proposals.


PEDRO D. GONZALES
BAC Chairperson

BAC Secretariat
October 11, 2019